

The Board of Commissioners for the Pontchartrain Levee District met at PLD Headquarters, 2069 Railroad Avenue, Litcher, LA 70071 on Monday, December 18, 2023, pursuant to notice given to each member in due time, form and manner as follows:

December 15, 2023

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, December 18, 2023, at Pontchartrain Levee District Headquarters, 2069 Railroad Avenue, Litcher, LA 70071.

Very truly yours,

Monica Salins Gorman,
Executive Director

President Boudreaux called the meeting to order at 6:00 p.m. Board members present were Senecca Boudreaux, Blaine Sheets, Wardell Irvin, Claude A. "Trey" Granier, III, Matthew Butler, and Percy Hebert, Jr. Absent: Allen St. Pierre, Sr., Randy Clouatre, Sr., and Aaron Pourciau.

Pontchartrain Levee District employee present was Monica Salins Gorman- Executive Director. Also, in attendance was Kenneth Steib, Sr.- Levee Board Operations Superintendent, Dwight Poirrier – PLD Board Counsel and Joseph Sevario, Executive Assistant to the Board of Commissioners of PLD.

Monica Salins Gorman was asked to acknowledge the guests. Recognition of guests included: Jane Dufour of Civix, Henry Picard, III of BKI, Glenn Shaheen, Kimberly Koehl, and Nick Schexnayder of McKim & Creed, Jack Morgan of Evans and Graves, John Troutman of CPRA, Nickie Monica of Infinity, Jacolby Octave of R&J Consulting, and Nathan Junius with Linfield, Hunter & Junius.

A motion to approve the minutes of the regular board meeting of November 20, 2023, was offered by Commissioner Butler and seconded by Commissioner Granier. There were no objections, there were no public comments, and the motion carried unanimously.

COMMITTEE REPORTS

Insurance Committee: President Boudreaux called upon Commissioner Granier who noted that there were a couple of items to report from the Insurance Committee held on Tuesday, December 12, 2023:

The first item was to approve the 2024 Insurance renewal coverages as presented (General Liability, Auto, Property, Inland Marine, Crime & Cyber, Excess Crime, D&O, Law Enforcement and Excess) by IUL in the amount of \$511,909.63 as recommended and so noted in committee on December 12, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

The second item was to approve the 2024 flood insurance coverage invoices through Wright National Flood Insurance Company totaling \$5,087.00 as recommended and so noted in committee on December 12, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

The final item was to approve the 2024 Workers Compensation as presented by Robert Insurance, renewal coverage by Louisiana Workers Compensation Corporation (LWCC) in the amount of \$91,077.00 as recommended and so noted in committee on December 12, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

Security/Safety Committee: President Boudreaux called upon Vice President Sheets, Chairman of said committee, who noted that there was nothing to report from the Security/Safety Committee held on Tuesday, December 12, 2023.

Equipment Committee: President Boudreaux called upon Commissioner Granier, Co-Chairman of said committee, who noted that there were several items to discuss from the Security/Safety Committee held on Tuesday, December 12, 2023:

The first item was to approve the bid from Cazenave Motor Co., Inc. for the purchase of two (2) PLD Maintenance Trucks, 2024 Ford F150 XL 4x4 Crew Cab Pickup Trucks in the amount of \$52,500.00 each for a total amount of \$105,000.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was

offered by Commissioner Butler and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

The next item was to approve the bid from Cazenave Motor Co., Inc. for the purchase of one (1) PLD Police Unit, 2024 Ford F150 XLT 4x4 Crew Cab Pickup Truck in the amount of \$56,800.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Butler. There was no other discussion, there were no objections and said motion carried unanimously.

The next item was to approve the bid from Cazenave Motor Co., Inc. for the purchase of one (1) PLD Police Unit, 2024 Ford Expedition XLT 4x4 Regular Length SUV in the amount of \$70,125.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Butler. There was no other discussion, there were no objections and said motion carried unanimously.

The final item was to approve the repair to the PLD John Deere 5100E, PLD Tractor No. 45, not to exceed the cost of \$12,000.00, as recommended and so noted in committee on December 14, 2023. A substitute motion to table this item was offered by Commissioner Butler and seconded by Vice President Sheets to table this agenda item indefinitely. Public Comments: None. There was no other discussion, there were no objections and said motion carried unanimously.

