

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, Louisiana on Monday, December 15, 2025, pursuant to due notice given to each member in due time, form and manner as follows:

December 12, 2025

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held on Monday, December 15, 2025, at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, Louisiana 70071.

Very truly yours,

Monica Salins Gorman,  
Executive Director

President Boudreaux called the meeting to order at 6:04 p.m. Board members present were: Senecca Boudreaux, Randy Clouatre, Sr., Charles “Chuck” Bazile, III, Aaron Pourciau, Matthew Butler, Beverly Irvin, Kevin Hebert, and Leander Zanders, Sr., PhD.

Pontchartrain Levee District employees present were Monica Salins Gorman- PLD Executive Director, Arlene Lee- PLD Board Secretary, Kenneth Steib, Sr.- Levee Board Operations Superintendent, Kelly Poche- Administrative Assistant 6, Jerri Henderson- HR Analyst C and Tajanae Smith- Administrative Coordinator 4, as well as, PLD CPA- Wayne Theall, PLD PD Captain- Matthew Arseneaux and Lieutenant Joseph Canatella. Also, in attendance: Dwight Poirrier- PLD Board Counsel and Joe Sevario- Executive Assistant to the Board of Commissioners of PLD.

Guests included: Sam Scholle of St. Charles Parish, Jane Dufour of Civix, Nathan Junius of Linfield, Hunter & Junius, Henry Picard III and Micheal Chopin of BKI, Kimberly Koehl of McKim & Creed, Mario Durbic of GEC, Inc., John Troutman of CPRA, Trey Simon of Alera Group Insurance, Hamid Alizadeh of Aptim, Mayor Patrick St. Pierre with the Town of Litcher, Town of Litcher Clerk Kevin Criddle, Operations Director Isaac Lambert of Town of Litcher, Town of Litcher Alderman Donald Batiste and Jacolby Octave of St. John Fire Department.

The Pledge of Allegiance was recited, a Prayer by President Senecca Boudreaux and a moment of silence for Vice President Blaine Sheets.

A motion to approve the minutes of the regular monthly board meeting of November 17, 2025 was offered by Commissioner Butler and seconded by Commissioner Clouatre. There were no objections, there were no public comments, and the motion carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** President Boudreaux called upon Commissioner Randy Clouatre and he deterred to Commissioner Chuck Bazile, III Vice Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Tuesday, December 9, 2025.

**Equipment Committee:** President Boudreaux called upon Commissioner Aaron Pourciau Chairman of said committee, who noted that there was nothing to report from the Equipment Committee held on Tuesday, December 9, 2025.

**Insurance Committee:** President Boudreaux called upon Commission Kevin Hebert, Chairman of said committee, who noted that there was one item to report from the Insurance Committee held on Thursday, December 11, 2025 specifically:

The first item on the agenda was to approve the 2026 Insurance renewal coverages as presented (General Liability, Auto, Directors Officers Public Officials Management Liability Employment Practices Liability, Excess Liability-Over: GL, AL, and PO, Cyber, Crime, Excess Crime, Law Enforcement Liability, Deadly Weapons Protection, Environmental Site Pollution Liability, Property, Equipment Breakdown and Equipment) by Alera Group in the amount of \$447,836.26 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the 2026 flood insurance coverage invoices through Wright National Flood Insurance Company totaling \$5,085.00 (PLD HQ - \$2,212.00; Albert Street - \$2,010.00; and PLD Maintenance Shop - \$863.00) as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was

offered by Commissioner Bazile and seconded by Commissioner Zanders. There was no other discussion, there were no objections and the motion carried unanimously

The next item on the agenda was to approve the 2026 Workers Compensation as presented by Harry Robert Insurance, Inc. renewal coverage through Louisiana Workers Compensation Corporation (LWCC) in the amount of \$112,416.00 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

**Finance Committee:** President Boudreaux called upon Commissioner Matthew Butler Chairman of said committee, who noted there were several items to report from the Finance Committee meeting held on Thursday, December 11, 2025, specifically:

The first item on the agenda was to approve the recommendation for Application of Payment No. 31 invoice to The Lemoine Company, LLC in the amount of \$344,917.18 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Zanders. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the Town of Lutchter request for Phase I, King Avenue Drainage Improvements, in an amount not to exceed \$100,000.00 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Certificate of Substantial Completion dated December 9, 2025 for the Laurel Ridge Levee Extension as recommended and so noted by committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the Change Order No. 5 for the Laurel Ridge Levee Extension which is a time only change order based on substantial completion approved from Ascension Parish as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Zanders and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the regular monthly invoices in the amount of \$57,261.93 for November 2025 as recommended and so noted by committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Civix totaling \$44,412.13 (this total represents 3 projects: LPV - \$8,009.70, WSLP - \$29,281.68, and LA 22 - \$7,120.75 representing the fees from November 1, 2025 through November 30, 2025, as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier, APLC, for the West Shore-Lake Pontchartrain Project in the amount of \$1,260.00 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, APLC, for LA 22 Gapping Project in the amount of \$1,561.70 as recommended and so noted in committee December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$19,941.29 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Zanders and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for LWI- LA 22 Gapping Project Task Order No. 5 in the amount of \$172,247.10 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$457.50 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Perkins Road Bridge Raise Design in the amount of \$6,819.61 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile . There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge in the amount of \$1,070,071.50 (Note: AP Storm Surge invoices being reimbursed 100% to PLD by FP&C and Ascension Parish) as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Zanders . There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for the West Shore-Lake Pontchartrain Project Task Order No. 9 in the amount of \$645.00 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as

