The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, November 21, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

November 18, 2016

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday November 21, 2016 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman

Executive Director

President Steve Wilson called the meeting to order at 6:06 p.m. The following members were present: Messrs. Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine Sheets, Jerry Savoy, Steve Wilson, Leonard J. Wilson, Ricky Bosco and \*Senecca Boudreaux . Absent: Marty Poche and Henry Baptiste.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary, Dean Smith – Police Captain, PLD Police Department, Kenneth Steib, Sr. - Levee Board Operations Superintendent/PLD Emergency Coordinator and Clinton Rouyea – External Accountant. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Steve Braquet of Linfield, Hunter & Junius, A. J. Domangue of GCR, Inc., Jack Morgan of Evans-Graves, Jake Lambert of GSA, Bryan Gossman of CPRA, Rob VanVrancken of ELOS Environmental, Hamid Alizadeh of CB&I, Sam Scholle of SCP, Steve Cali of Volkert, Henry Picard of BKI, Wanda Taylor of Big Shake and Ken Brass of St. James Parish Councilman. The pledge of allegiance was recited.

\*Oath of Office by Dwight Poirrier to Senecca Boudreaux – New Commissioner on the PLD Board representing St. James Parish.

A motion to approve the minutes of the regular board meeting of October 17, 2016 was offered by Vice President Sheets, seconded by Commissioner Savoy and carried unanimously.

**COMMITTEE REPORTS**

**Security/Safety Committee:** President Wilson in the absence of Commissioner Poche, Chairman of the Security/Safety Committee, noted there were no items to report from the Security/Safety Meeting held on November 15, 2016.

**Equipment Committee:** President Wilson called upon Commissioner St. Pierre, Chairman of said committee; who noted there were no items to report from the Equipment Committee meeting held on November 15, 2016.

**Finance Committee:** In the absence of Commissioner Baptiste, Chairman of the Finance Committee; President Wilson continued with reporting. As such, President Wilson reported on the Finance Committee meeting held on November 17, 2016. The first item on the agenda was to approve the regular monthly invoices in the amount of $49,210.39 as recommended by committee on November 17, 2016. This motion was made by Commissioner Savoy, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion then carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of $9,536.47 for the month of October 1, 2016 through October 31, 2016 as recommended by committee on November 17, 2016. This motion was made by Commissioner St. Pierre, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius in the amount of $2,900.00 for the LONO Review Cheval Subdivision as recommended by committee on November 17, 2016. Commissioner Wilson made said motion, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the expenses for the External Accountant to attend the annual AGA Conference to be held on December 6 – 7, 2016 in Baton Rouge, LA, as recommended by committee on November 17, 2016. Commissioner Hebert made said motion, seconded by Commissioner Savoy. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the invoice from the St. James Parish Assessor for the PLD Share of Professional Services rendered for appraisal of industrial plants in the amount of $321.05 as recommended by committee on November 17, 2016. Commissioner Wilson made said motion, seconded by Vice President Sheets. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Personnel Committee:** In theabsence of Commissioner Poche, Vice President Sheets noted, there were no items to report from the Personnel Committee meeting held on November 17, 2016.

**STAFF REPORTS**

**Executive Director LONO Report:** The Executive Director’s report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONOs within their packets.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

1. West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III
2. St. James/Ascension Storm Surge Project – Henry Picard, III
3. St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan
4. Laurel Ridge Levee/Bayou Conway-Panama Canal – Jake Lambert
5. St. Charles Hurricane Protection Levee – A.J. Domangue
6. PLD Administrative Complex Disaster Response Coordinator Center – Steve Braquet

**RIGHTS OF ENTRY**

**Department of the Army, Corps of Engineers, New Orleans District** – request of October 13, 2016, from Todd Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, President of the Pontchartrain Levee District for a right-of-entry for a period of one (1) year, beginning January 1, 2017 and ending December 31, 2017, to conduct annual maintenance surveys, stone repairs, and articulated concrete mattress repair work on the revetments located along the Mississippi River, for the Mississippi River Channel Improvement Project, East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist, and St. Charles Parishes, Louisiana, as per the Corps of Engineers drawings entitled, “Mississippi River Channel Improvement Project, Pontchartrain Levee District, Revetment Locations, “file number H-13-46072, sheet identification numbers C-01 C-02 and C-03, dated June 20, 2016.

Commissioner St. Pierre moved, seconded by Commissioner Savoy to approve said Right of Entry as referenced herein. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

**Department of the Army, Corps of Engineers, New Orleans District** – request of October 12, 2016, from Todd Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, President of the Pontchartrain Levee District for a right-of-entry for a period of one (1) year, beginning January 1, 2017 and ending December 31, 2017, for access and vehicle parking in connection with annual maintenance dredging at various deep and shallow draft crossings located in East Baton Rouge, Iberville, Ascension, St. James and St. Charles Parishes, Louisiana, as shown on drawings entitled, “Red Eye Crossing ROE, Sardine Point Crossing ROE, Medora Crossing ROE, Granada Crossing ROE, Bayou Goula Crossing ROE, Alhambra Crossing ROE, Philadelphia/81 Mile Point Crossing ROE, Smoke Bend Crossing ROE, Rich Bend/Belmont Crossing ROE and Fairview Crossing ROE,” dated November, 2009.”

Commissioner Savoy moved, seconded by Vice President Sheets to approve said Right of Entry as referenced herein. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

**Department of the Army, Corps of Engineers, New Orleans District** – request of September 27, 2016, from Todd Klock, Chief, Acquisition Branch, Real Estate South Division to Steve C. Wilson, President of the Pontchartrain Levee District for a right-to-entry for a period of one (1) year to conduct surveys, hazardous, toxic, radiological wastes (HTRW), soil borings, piezometers, cultural resource investigations and environmental assessments in connection with Mississippi River Levees, Pontchartrain Levee District, East Baton Rouge Parish, Louisiana, as per the Corps of Engineers drawing entitled, “2016 LSU Duncan Point Borings and Piezometers Layout”.

Commissioner Savoy moved, seconded by Vice President Sheets to approve said Right of Entry as referenced herein. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

**PRESIDENT’S REMARKS**

Please let the board secretary know if you are attending the ALBL & MVFCA Annual Meetings to be held in New Orleans on December 7-10, 2016.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Vice President Sheets moved, seconded by Commissioner Hebert to adjourn. The motion carried unanimously and meeting adjourned at 6:37 p.m.

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**Mel D. Bush, Board Secretary** **Steve Wilson, President**

**Pontchartrain Levee District**