

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, Louisiana on Monday, May 19, 2025, pursuant to due notice given to each member in due time, form and manner as follows:

May 16, 2025

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held on Monday, May 19, 2025 at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, Louisiana 70071.

Very truly yours,

Monica Salins Gorman,
Executive Director

President Boudreaux called the meeting to order at 6:00 p.m. Board members present were: Seneca Boudreaux, Randy Cloutre, Sr., Aaron Pourciau, Matthew Butler, Percy Hebert, Jr. and Kevin Hebert. Absent: Blaine Sheets and Charles "Chuck" Bazile, III.

Pontchartrain Levee District employees present were Monica Salins Gorman- PLD Executive Director, Arlene Lee- PLD Board Secretary, as well as, PLD PD Lieutenant- Joseph Canatella. Also, in attendance: Dwight Poirrier- PLD Board Counsel and Joe Sevario- Executive Assistant to the Board of Commissioners of PLD.

Guests included: Henry Picard III of BKI, Jane Dufour of Civix, Kimberly Koehl of McKim & Creed and Sam Scholle of St. Charles Parish.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular monthly board meeting of April 21, 2025 was offered by Commissioner Butler and seconded by Commissioner Pourciau. There were no objections, there were no public comments, and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Boudreaux called upon Commissioner Percy Hebert, Jr., Vice Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Tuesday, May 13, 2025.

Equipment Committee: President Boudreaux called upon Commissioner Percy Hebert, Jr., Chairman of said committee, who noted that there was nothing to report from the Equipment Committee held on Tuesday, May 13, 2025.

Finance Committee: President Boudreaux called upon Commissioner Butler, Chairman of said committee, who noted there were several items to report from the Finance Committee meeting held on Thursday, May 15, 2025, specifically:

The first item on the agenda was to approve the recommendation for Application of Payment No. 27 invoice to The Lemoine Company, LLC in the amount of \$45,854.79 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the renewal of the Standard Joint Funding Agreement between the U.S. Department of the Interior through U.S. Geological Survey and the Pontchartrain Levee District for one (1) year starting July 1, 2025 through June 30, 2026 in the amount of \$10,600.00 and authorize Board President to sign said agreement as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner PHebert and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Right of Entry License Agreement for Illinois Central Railroad Swing Gate permanent repair, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the regular monthly invoices in the amount of \$48,328.42 for April 2025, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoices from Civix totaling \$50,562.40 (this total represents 3 projects: LPV - \$13,534.55, WSLP - \$26,341.10 and LA 22 - \$10,686.75 representing the fees from April 1, 2025 through April 30, 2025, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney for the West Shore-Lake Pontchartrain Project in the amount of \$2,115.00, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier for LA 22 Gapping Project in the amount of \$3,255.00 as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$19,155.37, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the from McKim & Creed for LA 22 Gapping Project Task Order No. 5 in the amount of \$75,641.20, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by

Commissioner PHebert and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$88,426.25, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for Task Order No. 9, West Shore-Lake Pontchartrain in the amount of \$4,901.25, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$69,088.41, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner PHebert and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Civix for April computer technical support in the amount of \$172.50, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the March invoice in the amount of \$7,546.41, as well as, the April invoice in the amount of \$1,460.00 (totaling \$ 9,006.41) from Linfield, Hunter & Junius for the PLD Board Room Investigation as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner PHebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Louisiana Emergency Preparedness Association for the 2025 Membership Fees in the amount of \$250.00 as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Cloutre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from United States Geological Survey for the Hardened Gage quarterly bill in the amount of \$2,650.00, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner PHebert and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Statement of No Objection for Marathon Petroleum dated May 5, 2025, through TRC Environmental Corporation, concerning permission to transport a single process reactor from a transport barge in the Mississippi River across the Mississippi River Flood Protection Levee (MRFPL) and River Road into the Marathon Refinery, vicinity of levee station 4553+64, at Garyville, Louisiana, in St. John the Baptist Parish, as recommended and so noted in committee on May 15, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Cloutre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: President Boudreaux called upon Commissioner Pourciau, Chairman of said committee, who noted there was one item to report from the Personnel Committee meeting held on Thursday, May 15, 2025, specifically:

The first item on the agenda was to approve the personnel evaluations of the Executive Director and the Executive Assistant to the Board of Commissioners, including any recommendations and compensation adjustments as noted in committee on May 15, 2025. Public comments: None. Commissioner Pourciau stated he received additional evaluation comments after the Personnel Committee meeting on May 15, 2025 and brief discussions were had. Following his comment, a motion to move said agenda item to the June 12, 2025 Personnel Committee was offered by Commissioner Cloutre and seconded by Commissioner KHebert. There was brief discussion, there were no objections and the motion carried unanimously.

STAFF REPORTS

Executive Director/LONO Report: The Executive Director's report and LONO's issued were in the packet for the board members' review. Mrs. Gorman updated members on a few matters and offered her assistance if any of the board members had any questions and feel free to contact her directly.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 - LWI Project, and the Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl for McKim & Creed)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee, Laurel Ridge Levee Extension, and the West Shore-Lake Pontchartrain Projects (Jane Dufour, Civix)

RIGHTS OF ENTRY

None.

PRESIDENT/VICE PRESIDENT REMARKS

President Boudreaux thanks staff and employees for continuous efforts for flood flights inspections due to the high water levels.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner KHebert asked if he could inquire about a couple of items. There was brief discussion on the job description of Joe Sevario, Executive Assistant to the Board of Commissioners. Mr. Sevario addressed the Board of Commissioners with a brief description of his daily/monthly job duties and responsibilities and Commissioner KHebert requested that the finance committee packets, with supporting invoices and details, be electronically sent to him each month for review until further notice.

PUBLIC COMMENTS

None.

ADJOURNMENT

The final motion was a motion to adjourn. Said motion was made by Commissioner KHebert and seconded by Commissioner Clouatre. The motion carried unanimously, and the meeting adjourned at 6:51 p.m.

Arlene Lee, Board Secretary

Senecca Boudreaux, President
Pontchartrain Levee District