

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, Louisiana on Monday, August 19, 2024, pursuant to due notice given to each member in due time, form and manner as follows:

August 16, 2024

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held on Monday, August 19, 2024 at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, Louisiana 70071.

Very truly yours,

Monica Salins Gorman,
Executive Director

President Boudreaux called the meeting to order at 6:00 p.m. Board members present were: Senecca Boudreaux, Matthew Butler, Randy T. Cloutre, Sr., Wardell Irvin, Percy Hebert, Jr. and Aaron Pourciau. Absent: Allen St. Pierre, Sr., Blaine Sheets and Claude A. "Trey" Granier, III.

Pontchartrain Levee District employee present was Monica Salins Gorman- Executive Director , and Lt. Joseph Canatella- PLD Police Department. Also, in attendance: Dwight Poirrier – PLD Board Counsel and Joseph Sevario, Executive Assistant to the Board of Commissioners of PLD.

Guests included: A.J. Domangue from Civix, Kimberly Koehl from McKim & Creed, Henry Picard from Burk Kleinpeter, Inc., Roy Glapion of Beta Group, John Troutman of CPRA, Donald Lambert, Jr. of GEC and Nathan Junius of LH&J.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular board meeting of July 15, 2024 was offered by Commissioner Butler and seconded by Commissioner Hebert. There were no objections, there were no public comments, and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Boudreaux called upon Commissioner Hebert, Co-Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Thursday, August 15, 2024.

Equipment Committee: President Boudreaux called upon Commissioner Hebert, Co-Chairman of said committee, who noted that there was nothing to report from the Equipment Committee held on Thursday, August 15, 2024.

Finance Committee: President Boudreaux called upon Commissioner Butler, Chairman of said committee, who noted there were several items to report from the Finance Committee meeting held on Thursday, August 15, 2024, specifically:

The first item on the agenda was to Approve the authorization for the administration and special counsel to continue negotiations for the transfer of the Cross Bayou Pump Station to St. Charles Parish on the terms and the conditions set forth and discussed by the Board of Commissioners as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve a resolution and the Cooperative Endeavor Agreement for the Bayou Manchac Clearing and Snagging FP&C Project No. 36-L13-24-01 from the Office of Facility Planning and Control, for the “Other Means of Finance” in the amount of \$180,000.00 and “Other” funds in the amount of \$60,000.00 (representing PLD’s 25% match) for a total funding amount of \$240,000.00 and to allow PLD Board President to execute any and all necessary documents as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Irvin and seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve to amend the previously approved Intergovernmental Agreement between the Pontchartrain Levee District and the St. James Sheriff's Office for dispatch services, retroactive to July 1, 2024, through June 30, 2028, to an amount of \$42,000.00 annually, and to allow PLD Board President to execute any and all necessary documents as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve a Resolution of Support to the Association of Levee Boards of Louisiana and Representative Orgeron, District 54, concerning support of the constitutional amendment on the November 5th ballot that would ensure that any federal monies directed to Louisiana from offshore wind, or ANY other alternative types of energy produced in the Gulf of Mexico would also be directed to the Coastal Protection Trust Fund where it can be spent on projects, such as levee projects as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Cloutre. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve ELOS to perform a CRS (Cultural Resource Survey) as requested by SHPO (LA State Historic Preservation Office) for the LA 22 Gapping Project and to issue Task Order for Phase II of the project area in the amount of \$91,000.00 as per ELOS proposal dated August 2024, and to allow PLD Board President to sign said agreement as recommended and so noted in committee on August 15, 2024 (Note: this proposal has been reduced from the initial amount of \$131,000.00 as presented in November of 2023). Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Cloutre. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the LA 22 Gapping Project, a Resolution appointing Monica Salins Gorman as the Equal Opportunity Officer (EEO Officer) for the life of the program as per the requirements and participation in the State of Louisiana Community Development Block Grant Disaster Recovery (CDBG-DR) Program administered by the State of Louisiana Office of Community Development (OCD), as well as, the Policy Adoptions per OCD- items a-n listed below and as recommended and so noted in committee on August 15, 2024:

- a. Citizen Complaint Policy;
- b. Procurement Policy;
- c. Contract Administration Policy;
- d. Duplication of Benefits;
- e. Fair Housing Policy;
- f. Section 3 Plan;
- g. Section 504 Assurance;
- h. Section 504 Grievance Procedure;
- i. Section 504 Communication Policy;
- j. Residential Antidisplacement Plan;
- k. Residential Antidisplacement Certification;
- l. Records Management Policy;
- m. Monitoring Plan; and
- n. Language Access Plan

Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the recommendation for Application of Payment No. 18 invoice to The Lemoine Company, LLC in the amount of \$689,982.86 for the Laurel Ridge Levee Extension Project and to authorize the PLD Board President to sign said application as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Clouatre. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the amended contract for Professional Services between the Pontchartrain Levee District and Watson Mechanical Services, Inc. to reflect the increase in service cleaning for a total contract price of \$4,650.00 as presented and to authorize the PLD Board President to sign said agreement as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the LADOTD CEA for LA 22 Gapping Project and to authorize PLD Board President to sign said agreement as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$79,478.35 for July 2024 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoices from Civix totaling \$79,009.27 (this total represents 2 projects: LPV - \$26,053.59; WSLP - \$52,955.68) representing the fees from July 1, 2024 through July 31, 2024, as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney, in the amount of \$5,503.25 for the West Shore-Lake Pontchartrain Project, as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney, in the amount of \$1,575.00 for the LA 22 Gapping Project as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the LA 22 Gapping Project Task Order No. 5 in the amount of \$106,256.40 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as

presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for Laurel Ridge Levee Extension Project in the amount of \$21,277.42 as recommended as so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Regional Risk Reduction Task Order No. 8 in the amount of \$87,392.50 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for Task Order No. 9, West Shore-Lake Pontchartrain in the amount of \$4,297.50 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$4,399.94 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the expenses for the Association of Levee Boards of Louisiana Annual Meeting held on December 3-5, 2024 in New Orleans, Louisiana as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Linfield, Hunter & Junius for the PLD Headquarters Metal Canopy in the amount of \$2,284.72 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve the invoice from Civix in the amount of \$1,980.70 for the July 2024 computer technical support as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Pourciau and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the request for the Statement of No Objection for Pipeline Technology – request of May 31, 2024, through T. Baker Smith, concerning permission to construct, own, operate, and maintain a new nitric acid pipeline, associated compressor stations, and pipeline facilities in Ascension Parish as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Clouatre and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve to begin the process of rolling forward for tax year 2024 as recommended and so noted in committee on August 15, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: President Boudreaux called upon Commissioner Pourciau, Co-Chair of said committee who noted that there was nothing to report from the Personnel Committee held on Thursday, August 15, 2024.

STAFF REPORTS

Executive Director LONO Report: The Executive Director's report and LONO's issued were in the packet for the board members' review. Ms. Gorman updated members on a few matters and offered her assistance if any of the board members had any questions and feel free to contact her directly.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension, LWI project Hwy. 22 and the Bayou Manchac Regional Conceptual Planning project (Kimberly Koehl)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee (MRL) Right of Entries, Laurel Ridge Levee Extension project and the West Shore-Lake Pontchartrain project (A.J. Domangue, Civix)

RIGHTS OF ENTRY

Department of the Army, Corps of Engineers, New Orleans District – request of August 28, 2018, December 10, 2018, February 26, 2019, April 17, 2019, June 21, 2021, to Mr. Ricky Bosco, President, Pontchartrain Levee District, and July 10, 2023 and last revised July 25, 2024 to Ms. Senecca Boudreaux, President, Pontchartrain Levee District from Todd M. Klock, Chief, Real Estate Division, for a third extension of a right-of-entry for a period of 12 months, including ingress and egress, to complete construction in anticipation of the delivery and installation of electrical components on the seepage control project, in connection with the Mississippi River Levees, East Bank Levee, Pontchartrain Levee District, Upper Pontchartrain, Item M-225-L, B/L Sta. 160+00 to B/L Sta. 181+00, Seepage Control Project, East Baton Rouge Parish, Louisiana as per the Corps of Engineers maps entitled, "Mississippi River Levees, East Bank Levee, Pontchartrain Levee District, Upper Pontchartrain LD, Seepage Control, Item M-227-L, B/L Sta. 160+00 to B/L Sta. 181+00, Right-of-Way, East Baton Rouge Parish, Louisiana," Map File Number H-8-48193, Sheets R-01 through R-05, dated August 10, 2018, last revised April 8, 2019. This Right of Entry is retroactive to cover the time period between the expiration date of the second Right of Entry extension of August 2, 2024, to the approval date of the third extension by the PLD Board. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Hebert and seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Department of the Army, Corps of Engineers, New Orleans District – request of August 22, 2022, December 5, 2022, April 7, 2023, June 29, 2023, July 10, 2023, June 24, 2024, and last revised August 5, 2024 from Todd M. Klock and Suleika A. Wise, Chief and Acting Chief, Acquisition Branch, Real Estate Division, to Ms. Senecca Boudreaux, President, Pontchartrain Levee District, for a right of entry for a period of 24 months or until completion of work, whichever comes first, to construct the Mississippi River and Tributaries (MR&T), Pontchartrain Levee District (PLD), St. Rose Levee Enlargement Project, Baseline Station (B/L Sta.) 5814+50 to B/L Sta. 5908+91, (Non-Continuous), St. Charles Parish, Louisiana shown on the Corps of Engineers maps entitled, “Mississippi River and Tributaries, Pontchartrain Levee District, St. Rose Levee Enlargement, B/L Sta. 5814+50 To B/L Sta. 5908+91 (Non-Continuous), St. Charles Parish, Right of Way,” File Number H-8-48505, Sheet Identification R-01 through R-06, dated June, 2024. Public comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Commissioner Pourciau. There was no other discussion, there were no objections and the motion carried unanimously.

PRESIDENT/VICE PRESIDENT REMARKS

None.

OLD BUSINESS

None.

NEW BUSINESS

Next on the agenda was the approval for Griffin & Furman to perform a single audit in the amount of \$6,200.00 for the Federal/State Grant Audit Requirements per Uniform Guidance under 2 CFR 200 which requires non-federal entities that expend equal to or in excess of \$750,00.00 in total federal funds (Monica Salins Gorman). Mrs. Gorman addressed members and after little discussion it was moved by Commissioner Clouatre to approve said agenda item and seconded by Commissioner Pourciau. Public comments: None. There was no other discussion, there were no objections and the motion carried unanimously.

ADJOURNMENT

The final motion was a motion to adjourn. Said motion was made by Commissioner Pourciau and seconded by Commissioner Irvin. The motion carried unanimously, and the meeting adjourned at 6:45 p.m.

Monica Salins Gorman,
Executive Director

Senecca Boudreaux, President
Pontchartrain Levee District