

The Board of Commissioners of the Pontchartrain Levee District met at its office on Monday, September 21, 2020, pursuant to due notice given to each member in due time, form and manner as follows:

September 18, 2020

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday September 21, 2020 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins Gorman
Executive Director

Vice President Sheets called the meeting to order at 6:02 p.m. The Pledge of Allegiance was recited. Ms. Bush was asked to call roll. The following members were present: Allen J. St. Pierre, Sr., Percy Hebert, Jr., Blaine J. Sheets, Leonard C. Irvin, Matthew Butler and Randy Clouatre. Via teleconference was Ricky Bosco, Senecca Boudreaux and Trey Granier. Absent: None.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary and Matthew Arseneaux – PLD Police Captain. Also, in attendance Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the Board of Commissioners. Guests present and via teleconference included: Pete Dufresne and Rick Webre of St. James Parish Government, Kimberly Koehl of GSA, Jane Dufour of Civix, John Troutman of CPRA and Lance LaPlace of Quality Engineering.

A motion to approve the minutes of the regular board meeting of August 17, 2020 was offered by Commissioner Butler, seconded by Commissioner Clouatre. Public Comments: None. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: Vice President Sheets called upon Commissioner Hebert, Vice Chairperson of said committee; who noted that there were no items to report from the Security/Safety Committee held on September 17, 2020.

Equipment Committee: Vice President Sheets called upon Commissioner St. Pierre, Chairperson of said committee, who noted that there were no items to report from the Equipment Committee held on September 17, 2020.

Finance Committee: Commissioner Butler reported on the Finance Committee meeting held on September 17, 2020:

The first item on the agenda was to approve the Intergovernmental Agreement between Pontchartrain Levee District (PLD) and St. James Parish for the use and occupancy of the old PLD Administrative Building once additional provisions/conditions are included, reviewed and approved by PLD Board Counsel, Dwight Poirrier, as recommended by committee on September 17, 2020. Public Comments: Dwight Poirrier added that the parish had approved the agreement but the parish attorney was going to add the insurance provisions as well as the indemnification language. Said motion was offered by Commissioner Irvin, seconded by Vice President Sheets. There was no other discussion, there were no other public comments, there were no objections, and the motion carried unanimously.

The next item was to suspend the engineering services of Burk-Kleinpeter (BKI) regarding the Intergovernmental Agreement between PLD and St. James Parish for the St. James Airline Highway Backwater Protection Project as recommended by committee on September 17, 2020. Public Comments: Dwight Poirrier stated, the project is currently on hold and that BKI was asked to hold off until further notice. Commissioner Boudreaux asked if there was a meeting scheduled with St. James Parish? Dwight Poirrier said yes, meeting scheduled with St. James for 9:00 a.m. Thursday, September 24, 2020 at PLD office. A motion on said agenda item was then offered by Commissioner Clouatre, seconded by Commissioner Hebert. There was no other discussion, there were no other public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve to authorize PLD Board Counsel, Dwight Poirrier, to notify St. James Parish of Pontchartrain's Levee District's intent to terminate the Intergovernmental Agreement of October 2019 between the Pontchartrain Levee District and St. James Parish specific to the Airline Highway Backwater Protection Project effective October 15, 2020 as recommended by committee on September 17, 2020. Public Comments: Dwight Poirrier stated that Parish President Dufresne is here to speak regarding the issue to terminate. After much discussion, it was decided to change the timeline from October 15, 2020 to October 19, 2020. A motion was offered by Vice President Sheets to authorized PLD Board Counsel, Dwight Poirrier to notify St. James Parish of the intent to terminate the Intergovernmental Agreement of October 2019 between PLD and SJP specific to the Airline Highway Backwater Protection Project effective October 19, 2020, seconded by Commissioner Irvin. There was no other discussion, there were no other public comments, said motion was opposed by Commissioner Boudreaux, and the motion carried.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$75,384.21 as recommended by committee on September 17, 2020. Public Comments: None. Motion to approve said agenda item was made by Commissioner Clouatre, seconded by Commissioner Irvin. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the invoices from Civix, Inc. totaling 176,677.26 (this total represents 3 projects: LPV - \$5,890.52; Laurel Ridge - \$1,138.04; WSLP - \$169,648.70) said invoicing representing the fees from August 1, 2020 through August 31, 2020 as recommended by committee on September 17, 2020. Public Comments: None. Motion was made by Commissioner Clouatre, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$10,059.87 for Bluff Swamp Control Structure as recommended by committee on September 17, 2020. Public Comments: None. Motion was made by Commissioner Clouatre, seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Burk-Kleinpeter for West Shore-Lake Pontchartrain Task Order No. 9 in the amount of \$11,572.25 for August 1, 2020 through August 31, 2020 as recommended by committee on September 17, 2020. Public Comments: None. Motion was made by Commissioner Hebert, seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the invoice from Civix formerly GCR Inc. for computer technical support for August 2020 in the amount of \$287.50 as recommended by committee on September 17, 2020. Public Comments: None. The motion was made by Commissioner Hebert, seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from National Waterways Conference, Inc. in the amount of \$1,525.00 for the annual membership dues as recommended by committee on September 17, 2020. Public Comments: None. The motion was made by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Central Auction House, LTD in the amount of \$400.00 for annual fee as recommended by committee on September 17, 2020. Public Comments: None. The motion was made by Commissioner St. Pierre, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the expenses for the Annual Mississippi Valley Flood Control Association in New Orleans, LA to be held December 3-5, 2020 as recommended by committee on September 17, 2020. Public Comments: None. The motion was made by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

Personnel Committee: Vice President Sheets called upon Commissioner Granier, Chairperson of said committee, who noted there were no items to report on the Personnel Committee meeting held on September 17, 2020.

STAFF REPORTS

Executive Director Report: The Executive Director's report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning the LONO report within their packets.

Reports on Projects: Said written reports were within the board member packets for each of the following projects provided by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection – David Boyd, BKI
- b) St. James/Ascension Storm Surge Project – David Boyd, BKI
- c) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy.22 – Kimberly Koehl, GSA
- d) Bluff Swamp & Spanish Lake Flood Risk Reduction – Kimberly Koehl, GSA
- e) St. Charles Hurricane Protection Levee – Jane Dufour, Civix

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

None.

OLD BUSINESS

None.

NEW BUSINESS

Adopt the 2020 Millage Rate

The following resolution was moved by Commissioner Clouatre, seconded by Commissioner Butler:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2020 tax roll on all property subject to taxation by Pontchartrain Levee District

MILLAGE

Pontchartrain Levee District General Fund 3.19 Mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parishes of East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist and St. Charles, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parishes for the year 2020, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS: Granier, Irvin, Hebert, Sheets, Butler, Boudreaux, St. Pierre, Clouatre and Bosco.
- NAYS: None.
- ABSTAINED: None.
- ABSENT: None

ADJOURNMENT

Commissioner Butler moved, seconded by Commissioner Irvin to adjourn. The motion carried unanimously and meeting adjourned at 7:02 p.m.

Mel D. Bush, Board Secretary

Blaine J. Sheets, Vice - President
Pontchartrain Levee District