

The Board of Commissioners of the Pontchartrain Levee District met at its office on Monday, July 20, 2020, pursuant to due notice given to each member in due time, form and manner as follows:

“July 17, 2020

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday July 20, 2020 at the Lutchet Office, Lutchet, Louisiana.

Very truly yours,

Monica Salins Gorman  
Executive Director”

Monica Salins Gorman called the meeting to order at 6:03 p.m. The pledge of allegiance was recited. Ms. Bush was asked to call roll. The following member was present: Allen J. St. Pierre, Sr. Via teleconference were: Trey Granier, Percy Hebert, Jr., Blaine J. Sheets and Leonard J. Wilson, Jr. Absent: Ricky Bosco, Henry Baptiste, Jerry Savoy and Senecca Boudreaux.

Pontchartrain Levee District employees in attendance: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary and Dwight Poirrier – PLD Board Counsel. Via teleconference was: Joseph Sevario – Executive Assistant to the Board of Commissioners.

Guests via teleconference included: Kimberly Koehl of GSA, Jane Dufour of GCR, Nathan Junius of Linfield, Hunter & Junius, David Boyd of BKI, John Troutman of CPRA and Ben Hartman of Baird.

The first item was to approve the minutes of the regular board meeting of June 15, 2020. Said motion was offered by Commissioner Hebert, seconded by Commissioner Granier. Public Comments: None. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** Monica Salins Gorman called upon Vice President Sheets, Chairperson of said committee; who noted that there were no items to report from the Security/Safety Committee held on July 16, 2020.

**Equipment Committee:** Monica Salins Gorman called upon Commissioner St. Pierre, Chairperson of said committee, who noted that there were no items to report from the Equipment Committee held on July 16, 2020.

**Finance Committee:** Monica Salins Gorman reported on the Finance Committee meeting held on July 16, 2020:

The first item under this agenda was to approve the fee proposal from BKI for the WSLP (West Shore Lake Pontchartrain) Levee and Floodwalls – Value Engineering Study in the amount of \$17,304.00 as recommended by committee on July 16, 2020. Public Comments: None. A motion was offered by Commissioner Wilson, seconded by Commissioner Granier. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve for PLD to issue an RFQ for the full application to the Louisiana Watershed Initiative for the Hwy. 22 project submitted in the pre application process of Round 1, as recommended by committee on July 16, 2020. Public Comments: Dwight Poirrier asked that “any other project the PLD Board deemed applicable” be added to the wording of this motion. A motion to approve for PLD to issue an RFQ for the full application to the LA Watershed Initiative for the Hwy. 22 project and any other project PLD board deems applicable was offered by Vice President Sheets, and seconded by Commissioner Hebert. . There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve the acquisition of real estate for the Fish Bayou Project as per the IGA between PLD and East Ascension Gravity Drainage District and to allow President Ricky Bosco to sign any and all necessary documents relative to same, as

recommended by committee on July 16, 2020. Motion to approve said agenda item was made by Commissioner Wilson, seconded by Vice President Sheets. Public Comments: None. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve to request a letter to be sent by PLD Board Counsel, Dwight Poirrier, responding to St. James Parish President Dufresne's email request of July 10, 2020 to utilize the old PLD Headquarters for the St. James 4-H Extension Services, as discussed and recommended by committee on July 16, 2020. Motion to approve said agenda item was made by Commissioner Wilson, seconded by Commissioner Hebert. Public Comments: None. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve the renewal of the Professional Services Contract with Watson Mechanical Services, Inc. for one (1) year beginning August 1, 2020 and ending on July 31, 2021 in the amount of \$2,460.00 a year, to be paid in quarterly installments of \$615.00, and to authorize PLD President Ricky Bosco, to execute same, as recommended by committee on July 16, 2020. A motion was offered by Commissioner Granier, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$63,106.38 as recommended by committee on July 16, 2020. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Commissioner Granier. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the invoices from GCR, Inc. totaling 46,361.06 (this total represents 2 projects: LPV - \$4,075.76; WSLP - \$42,285.30) said invoicing representing the fees from June 1, 2020 through June 30, 2020 as recommended by committee on July 16, 2020. Public Comments: None. Motion was made by Vice President Sheets, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$14,906.92 for Laurel Ridge Levee Extension as recommended by committee on July 16, 2020. Public Comments: None. Motion was made by Commissioner Hebert, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$2,011.98 for Bluff Swamp Control Structure as recommended by committee on July 16, 2020. Public Comments: None. Motion was made by Vice President Sheets, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Burk-Kleinpeter for West Shore-Lake Pontchartrain in the amount of \$16,032.75 for June 1, 2020 through June 30, 2020 as recommended by committee on July 16, 2020. Public Comments: None. Motion was made by Commissioner Granier, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the invoice from GCR Inc. for computer technical support for June 2020 in the amount of \$392.73 as recommended by committee on July 16, 2020. Public Comments: None. The motion was made by Commissioner Granier, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoices from Methods for the annual software license fee for direct deposit - \$400.00; software license fee for logmein (remote access) - \$600.00; software license for progress - \$1,000.00; software license fee for payroll - \$5,000.00; software license fee for budgetary - \$4,000.00 and annual hardware maintenance - \$2,200.00 for a total amount of \$13,200.00 as recommended by committee on July 16, 2020. Public Comments: None. The motion was made by Commissioner Hebert, seconded by Commissioner St. Pierre. There was no other discussion, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve the invoice from the Louisiana Department of State Civil Service for the annual pro-rata share and comprehensive public training program in the amount of \$14,079.00 as recommended by committee on July 16, 2020. Public Comments: None. Motion was made by Commissioner St. Pierre, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

**Personnel Committee:** Monica Salins Gorman called upon Commissioner Granier, Chairperson of said committee, who noted there were no items to report on the Personnel Committee meeting held on July 16, 2020.

### STAFF REPORTS

**Executive Director Report:** The Executive Director reported that she attended various meetings during the month via teleconference and/or Zoom but for the most, things have been relatively quiet. Mrs. Gorman offered her assistance to any of the board members should they have any questions about the Letters of No Objections issued for the month and included in their packets, broken down by the respective parishes.

**Reports on Projects:** Said written reports were within the board member packets for each of the following projects provided by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection – David Boyd, BKI
- b) St. James/Ascension Storm Surge Project – David Boyd, BKI
- c) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy.22 – Kimberly Koehl, GSA
- d) Bluff Swamp & Spanish Lake Flood Risk Reduction – Kimberly Koehl, GSA
- e) St. Charles Hurricane Protection Levee – Jane Dufour, GCR

### RIGHTS OF ENTRY

None.

## **PRESIDENT'S REMARKS**

Commissioner Wilson commented on missing everyone and hoped that everyone stays safe.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

It was noted that GCR is moving with a new brand "Civix". An email has been sent to all highlighting the changes, particularly to the email addresses.

## **ADJOURNMENT**

Commissioner Wilson moved, seconded by Commissioner Granier to adjourn. The motion carried unanimously and meeting adjourned at 6:27 p.m.

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Mel D. Bush, Board Secretary

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Monica Salins Gorman, Executive Director  
for Ricky Bosco, President for  
Pontchartrain Levee District