

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, Louisiana on Monday, July 15, 2024, pursuant to due notice given to each member in due time, form and manner as follows:

July 12, 2024

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held on Monday, July 15, 2024 at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, Louisiana 70071.

Very truly yours,

Monica Salins Gorman,
Executive Director

President Boudreaux called the meeting to order at 6:00 p.m. Board members present were: Senecca Boudreaux, Blaine Sheets, Matthew Butler, Randy T. Clouatre, Sr. , Wardell Irvin, and Aaron Pourciau. Absent: Allen St. Pierre, Sr., Percy Hebert, Jr. and Claude A. “Trey” Granier, III.

Pontchartrain Levee District employee present was Monica Salins Gorman- Executive Director and Kelly Poche- Administrative Assistant 6, and Lt. Joseph Canatella- PLD Police Department. Also, in attendance: Dwight Poirrier – PLD Board Counsel and Joseph Sevario, PLD Executive Assistant to the Board of Commissioners.

Guests included: Jane Dufour from Civix, Kimberly Koehl and Nick Schexnayder from McKim & Creed, Henry Picard from Burk Kleinpeter, Inc., Sam Scholle from St. Charles Parish, Lance LaPlace from Quality Engineering, and Hamid Alizadeh from APTIM.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular board meeting of June 17, 2024 was offered by Commissioner Butler and seconded by Commissioner Clouatre. There were no objections, there were no public comments, and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Boudreaux called upon Vice President Sheets, Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Tuesday, July 9, 2024.

Equipment Committee: President Boudreaux called upon Vice President Sheets, Chairman of said committee, who noted that there was nothing to report from the Equipment Committee held on Tuesday, July 9, 2024.

Finance Committee: President Boudreaux called upon Commissioner Clouatre, Co-Chair of said committee, who noted there were several items to report from the Finance Committee meeting held on Thursday, July 11, 2024, specifically:

The first item on the agenda was to approve the recommendation for Application of Payment No. 17 invoice to The Lemoine Company, LLC in the amount of \$1,106,011.37 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the renewal contract, for one (1) year, for the Contract for Professional Services between the Pontchartrain Levee District and Watson Mechanical Services, Inc. as presented and to authorize the PLD Board President to sign said agreement as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve Amendment #2 of the Professional Services Agreement-Right of Way Acquisition and Program Management Services- between the Pontchartrain Levee District and MB3, Inc. d/b/a Civix to provide for additional funding in the amount of \$500,000.00 and to amend and modify the agreement to exercise the second renewal option extending the contract for two (2) years to expire January 20, 2027 and to authorize PLD Board President to sign said agreement as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve

said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$71,769.84 for June 2024 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoices from Civix totaling \$48,935.35 (this total represents 2 projects: LPV - \$14,078.35; WSLP - \$34,857.00) representing the fees from June 1, 2024 through June 30, 2024, as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney, in the amount of \$9,091.29 for the West Shore-Lake Pontchartrain Project, as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney, in the amount of \$4,832.20 for the LA 22 Gapping Project as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for the LA 22 Gapping Project Task Order No. 5 in the amount of \$60,875.00 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$25,900.46 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$151,409.13 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Butler. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for Task Order No. 9, West Shore-Lake Pontchartrain in the amount of \$6,215.00 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoices from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$49,264.11 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Butler. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Griffin & Furman in the amount of \$1,870.00 for the 1st Progress Bill for the FYE June 30, 2024 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Linfield, Hunter & Junius for the Cross Bayou Pump Station discussion in the amount of \$1,132.50 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from the Louisiana State Civil Service for the annual pro-rata share in the amount of \$14,793.00 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from the Methods for the Pontchartrain Levee District accounting package, including the annual payroll, budgetary, progress, direct deposit, LogMeIn, DUO, SonicWall software programs as well as the hardware maintenance for a total of \$14,817.00 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the expenses for the annual Mississippi Valley Flood Control Association Fall Legislative Meetings held from September 22 through September 25, 2024 as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Butler. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Statement of No Objection for St. James Parish request of June 25, 2024 through Myer Engineering concerning permission to construct approximately 2 miles of 10' wide multi-use asphalt path in St. James Parish as recommended and so noted in committee on July 11, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the Statement of No Objection for Veolia North American request of July 8, 2024 through Duplantis Design Group concerning permission to install a floating dock, install four (4) support monopiles and two (2) pipe rack support piles in Ascension Parish as recommended and so noted in committee on June 13, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: President Boudreaux called upon Commissioner Pourciau, Co-Chair of said committee who reported that there was only one (1) item to report from the Personnel Committee held on Thursday, July 11, 2024, namely:

