

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, June 20, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

June 17, 2016

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday June 20, 2016 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman  
Executive Director

President Steve Wilson called the meeting to order at 6:07 p.m. The following members were present: Messrs. Percy Hebert, Jr., Leonard C. Irvin, Sr., Steve Wilson, Henry Baptiste, Allen J. St. Pierre, Sr. and Marty J. Poche. Absent: Patrick Bell, Sr., Ricky Bosco and Jerry Savoy.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary and Dean Smith – Police Captain PLD Police Department. Also in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Henry Picard, III of Burk-Kleinpeter, Inc., Steve Braquet of LH&J, A. J. Domangue of G.C.R. & Associates, Jack Morgan of Evans-Graves, Jake Lambert of GSA, Rob VanVrancken of ELOS Environmental, Wanda Taylor of Big Shake Pit, Mike Enlow the General Project Manager of Ascension Parish, Arthur Ficklin and, Jeff Averett of Livingston Parish Council District 6, Bryan Gossman of CPRA, Jim Simmons of NY & Associates and Pamela Burleigh of Starling, O’Neal, LLC.

A motion to approve the minutes of the regular board meeting of May 16, 2016 was offered by Commissioner Hebert, seconded by Commissioner Poche and carried unanimously.

#### **COMMITTEE REPORTS**

**Security/Safety Committee:** President Wilson called upon Commissioner Irvin, Chairman of said committee; who noted there were no items to report from the Security/Safety Meeting held on June 14, 2016.

**Equipment Committee:** President Wilson called upon Commissioner St. Pierre, Chairman of said committee; who noted there were no items to report from the Equipment Committee meeting held on June 14, 2016.

**Finance Committee:** President Wilson called upon Commissioner Bosco, Vice Chairman of the Finance Committee, who requested President Wilson continue with reporting. As such, President Wilson reported on the Finance Committee meeting held on June 16, 2016. The first agenda item was to approve the regular monthly invoices in the amount of \$50,815.22 as recommended by committee on June 16, 2016. This motion was made by Commissioner St. Pierre, seconded by Commissioner Irvin to approve said motion. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of \$16,471.27 for the month of May 1, 2016 through May 31, 2016 as recommended by committee on June 16, 2016. This motion was made by Commissioner Poche, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the invoice from GCR & Associates in the amount of \$115.00 for computer technical support for the month of April 1, 2016 through April 30, 2016 as recommended by committee on June 16, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve invoice from Linfield, Hunter & Junius for LPV 04.2a & 04.2b quantity calculations in the amount of \$300.00 as recommended by committee on June 16, 2016. This motion was made by Commissioner St. Pierre, seconded by Commissioner Baptiste. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the renewal of the official journal with The News Examiner-Enterprise in the amount of \$525.00 per month, as recommended by committee on June 16, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Poche. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve to amend and extend the Employment Contract of the PLD Executive Director, Monica Salins Gorman, until July 31<sup>st</sup>, 2020, to provide a 4% increase to her current salary, effective immediately, and to include an automatic 4% annual increase beginning July 1, 2017, and each year thereafter as recommended by committee on June 16, 2016. This motion was made by Commissioner Hebert, seconded by Commissioner Baptiste. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve to amend and extend the Professional Services Contract of the Executive Assistant to the Board, Joseph Sevario, until July 31<sup>st</sup>, 2020, as recommended by committee on June 16, 2016. This motion was made by Commissioner Poche, seconded by Commissioner Irvin. Motion carried unanimously. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve to extend the current Hog Eradication Contracts for an additional six (6) months; and tasking the Executive Director, Police Captain and Levee Board Operations Superintendent to provide to the Board of Commissioners at the September 2016 Security Committee Meeting, a written, detailed suggestion(s)/recommendation(s) pertaining to the feral hog destruction, to maintain and continue to preserve the integrity of the PLD levee systems as recommended by committee on June 16, 2016, especially during the ongoing hurricane season. The Executive Director asked to extend the motion and add to the last sentence, "...to preserve the integrity of the PLD levee systems as recommended by committee on June 16, 2016, especially during the ongoing hurricane season." This motion was moved by Commissioner Irvin, seconded by Commissioner Baptiste. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Personnel Committee:** President Wilson called upon Commissioner Poche, Chairman of the Personnel Committee; who noted the Advocate Article dated June 16, 2016 – Pay Raises Suspended for Louisiana’s State Workers Next Year. There was no other discussion, there were no objections, were no public comments.

