

The Board of Commissioners of the Pontchartrain Levee District met at its office on Monday, November 16, 2020, pursuant to due notice given to each member in due time, form and manner as follows:

November 13, 2020

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday November 16, 2020 at the Lutchet Office, Lutchet, Louisiana.

Very truly yours,

Monica Salins Gorman
Executive Director

President Bosco called the meeting to order at 6:02 p.m. The Pledge of Allegiance was recited. Ms. Bush was asked to call roll. The following members were present: Allen J. St. Pierre, Sr., Percy Hebert, Jr., Blaine J. Sheets, Claude “Trey” Granier, III, Ricky Bosco, Leonard C. Irvin, Sr., Matthew Butler and Senecca Boudreaux. Absent: Randy Clouatre, Sr.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – PLD Board Secretary and Matthew Arseneaux – PLD Police Captain. Also, in attendance Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the Board of Commissioners.

Guests present and via teleconference included: Kimberly Koehl of GSA, Jane Dufour of Civix, Nathan Junius of LH&J, Lance LaPlace of QES, Trey Simon of IUL Risk Solutions, John Monzon of HNTB and Roy Glapion of The BETA Group.

A motion to approve the minutes of the regular board meeting of October 16, 2020 was offered by Commissioner Boudreaux, seconded by Commissioner St. Pierre. Public Comments: None. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Bosco called upon Vice President Sheets, Chairperson of said committee; who reported on the Security/Safety Committee held on November 10, 2020:

The first item on the agenda was to approve the cost to repair truck #87 in the amount of \$7,488.11 as recommended on November 10, 2020. A motion was offered by Commissioner Hebert, seconded by Commissioner Irvin. There was no other discussion, there were no other public comments, there were no objections, and the motion carried unanimously.

Equipment Committee: President Bosco called upon Commissioner St. Pierre, Chairperson of said committee, who noted there was nothing to report on the Equipment Committee held on November 10, 2020.

Finance Committee: Commissioner Boudreaux reported on the Finance Committee meeting held on November 12, 2020:

The first item on the agenda was to approve Pontchartrain Levee District paying 50% of the total amount of \$69,349.00 (Original proposal totaling \$75,783.00 less WSP 10% Margin of \$6,434.00 equals \$69,349.00), thus PLD's portion to be \$34,674.50, of the Cross Bayou Pump Station Assessment proposal submitted by WSP on November 9, 2020, on behalf of St. Charles Parish, and contingent upon St. Charles Parish's written acceptance and full ownership of the Cross Bayou Pump Station, as recommended by committee on November 12, 2020. Public Comments: Dwight Poirrier – PLD Board Counsel stated that St. Charles Parish President Matthew Jewell asked that PLD table this item at this time. A motion was offered by Commissioner Granier, seconded by Vice President Sheets to table this item on the agenda. There was no other discussion, there were no other public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the Intergovernmental Agreement between the State of Louisiana, through the Coastal Protection and Restoration Authority Board and the Pontchartrain Levee District regarding the Hurricane and Storm Damage Risk Reduction System (HSDRRS) Risk Assessment Accelerated Levee System Evaluation, authorizing PLD President, Ricky Bosco to

execute said agreement, and PLD's portion not to exceed the amount of \$51,645.00, as recommended by committee on November 12, 2020. Public Comments: None. A motion was offered by Commissioner Butler, seconded by Commissioner St. Pierre. There was no other discussion, there were no other public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve the Intergovernmental Agreement Pontchartrain Levee District and St. John the Baptist Parish to grant Temporary Road Easements and Temporary Work Area Easements for construction of Access Road D (1-D-2, 1-D4, 1-D-6, 1-TWA-2D, 1-TWA-3D, 1-TWA-4D) and Access Road F (1-F-1, 1-TWA-1F, 1-TWA-2F) subject to PLD Board Counsel, Dwight Poirrier, finalizing said agreement and authorizing PLD President Ricky Bosco to execute same, as recommended by committee on November 12, 2020. Public Comments: Dwight Poirrier indicated that the Corps had identified another access area and although it will be submitted as temporary, it may be a permanent access once construction complete, but again that is not finalized, and the information will be sent to the St. John the Baptist Parish District Attorney for consideration. A motion was offered by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no other public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Intergovernmental Agreement between the Pontchartrain Levee District and Port of South Louisiana to grant a Temporary Construction Servitude **and Permanent Access Servitude** of a portion of Access Road D (Parcel 5-1), subject to PLD Board Counsel, Dwight Poirrier, finalizing said agreement and authorizing PLD President Ricky Bosco to execute same, as recommended by committee on November 12, 2020. Public Comments: None. A motion was offered by Commissioner Butler, seconded by Commissioner Irvin. There was no other discussion, there were no other public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Professional Services Contract between Pontchartrain Levee District and GSA Consulting Engineers, Inc. to provide engineering services pertaining to the Louisiana Watershed Initiative projects, *authorize LWI Task Order No. 1 (Hwy. 22, Bridge 1 and Bridge 2)* and authorize PLD President Ricky Bosco to execute said contract, as recommended by committee on November 12, 2020. Dwight Poirrier stated that January 22, 2021 deadline has been extended to sometime late February 2021. A motion was added by Vice

President Sheets, seconded by Commissioner Hebert to amend the item and add task order No. 1 (*LWI Task Order No. 1 being Hwy. 22, Bridge 1 and Bridge 2*).

