



PROTECTING YOU
AND YOUR FAMILY

The Board of Commissioners
OF THE
Pontchartrain Levee District

2069 RAILROAD AVENUE • P.O. BOX 426 • LUTCHER, LA 70071
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VICE PRESIDENT

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KEVIN P. HEBERT

DWIGHT D. POIRRIER
SPECIAL COUNSEL

MONICA SALINS GORMAN
EXECUTIVE DIRECTOR

ARLENE LEE
BOARD SECRETARY

Pontchartrain Levee District Regular Board Meeting Agenda

Date: Monday, June 16, 2025

Place: Pontchartrain Levee District Headquarters
2069 Railroad Avenue
Lutcher, LA 70071

Time: 6:00 p.m.

Call to Order

Pledge of Allegiance

Roll Call

Recognition of Guests

Approve the minutes of the regular monthly board meeting of May 19, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

COMMITTEE REPORTS

Report from Security/Safety Committee (Percy Hebert)

Report from Equipment Committee (Percy Hebert)

1. Approve the four (4) separate CEA's between: (1) Pontchartrain Levee District and the Town of Lutcher, (2) Pontchartrain Levee District and the Town of Gramercy, (3) Pontchartrain Levee District and the Fifth Ward Volunteer Fire Department and (4) the Pontchartrain Levee District and the St. Amant Volunteer Fire Department for the specified surplus equipment as set forth in said agreements and to authorize the Pontchartrain Levee District Board President to sign said agreements as recommended and so noted in committee on June 10, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

THE BOARD OF COMMISSIONERS
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Report from Building Committee (Randy Clouatre)

1. Approve the recommendations as set forth in Linfield, Hunter & Junius' report dated May 21, 2025 entitled the Pontchartrain Levee District Administrative Complex- Boardroom Investigation Findings and Suggested Path Forward as recommended and so noted in committee on June 10, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

Report from Finance Committee (Matthew Butler)

1. Approve the bids for consideration, namely the St. Charles Lease No. 1, St. Charles Lease No. 2 and the two (2) leases in Ascension Parish, namely, Ascension Lease and Ascension/Iberville Lease, all pending final compliance, review and approval by the Pontchartrain Levee District Board Counsel, Dwight Poirrier, as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

2. Approve the recommendation for Application of Payment No. 28 invoice to The Lemoine Company, LLC in the amount of \$29,218.20 for the Laurel Ridge Levee Extension Project and to authorize the Pontchartrain Levee District Board President to sign said application as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

3. Approve the renewal of the official journal with The News Examiner through Ruhr Valley Publishing, Inc. in the amount of \$650.00 per month as recommended and so noted by committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

4. Approve the Professional Services Contract with MB3 DBA Civix Amendment No. 5 for a renewal of two (2) years and to authorize the Pontchartrain Levee District Board President to sign said amendment as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

THE BOARD OF COMMISSIONERS
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5. Approve the regular monthly invoices in the amount of \$67,305.04 for May 2025 as recommended and so noted by committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

6. Approve the invoices from Civix totaling \$81,448.72 (this total represents 3 projects: LPV - \$4,673.35, WSLP - \$72,754.12 and LA 22 - \$4,021.25 representing the fees from May 1, 2025 through May 31, 2025, as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

7. Approve the invoice from Dwight Poirrier, Board Attorney for the West Shore-Lake Pontchartrain Project in the amount of \$2,904.30, as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

8. Approve the invoice from Dwight Poirrier for LA 22 Gapping Project in the amount of \$2,135.00 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

9. Approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$14,039.18 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

10. Approve the invoice from McKim & Creed for LA 22 Gapping Project Task Order No. 5 in the amount of \$76,447.20 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

THE BOARD OF COMMISSIONERS
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11. Approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$56,203.50 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

12. Approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$42,718.87 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

13. Approve the invoice from Civix for April computer technical support in the amount of \$932.50 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

14. Approve the invoice from Linfield, Hunter & Junius for the Amite River Basin Master Plan Review in the amount of \$570.00 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

15. Approve the invoice from East Baton Rouge Tax Assessor's Office in the amount of \$23.92 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

16. Approve the invoice from GHD Services for the PLD SAR Inspection and Support of Nick's Shooting Range in the amount of \$2,267.79 as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

THE BOARD OF COMMISSIONERS
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17. Approve the Statement of No Objection for Capchem Technologies USA request of May 22, 2025, through CK Associates, concerning permission for construction of a temporary heavy haul road utilizing the existing Germania crossing and an effluent line on an existing pipe rack in Ascension Parish as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

18. Approve the Statement of No Objection for Mississippi River Ventures, LLC for an AFTER THE FACT request of February 27, 2025, concerning permission to relocate a 1-inch waterline and install a new 6-inch waterline across the left descending Mississippi River Levee, vicinity of levee station 5854+27, at St. Rose, Louisiana, in St. Charles Parish as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

19. Approve the Statement of No Objection for Air Products Blue Energy request of June 10, 2025, through DDG, concerning permission to construct the Louisiana Clean Energy Complex, consisting of a permanent pipe rack and elevated road crossing and levee access ramp across the left descending Mississippi River levee, a temporary parking area on the river batture, and new approach way, pipe rack, dock and associated structures in the river, vicinity of second order levee station 3030+00, at Sorrento, Louisiana, in Ascension Parish as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

20. Approve the recommendation of Pontchartrain Levee District Board Counsel, Dwight Poirrier, and authorize him to proceed with the recommended strategy in the matter of Board of Commissioners of the Pontchartrain Levee District v. Acquistapace, Nos. 133059 and 134598, 23rd JDC, Ascension Parish, LA. as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

**THE BOARD OF COMMISSIONERS
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Report from Personnel Committee (Aaron Pourciau)

1. Approve the personnel evaluations of the Executive Director and the Executive Assistant to the Board of Commissioners, including any recommendations as noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

2. Approve the renewal for one (1) year of the janitorial services contract with D Got This Cleaning for a monthly rate of \$900 per month and to authorize the Pontchartrain Levee District Board President to sign said contract as recommended and so noted in committee on June 12, 2025

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

STAFF REPORTS

Executive Director Report

Report on Projects

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Storm Surge Projects (Henry Picard, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 ~ LWI Project, and Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl, McKim & Creed)
- c) HSDRRS Matters, Mainline River Levee, Laurel Ridge Levee Extension and the West Shore-Lake Pontchartrain Projects (Jane Defour, Civix)

RIGHTS OF ENTRY

None.

PRESIDENT/VICE PRESIDENT REMARKS

**THE BOARD OF COMMISSIONERS
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OLD BUSINESS

None.

NEW BUSINESS

Approve the Regular Monthly Board Meeting Schedule for Fiscal Year Ending June 30, 2026

Public Comments? Motion by _____ Seconded by _____

Passed _____ Failed _____

ADJOURNMENT

Motion by _____ Seconded by _____

Adjournment Time: _____

In accordance with the American with Disabilities Act, if you need special assistance, please contact Monica Salins Gorman, at 225-869-9721, describing the assistance that is necessary.