Finance Committee: President Boudreaux called upon Commissioner Butler, Chairman of said committee, who noted there were several items to report from the Finance Committee meeting held on Thursday, December 14, 2023, specifically:

The first item on the agenda was to the recommendation for payment No. 10 invoice from The Lemoine Company, LLC in the amount of \$1,121,075,38 for the Laurel Ridge Levee Extension Project and authorize Board President to sign said recommendation for payment as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the quote from Custom Security in the amount of \$2,916.61 for the installation of intercom system for the front door at PLD HQ as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$23,223.49 for November 2023 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoices from Civix totaling \$58,128.40 (this total represents 4 projects: LPV - \$15,550.52; Laurel Ridge - \$292.50; WSLP - \$31,179.25 and LA 22 - \$11,106.13) representing the fees from November 1, 2023, through November 30, 2023, as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, APLC, in the amount of \$5,369.21 for the West Shore Lake Pontchartrain Project as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Granier. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoice from Dwight Poirrier, APLC for LA 22 Gapping Project in the amount of \$3,015.00 as recommended by committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the LA 22 Gapping Project Task Order No. 5 in the amount of \$32,322.50 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoice from McKim & Creed for the Laurel Ridge Levee Extension in the amount of \$22,740.68 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the invoice from McKim & Creed for the Bayou Manchac Clearing and Snagging Task Order No. 4 in the amount of \$1,920.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for the West Shore Task Order No. 9 in the amount of \$1,705.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the invoice from Burk Kleinpeter, Inc. for the Ascension Storm Surge Protection Project in the amount of \$41,068.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Vice President Sheets. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoice from the St. James Parish Assessors Office for the Prorate Payment for the Professional Services rendered in Year 2023 in the amount of \$585.67 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Vice President Sheets and seconded by Commissioner Granier. There was no other discussion, there were no objections and said motion carried unanimously.

The next item on the agenda was to approve the invoice from Central Auction House for the vehicle advertisements for the bid opening on December 12, 2023, in the amount of \$750.00 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Next on the agenda was to approve the invoice from Ruhr Valley Publishing Inc. for the vehicle advertisement for the bid opening on December 12, 2023, in the amount of \$548.10 as recommended and so noted in committee on December 14, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Granier and seconded by Commissioner Irvin. There was no other discussion, there were no objections and said motion carried unanimously.

Personnel Committee: President Boudreaux reported that there were no items to report on from the committee held on December 14, 2023.

STAFF REPORTS

Executive Director LONO Report: The Executive Director's report and LONO's issued were in the packet for the board members' review. Ms. Gorman offered that if any of the board members have any questions, they should feel free to contact her directly.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members' packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection and the Ascension Parish Storm Surge Protection Project (Henry Picard, III, BKI)
- b) Laurel Ridge Levee Extension, Fish Bayou Structure project and LWI projects, specifically Hwy. 22 and the Bayou Manchac Regional Conceptual Planning project (Kimberly Koehl)
- c) St. Charles Hurricane Protection Levee Matters, Mainline River Levee (MRL) Right of Entries, Laurel Ridge Levee Extension project and the West Shore-Lake Pontchartrain project (Jane Dufour, Civix)

RIGHTS OF ENTRY

Department of the Army, Corps of Engineers, New Orleans District – requests of November 1, 2023, and December 5, 2023 from Todd Klock, Chief, Acquisition Branch, Real Estate Contracting Officer to Ms. Senecca Boudreaux, President of the Pontchartrain Levee District for a right-of-entry for a period of six (6) months or until completion of the work, whichever occurs first, for access and to conduct vibration monitoring investigations for the Illinois Central Railroad Swing Gate, St. Charles Parish, Louisiana, as per the Corps of Engineers drawings entitled, “Greater New Orleans Hurricane and Storm Damage Risk Reduction System (HSDRRS), LPV 06f.2.1, Illinois Central Railroad Swing Gate, Right of Entry for Investigation, St. Charles Parish, Louisiana,” Sheet Identification Nos. G-001 (Cover Sheet), G-001 (Project Vicinity, Index, and Notes), C-101, C-102, and C-105 dated October 2023 and revised November 17, 2023. Public Comments: None. Motion to approve said agenda item as presented was offered by Commissioner Butler seconded by Commissioner Granier. There was no other discussion, there were no objections and said motion carried unanimously.

PRESIDENT/VICE PRESIDENT REMARKS

President Boudreaux wished everyone a safe and happy holiday season and a special birthday wish to the PLD Legal Counsel, Dwight Poirrier. Vice President Sheets echoed the same spirits.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

Commissioner Butler, seconded by Commissioner Granier to adjourn. The motion was carried unanimously, and the meeting adjourned at 6:25 p.m.

Monica Salins Gorman,
Executive Director

Senecca Boudreaux, President
Pontchartrain Levee District