Roll Call to add such amendment:

YEAS: Granier, Irvin, Hebert, Sheets, Butler, Boudreaux, St. Pierre, Bosco

NAYS: None

ABSENT: Clouatre

There was no other discussion, there were no other public comments and the motion carried unanimously. A motion was offered by Commissioner Butler, seconded by Vice President Sheets. There was no other discussion, there were no other public comments, there were no objections and the motion carried unanimously.

The next item was to approve the Intergovernmental Agreement between Pontchartrain Levee District and City of Gonzales for the Louisiana Watershed Initiative Application for Bayou Boyle, contingent upon the terms as outlined in the IGA, subject to PLD Board Counsel, Dwight Poirrier, finalizing said agreement and authorizing PLD President Ricky Bosco to execute same, as recommended by committee on November 12, 2020. Public Comments: Dwight Poirrier stated that the deadline is January 22, 2021. Motion was made by Commissioner Butler, seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$63,478.48 as recommended by committee on November 12, 2020. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Commissioner St. Pierre. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the invoices from Civix, Inc. formerly GCR, totaling \$70,979.32 (this total represents 3 projects: LPV - \$10,503.64; Laurel Ridge - \$471.37 and WSLP - \$60,004.31) said invoicing representing the fees from October 1, 2020 through October 31, 2020 as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Irvin, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$8,047.90 for Bluff Swamp Control Structure as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Granier, seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$2,981.38 for Laurel Ridge Levee Enlargement as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Hebert, seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from Burk-Kleinpeter in the amount of \$1,652.25 for West Shore Task Order No. 9 as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Irvin, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: President Bosco called upon Commissioner Boudreaux, representing the Chairperson of said committee, who noted there were no items to report on the Personnel Committee meeting held on November 12, 2020.

Insurance Committee: President Bosco called upon Commissioner Boudreaux, representing the Chairperson of said committee, who reported on the Insurance Committee meeting held on November 12, 2020:

The first item was to approve to accept and proceed with the renewal coverage (GL, Auto, Property, Inland Marine, Crime & Cyber, Excess Crime, D&O, Law Enforcement and Excess) for 2021 as presented by IUL in the amount of \$396,705.79 and approve the Flood Insurance Coverage as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Butler, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve to accept and proceed with the renewal of the Workers Compensation coverage with LWCC for 2021 in the amount of \$74,186.00 as recommended by committee on November 12, 2020. Public Comments: None. Motion was made by Commissioner Granier, seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Bonfire Committee: President Bosco called upon Commissioner Boudreaux, Chairperson of said committee, who noted there were no items to report on the Bonfire Committee meeting held on November 12, 2020.

STAFF REPORTS

Executive Director Report: The Executive Director's report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning the LONO report within their packets.

Reports on Projects: Said written reports were within the board member packets for each of the following projects provided by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection – David Boyd, BKI
- b) St. James/Ascension Storm Surge Project – David Boyd, BKI
- c) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy.22 – Kimberly Koehl, GSA
- d) Bluff Swamp & Spanish Lake Flood Risk Reduction – Kimberly Koehl, GSA
- e) St. Charles HPL/Westshore Real Estate Updates – Jane Dufour, Civix

RIGHTS OF ENTRY

Department of the Army, Corps of Engineers, New Orleans District – request of October 5, 2020, from Todd Klock, Chief, Acquisition Branch, Real Estate Region South Division to Mr. Ricky Bosco, President of the Pontchartrain Levee District for a right-of-entry for a period of one (1) year, beginning January 1, 2021 and ending December 31, 2021, for access and to conduct annual maintenance surveys, stone repairs, and articulated concrete mattress repair work on the revetments located along the Mississippi River, for the Mississippi River Channel Improvement

Project, East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist, and St. Charles Parishes, Louisiana, as per the Corps of Engineers drawings entitled, “Mississippi River Channel Improvement Project, Pontchartrain Levee District, Revetment Locations,” file number H-13-46072, sheet identification numbers C-01, C-02 and C-03, dated June 20, 2016.

Public Comments: None. Motion was made by Commissioner Boudreaux, seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

PRESIDENT’S REMARKS

President Bosco mentioned, “Stay tuned with COVID-19 updates,” thanked Monica Salins Gorman for setting up Zoom and thanked all for coming to the meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Commissioner Granier moved, seconded by Commissioner Butler to adjourn. The motion carried unanimously and meeting adjourned at 6:41 p.m.

Mel D. Bush, Board Secretary

Ricky Bosco, President
Pontchartrain Levee District