

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, Louisiana on Monday, July 21, 2025, pursuant to due notice given to each member in due time, form and manner as follows:

July 18, 2025

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held on Monday, July 21, 2025, at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, Louisiana 70071.

Very truly yours,

Monica Salins Gorman,
Executive Director

Commissioner Clouatre called the meeting to order at 6:00 p.m. Board members present were: Randy Clouatre, Sr., Charles "Chuck" Bazile, III, Aaron Pourciau, Blaine Sheets, and Kevin Hebert. Absent: Senecca Boudreaux and Matthew Butler.

Pontchartrain Levee District employees present were Monica Salins Gorman- PLD Executive Director, Arlene Lee- PLD Board Secretary, as well as, PLD PD Lieutenant- Joseph Canatella. Also, in attendance: Dwight Poirrier- PLD Board Counsel and Joe Sevario- Executive Assistant to the Board of Commissioners of PLD.

Guests included: Henry Picard III of BKI, Jane Dufour of Civix, Hamid Alizadeh of Aptim, Kimberly Koehl of McKim & Creed, Charles Mouton of Linfield, Hunter & Junius, John Troutman of CPRA and Susan Sheets. (Donald Lambert Jr. of GEC-left @ 6:00p.m.)

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular monthly board meeting of June 16, 2025 was offered by Vice President Sheets and seconded by Commissioner Pourciau. There were no objections, there were no public comments, and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: Commissioner Cloutre called upon Commissioner Chuck Bazile Vice Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Tuesday, July 15, 2025.

Equipment Committee: Commissioner Cloutre Vice Chairman of said committee, noted that there was nothing to report from the Equipment Committee held on Tuesday, July 15, 2025.

Finance Committee: Commissioner Cloutre Vice Chairman of said committee noted there were several items to report from the Finance Committee meeting held on Thursday, July 17, 2025, specifically:

The first item on the agenda was to approve the renewal of Watson Mechanical Contract for the HVAC System for one (1) year and authorize Board President to sign said contract, as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve to complete and adopt the Louisiana Compliance Questionnaire for Audit Engagement of Governmental Entities for fiscal year ending June 30, 2025 as requested by the Legislative Auditor through Griffin & Furman and to authorize Board President to sign said questionnaire as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Bazile and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the resolution authorizing Board President to sign any and all documents, agreements, permits, rights of entry, authorizations for entry, and any other instruments on behalf of the Pontchartrain Levee District in furtherance of the acquisition of the real estate property required to complete the West Shore Lake Pontchartrain Hurricane Storm Damage Risk Reduction/River Reintroduction to Maurepas Swamp Project in St. John the Baptist Parish as

recommended and so noted by committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the Linfield, Hunter & Junius, Inc. proposal to provide Professional Architectural/Mechanical & Electrical Engineering services to the Pontchartrain Levee District Administrative Complex Boardroom Investigation, Findings & Suggested Path Forward Report dated July 14, 2025 for an amount not to exceed \$37,000.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the regular monthly invoices in the amount of \$71,808.16 for June 2025 as recommended and so noted by committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Civix totaling \$42,531.32 (this total represents 4 projects: LPV - \$8,967.20, WSLP - \$30,034.87, Laurel Ridge Extension - \$181.25, and LA 22 - \$3,348.00 representing the fees from June 1, 2025 through June 30, 2025, as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney for the West Shore-Lake Pontchartrain Project in the amount of \$3,127.50, as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier for LA 22 Gapping Project in the amount of \$1,260.00 as recommended and so noted in committee on July 17, 2025. Public

comments: None. Motion to approve said agenda item as presented was offered by Commissioner Bazile and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$10,147.91 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for LA 22 Gapping Project Task Order No. 5 in the amount of \$70,965.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$48,127.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoices from Burk Kleinpeter, Inc. for the West Shore-Lake Pontchartrain Project for May 2025 - \$3,245.00 and June 2025 - \$2,847.50 for the total amount of \$6,092.50 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Civix for June computer technical support in the amount of \$924.70 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the first progress bill/invoice from Griffin and Furman for Fiscal Year audit ending June 30, 2025 in the amount of \$2,337.50 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Bazile and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Methods for the Pontchartrain Levee District accounting packages license fees to include the annual payroll (5,000.00), budgetary (4,000.00), progress (1,000.00), direct deposit (400.00), LogMeIn Support (900.00), DUO (1,020.00), Sonic Wall (850.00) software programs as well as the hardware maintenance fee(2,200.00) for a total of \$15,370.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from American Construction Enterprises, LLC through Linfield, Hunter & Junius for the Canopy at PLD Administration Building in the amount of \$32,670.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Linfield, Hunter & Junius for the Board Room Investigation (May 2025 - \$11,744.68 and June 2025 - \$5,536.60 for the amount of \$17,281.28 as recommended and so noted in committee on July 17, 2025. Public comments: Commissioner Hebert noted and wanted it referenced that the invoices approved here are from LH&J were for investigation purposes only. Specifically, under Item No. 4 of this meeting, another \$37K has been approved by this body for the same firm to provide the architectural, mechanical and electrical engineering services for the board room. Commissioner Hebert finds government spending to be ridiculous and wanted it so noted. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Pourciau. A roll call was requested by Commissioner Clouatre: Hebert- yes; Sheets- yes; Pourciau- yes; Clouatre- yes; Bazille- no. There was no other discussion and said motion passed with 4 yays and 1 nay.

Next on the agenda was to approve the invoice from East Baton Rouge Tax Assessor's Office in the amount of \$79.42 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from United States Geological Survey for the Quarterly Bill in the amount of \$2,650.00 as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau seconded by Commissioner Bazile. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve to transfer \$26M of the PLD Surplus Fund Balance to the PLD Committed Fund Balance Account No. 2513 to provide for the Mainline River Levee Lifts in all six parishes (for the years 2026, 2027 and 2028) and for the hurricane protection levee lifts in St. Charles Parish (for the years 2026 and 2028) as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the HIPAA Business Associate Agreement from the Office of Group Benefits and authorize Executive Director to sign said agreement as recommended and so noted in committee on July 17, 2025. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: Commissioner Clouatre called upon Commissioner Kevin Hebert, Vice Chairman of said committee, who noted there was nothing to report from the Personnel Committee meeting held on July 17, 2025.

STAFF REPORTS

Executive Director/LONO Report: The Executive Director's report and LONO's issued were in the packet for the board members' review. Mrs. Gorman updated members on a few matters and offered her assistance if any of the board members had any questions and feel free to contact her directly.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 - LWI Project, and the Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl for McKim & Creed)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee, Laurel Ridge Levee Extension, and the West Shore-Lake Pontchartrain Projects (Jane Dufour, Civix)

RIGHTS OF ENTRY

None.

PRESIDENT/VICE PRESIDENT REMARKS

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

Commissioner Clouatre highlighted the loyalty of PLD staff during peak of hurricane season, noting they not only protect the main river line, but also actively engage through meetings and information sharing.

ADJOURNMENT

The final motion was a motion to adjourn. Said motion was made by Vice President Sheets and seconded by Commissioner Bazile. The motion carried unanimously, and the meeting adjourned at 6:45 p.m.

Arlene Lee, Board Secretary

Commissioner Randy Clouatre, Sr.