



PROTECTING YOU
AND YOUR FAMILY

The Board of Commissioners
OF THE
Pontchartrain Levee District

2069 RAILROAD AVENUE • P.O. Box 426 • LUTCHER, LA 70071
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SENECCA D. BOUDREAUX
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VICE PRESIDENT

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DWIGHT D. POIRRIER
SPECIAL COUNSEL

MONICA SALINS GORMAN
EXECUTIVE DIRECTOR

ARLENE LEE
BOARD SECRETARY

Pontchartrain Levee District Regular Board Meeting Agenda

Date: Monday, December 15, 2025

Place: Pontchartrain Levee District Headquarters
2069 Railroad Avenue
Lutcher, LA 70071

Time: 6:00 p.m.

Call to Order

Pledge of Allegiance and Prayer

Moment of Silence for Vice President Blaine Sheets

Roll Call

Recognition of Guests

Approve the minutes of the regular monthly board meeting of November 17, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

COMMITTEE REPORTS

Report from Security/Safety Committee (Randy Cloutre)

Report from Equipment Committee (Aaron Pourciau)

Report from Insurance Committee (Kevin Hebert)

1. Approve the 2026 Insurance renewal coverages as presented (General Liability, Auto, Directors Officers Public Officials Management Liability Employment Practices Liability, Excess Liability-Over: GL, AL, and PO, Cyber, Crime, Excess Crime, Law Enforcement Liability, Deadly Weapons Protection, Environmental Site Pollution Liability, Property, Equipment Breakdown and Equipment) by Alera Group in the amount of \$448,206.41 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

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2. Approve the 2026 flood insurance coverage invoices through Wright National Flood Insurance Company totaling \$5,085.00 (PLD HQ - \$2,212.00; Albert Street - \$2,010.00; and PLD Maintenance Shop - \$863.00) as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

3. Approve the 2026 Workers Compensation as presented by Harry Robert Insurance, Inc. renewal coverage through Louisiana Workers Compensation Corporation (LWCC) in the amount of \$112,416.00 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

Report from Finance Committee (Matthew Butler)

1. Approve the recommendation for Application of Payment No. 31 invoice to The Lemoine Company, LLC in the amount of \$344,917.18 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

2. Approve the Town of Lutcher request for Phase I, King Avenue Drainage Improvements, in an amount not to exceed \$100,000.00 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

3. Approve the Certificate of Substantial Completion dated December 9, 2025 for the Laurel Ridge Levee Extension as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

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4. Approve the Change Order No. 5 for the Laurel Ridge Levee Extension which is a time only change order based on substantial completion approved from Ascension Parish as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

5. Approve the regular monthly invoices in the amount of \$57,261.93 for November 2025 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

6. Approve the invoices from Civix totaling \$44,412.13 (this total represents 3 projects: LPV - \$8,009.70, WSLP - \$29,281.68, and LA 22 - \$7,120.75 representing the fees from November 1, 2025 through November 30, 2025, as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

7. Approve the invoice from Dwight Poirrier, APLC, for the West Shore-Lake Pontchartrain Project in the amount of \$1,260.00 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

8. Approve the invoice from Dwight Poirrier, APLC, for LA 22 Gapping Project in the amount of \$1,561.70 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

9. Approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$19,941.29 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

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10. Approve the invoice from McKim & Creed for LWI- LA 22 Gapping Project Task Order No. 5 in the amount of \$172,247.10 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

11. Approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$457.50 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

12. Approve the invoice from McKim & Creed for the Bayou Manchac Perkins Road Bridge Raise Design in the amount of \$6,819.61 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

13. Approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge in the amount of \$1,070,071.50 (Note: AP Storm Surge invoices being reimbursed 100% to PLD by FP&C and Ascension Parish) as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

14. Approve the invoice from Burk Kleinpeter, Inc. for the West Shore-Lake Pontchartrain Project Task Order No. 9 in the amount of \$645.00 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

15. Approve the invoice from Civix for the November technical support in the amount of \$1,985.60 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

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16. Approve the invoice from Louisiana Emergency Preparedness for the 2026 membership dues in the amount of \$250.00 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

17. Approve the invoice from the St. James Parish Assessor for professional services rendered for appraisal of industrial plants in the amount of \$686.23 as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

18. Approve the statement of no objection request from Port Ship Service, Inc. dated December 1, 2025, concerning permission to construct and maintain a walkway and pier at mile marker 168 on the Mississippi River for the purpose of transporting river pilots and personnel to and from ocean going vessels, in St. James Parish as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

19. Approve the statement of no objection request from St. John the Baptist Parish dated November 7, 2025, through Curtis Engineering Services, Inc., concerning permission to install new 24-inch force main to discharge treated effluent from the Reserve WWTP into the Mississippi River that will cross the levee at mile marker 137.5 parallel to an existing 16-inch force main, in St. John the Baptist Parish as recommended and so noted in committee on December 11, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

Report from Personnel Committee (Aaron Pourciau)

STAFF REPORTS

Executive Director Report

**THE BOARD OF COMMISSIONERS
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Report on Projects

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Storm Surge Projects (Henry Picard, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 ~ LWI Project, and Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl, McKim & Creed)
- c) HSDRRS Matters, Mainline River Levee, Laurel Ridge Levee Extension and the West Shore-Lake Pontchartrain Projects (Jane Dufour, Civix)

RIGHTS OF ENTRY

None.

PRESIDENT/VICE PRESIDENT REMARKS

OLD BUSINESS

None.

NEW BUSINESS

Approve the Just Compensation for acquisition of Parcels 3-1-C, 3-2, and 3-3-C and Parcels 3-13-C and 4-2 in connection with the River Reintroduction to Maurepas Swamp and West Shore Lake Pontchartrain Hurricane and Storm Damage Risk Reduction Project based on the higher of the two (2) USACE reviewed and approved appraisals

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

Pontchartrain Levee District By-Laws (Dwight Poirrier)

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

**THE BOARD OF COMMISSIONERS
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ADJOURNMENT

Motion by _____ Seconded by _____

Adjournment Time: _____

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