presented was offered by Commissioner Bazile and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Civix for the November technical support in the amount of \$1,985.60 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Louisiana Emergency Preparedness for the 2026 membership dues in the amount of \$250.00 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Bazile and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from the St. James Parish Assessor for professional services rendered for appraisal of industrial plants in the amount of \$686.23 as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Zanders. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the statement of no objection request from Port Ship Service, Inc. dated December 1, 2025, concerning permission to construct and maintain a walkway and pier at mile marker 168 on the Mississippi River for the purpose of transporting river pilots and personnel to and from ocean going vessels, in St. James Parish as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the statement of no objection request from St. John the Baptist Parish dated November 7, 2025, through Curtis Engineering Services, Inc., concerning permission to install new 24-inch force main to discharge treated effluent from the Reserve WWTP into

the Mississippi River that will cross the levee at mile marker 137.5 parallel to an existing 16-inch force main, in St. John the Baptist Parish as recommended and so noted in committee on December 11, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Bazile seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

**Personnel Committee:** President Boudreaux called upon Commissioner Aaron Pourciau Chairman of said committee, who noted there was nothing to report from the Personnel Committee meeting held on December 11, 2025.

### **STAFF REPORTS**

**Executive Director/LONO Report:** The Executive Director's report and LONO's issued were in the packet for the board members' review. Mrs. Gorman updated members on a few matters and offered her assistance if any of the board members had any questions and feel free to contact her directly.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 - LWI Project, and the Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl, McKim & Creed)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee, Laurel Ridge Levee Extension, and the West Shore-Lake Pontchartrain Projects (Jane Dufour, Civix)

### **RIGHTS OF ENTRY**

None.

### **PRESIDENT/VICE PRESIDENT REMARKS**

President Boudreaux extended gratitude to Kimberly Koehl of McKim & Creed for informing the Pontchartrain Levee District that the Laurel Ridge Levee Extension project is nearing completion. President Boudreaux also invited guests for our Christmas social, expressed gratitude and again thanked McKim & Creed, and their representative, Kimberly Koehl, for providing and catering dinner following the board meeting this date. President Boudreaux stated, in honor of Vice President Blaine Sheets, the Pontchartrain Levee District purchased a beautiful floral arrangement. The family has requested that donations be made to Team Gleason Foundation to support those living with ALS, a disease Vice President Sheets bravely fought. If anyone wished to donate, please see Monica Salins Gorman, Executive Director of the Pontchartrain Levee District. A card was also available for everyone to sign in his honor. President Boudreaux thanked everyone who attended the viewing and/or funeral for Vice President Sheets. She wished her fellow board members and guests a Merry Christmas.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

President Boudreaux asked for a motion to add an item agenda to the agenda specific to two additional approvals of Maurepas appraisals. Public comments: None. Motion to add said agenda item as presented was offered by Commissioner Butler seconded by Commissioner Cloutre. There was no other discussion, there were no objections and the motion carried unanimously.

The first item on the agenda was to approve the Just Compensation for acquisition of Parcels 3-21 and Parcels 3-12-C and 3-22 in connection with the River Reintroduction to Maurepas Swamp and West Shore Lake Pontchartrain Hurricane and Storm Damage Risk Reduction Project based on the higher of the two (2) USACE reviewed and approved appraisals as recommended and so noted in Board meeting on this day, December 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Cloutre seconded by Commissioner Zanders. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the Just Compensation for acquisition of Parcels 3-1-C, 3-2, and 3-3-C and Parcels 3-13-C and 4-2 in connection with the River Reintroduction to Maurepas Swamp and West Shore Lake Pontchartrain Hurricane and Storm Damage Risk Reduction Project

based on the higher of the two (2) USACE reviewed and approved appraisals as recommended and so noted in Board meeting on this day, December 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the Pontchartrain Levee District By-Laws (Dwight Poirrier) as recommended and so noted in committee meeting on November 13, 2025. Mr. Poirrier addressed members and recommended a motion to approve said agenda item. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

### **PUBLIC COMMENTS**

None.

### **ADJOURNMENT**

The final motion was a motion to adjourn. Said motion was made by Commissioner Pourciau and seconded by Commissioner Zanders. The motion carried unanimously, and the meeting adjourned at 6:36 p.m.

---

Arlene Lee, Board Secretary

---

Senecca Boudreaux, President  
Pontchartrain Levee District