The only item under this committee was to approve the 4% increase for the Executive Director and Executive Assistant to the Board effective August 1, 2024, pending evaluation reviews, as recommended and so noted in committee on July 11, 2024. Public comments: Commissioner Pourciau provided a few of the evaluation comments and noted that the comments from other board members were exceptional in remarks, leadership, professionalism, etc. President Boudreaux also referenced the same sentiments and thanked the director and assistant to the board for all of the communication, loyalty and forethought of this agency as we grow and expand. There were no other comments. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

STAFF REPORTS

Executive Director LONO Report: The Executive Director's report and LONO's issued were in the packet for the board members' review. Ms. Gorman updated members on a few matters and offered her assistance if any of the board members had any questions and feel free to contact her directly. As a special note she reminded members that future committee meetings would all be moved to Thursdays, temporarily, due to summer schedules, summer travel, etc.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension, LWI project Hwy. 22 and the Bayou Manchac Regional Conceptual Planning project (Kimberly Koehl)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee (MRL) Right of Entries, Laurel Ridge Levee Extension project and the West Shore-Lake Pontchartrain project (Jane Dufour, Civix)

RIGHTS OF ENTRY

None.

PRESIDENT/VICE PRESIDENT REMARKS

None.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Poirrier addressed members and requested to add a motion to the agenda specific to the Cooperative Endeavor Agreement by the State of Louisiana, Office of Facility Planning and Control regarding the LA 22 Gapping Project and the State Capital Outlay funding. Mr. Poirrier noted that adding such an item requires a unanimous consent. Motion to add said item to the agenda was made by Commissioner Clouatre and seconded by Commissioner Pourciau. President Boudreaux called upon Mrs. Gorman for a roll call vote:

Commissioner Pourciau-	Yay
Commissioner St. Pierre-	Absent
Commissioner Clouatre-	Yay
Commissioner Butler-	Yay
President Boudreaux-	Yay
Vice President Sheets-	Yay
Commissioner Hebert-	Absent
Commissioner Irvin-	Yay
Commissioner Granier-	Absent

Public Comments: None. Said motion carried unanimously.

A resolution was then offered by Commissioner Clouatre and seconded by Commissioner Pourciau that Senecca Boudreaux, President of the Pontchartrain Levee District, be and is hereby authorized and appointed as a signatory for the Pontchartrain Levee District to sign any and all contracts, agreements, state disbursements and any other documents pertaining to Project No. 36-L13-23-01 - LA 22 Gapping Project between the Pontchartrain Levee District and Facility Planning and Control. President Boudreaux again called upon Mrs. Gorman for a roll call vote:

Commissioner Pourciau-	Yay
Commissioner St. Pierre-	Absent
Commissioner Clouatre-	Yay
Commissioner Butler-	Yay
President Boudreaux-	Yay
Vice President Sheets-	Yay
Commissioner Hebert-	Absent
Commissioner Irvin-	Yay
Commissioner Granier-	Absent

Public Comments: None. The resolution carried unanimously.

PUBLIC COMMENTS

Mr. Poirrier addressed members informing them that next month at the August Finance Committee, there would be fourteen policies that the Office of Community Development (OCD) is requiring PLD to adopt per their own policy guideline specific to the funding aspects of the LA 22 Gapping Project. There were no other comments

ADJOURNMENT

The final motion was a motion to adjourn. Said motion was made by Commissioner Butler and seconded by Commissioner Irvin. The motion carried unanimously, and the meeting adjourned at 6:54 p.m.

Monica Salins Gorman, Executive Director

Senecca Boudreaux, President