



PROTECTING YOU  
AND YOUR FAMILY

The Board of Commissioners  
OF THE  
**Pontchartrain Levee District**

2069 RAILROAD AVENUE • P.O. BOX 426 • LUTCHER, LA 70071  
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VICE PRESIDENT

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KEVIN P. HEBERT

DWIGHT D. POIRRIER  
SPECIAL COUNSEL

MONICA SALINS GORMAN  
EXECUTIVE DIRECTOR

ARLENE LEE  
BOARD SECRETARY

## Pontchartrain Levee District Regular Board Meeting Agenda

Date: Monday, May 19, 2025

Place: Pontchartrain Levee District Headquarters  
2069 Railroad Avenue  
Lutcher, LA 70071

Time: 6:00 p.m.

Call to Order

Pledge of Allegiance

Roll Call

Recognition of Guests

Approve the minutes of the regular monthly board meeting of April 21, 2025

Public Comments? Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

### COMMITTEE REPORTS

Report from Security/Safety Committee (Blaine Sheets)

Report from Equipment Committee (Percy Hebert)

Report from Finance Committee (Matthew Butler)

1. Approve the recommendation for Application of Payment No. 27 invoice to The Lemoine Company, LLC in the amount of \$45,854.79 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on May 15, 2025

Public Comments? Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

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2. Approve the renewal of the Standard Joint Funding Agreement between the U.S. Department of the Interior through U.S. Geological Survey and the Pontchartrain Levee District for one (1) year starting July 1, 2025 through June 30, 2026 in the amount of \$10,600.00 and authorize Board President to sign said agreement as recommended and so noted by committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

3. Approve the Right of Entry License Agreement for Illinois Central Railroad Swing Gate permanent repair as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

4. Approve the regular monthly invoices in the amount of \$48,328.42 for April 2025 as recommended and so noted by committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

5. Approve the invoices from Civix totaling \$50,562.40 (this total represents 3 projects: LPV - \$13,534.55, WSLP - \$26,341.10 and LA 22 - \$10,686.75 representing the fees from April 1, 2025 through April 30, 2025, as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

6. Approve the invoice from Dwight Poirrier, Board Attorney for the West Shore-Lake Pontchartrain Project in the amount of \$2,115.00, as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

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7. Approve the invoice from Dwight Poirrier for LA 22 Gapping Project in the amount of \$3,255.00 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_
8. Approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$19,155.37 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_
9. Approve the invoice from McKim & Creed for LA 22 Gapping Project Task Order No. 5 in the amount of \$75,641.20 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_
10. Approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$88,426.25 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_
11. Approve the invoice from Burk Kleinpeter, Inc. for Task Order No. 9, West Shore-Lake Pontchartrain in the amount of \$4,901.25 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_
12. Approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$69,088.41 as recommended and so noted in committee on May 15, 2025
- Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_
- Passed \_\_\_\_\_ Failed \_\_\_\_\_

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13. Approve the invoice from Civix for April computer technical support in the amount of \$172.50 as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

14. Approve the March invoice in the amount of \$7,546.41, as well as, the April invoice in the amount of \$1,460.00 (totaling \$ 9,006.41) from Linfield, Hunter & Junius for the PLD Board Room Investigation as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

15. Approve the invoice from Louisiana Emergency Preparedness Association for the 2025 Membership Fees in the amount of \$250.00 as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

16. Approve the invoice from United States Geological Survey for the Hardened Gage quarterly bill in the amount of \$2,650.00 as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

17. Approve the Statement of No Objection for Marathon Petroleum dated May 5, 2025, through TRC Environmental Corporation, concerning permission to transport a single process reactor from a transport barge in the Mississippi River across the Mississippi River Flood Protection Levee (MRFPL) and River Road into the Marathon Refinery, vicinity of levee station 4553+64, at Garyville, Louisiana, in St. John the Baptist Parish as recommended and so noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

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Report from Personnel Committee (Aaron Pourciau)

1. Approve the personnel evaluations of the Executive Director and the Executive Assistant to the Board of Commissioners, including any recommendations and compensation adjustments as noted in committee on May 15, 2025

Public Comments?    Motion by \_\_\_\_\_    Seconded by \_\_\_\_\_

Passed \_\_\_\_\_ Failed \_\_\_\_\_

**STAFF REPORTS**

Executive Director Report

Report on Projects

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Storm Surge Projects (Henry Picard, BKI)
- b) Laurel Ridge Levee Extension Project, Hwy. 22 - LWI Project, and Bayou Manchac Regional Flood Risk Reduction Project (Kimberly Koehl, McKim & Creed)
- c) HSDRRS Matters, Mainline River Levee, Laurel Ridge Levee Extension and the West Shore-Lake Pontchartrain Projects (AJ Domangue, Civix)

**RIGHTS OF ENTRY**

None.

**PRESIDENT/VICE PRESIDENT REMARKS**

**OLD BUSINESS**

None.

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**NEW BUSINESS**

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Adjournment Time: \_\_\_\_\_

In accordance with the American with Disabilities Act, if you need special assistance, please contact Monica Salins Gorman, at 225-869-9721, describing the assistance that is necessary.