## STAFF REPORTS

**Executive Director LONO Report:** The Executive Director’s report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONO’s within their packets.

At this time, Commissioner St. Pierre moved, seconded by Commissioner Poche to add two (2) items to the agenda, specific to the 408 Endorsement Requests. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

The first item was a motion to issue a 408 endorsement letter as per a request from Enterprise Products Operating, LLC, dated March 15, 2016, through Brown & Gay Engineers, to construct and operate approximately 65 miles of new 10-inch refinery-grade propylene (RGP) pipeline in Ascension and Iberville Parishes. This item was moved by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

The second item was a motion to issue a 408 endorsement letter as per a request from LBC Baton Rouge, LLC, dated May 23, 2016, through Lloyd Engineering, Inc., to construct the installation of a ship dock expansion located on the upstream end of the existing ship dock structure which includes: install 14 30-inch diameter pile to support the new dock structure and fender system; remove existing fender and cut piles at the mudline; install a ship dock extension platform 41- feet wide by 48-feet long, tying into the existing ship dock; and install a fender system extension, 48-feet long, typing into the existing system to provide protection to the ship dock. This is at approximate levee station 1280+00, at Sunshine, Louisiana, in Iberville Parish. This item was moved by Commissioner Poche, and seconded by Commissioner St. Pierre. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III
- b) St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan
- c) Laurel Ridge Levee/Bayou Conway-Panama Canal/Frog-Alligator Bayou DRAFT Comprehension Plan – Jake Lambert
- d) St. Charles Hurricane Protection Levee – A.J. Domangue
- e) Amite River Diversion Canal Weir Rehabilitation Project – Jessica Miles
- f) PLD Administrative Complex Disaster Response Coordinator Center – Steve Braquet

### **RIGHTS OF ENTRY**

Department of the Army Corps of Engineers, New Orleans District – request of June 3, 2016, from Todd Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, President of the Pontchartrain Levee District, for a right-of-entry for a period of one (1) year to conduct surveys in connection with the Mississippi River Levees, Pontchartrain Levee District, Centerline Profile Surveys, East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist and St. Charles Parishes, Louisiana, as per the Corps of Engineers maps entitled, “Mississippi River, Louisiana, Pontchartrain Levee, Sta. 00+00 to Sta. 5908+90.81, Sheet Reference Number H-8-45702, Index Maps, Sheet 1 and 2 and Sheets 1 through 86 of 86, undated. Commissioner Poche moved, seconded by Commissioner St. Pierre to approve said request as presented. There were no public comments. The motion carried unanimously.

### **PRESIDENT’S REMARKS**

Corps refund for LPV as per letter dated April 15, 2016. Attached within the BOC packets was a copy of PLD’s refund check from USACE in the amount of \$1,510,919.73 from the LPV Project, St. Charles portion as set forth in said letter of April 15, 2016.

The Executive Director reminded BOC members of the MOA between USACE, CPRA and PLD specific to the levee lifts of LPV 04.2a and LPV 04.2b. As per the MOA, partial funds to proceed with completing the design of said lifts is to be remitted back to USACE New Orleans Division, by PLD in the amount of \$1.5 million. Those funds will be delivered to USACE within a couple of weeks per the MOA.

### **OLD BUSINESS**

Discussion – CEA between St. Charles & PLD- Mr. Poirrier led discussion of the ongoing discussions between PLD and SCP concerning the Cooperative Endeavor Agreement between both parties that has not been updated since 2001.

At this time, Dwight Poirrier suggested to the BOC members that an item should be added to the agenda to specifically address this matter and reminded members that the vote required a unanimous vote to add an item to the agenda.

It was then moved by Commissioner Poche, seconded by Commissioner St. Pierre to add an item to the agenda specific to the Cooperative Endeavor Agreement (CEA) between PLD and St. Charles Parish. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

It was then moved by Commissioner Poche, seconded by Commissioner St. Pierre to approve the CEA between PLD and St. Charles Parish (attached within said packets as "I"), as submitted by counsel detailing cost share specific to the SCP Hurricane Protection Levee (HPL) and HPL structures, and authorizing PLD President to sign said agreement. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

### **NEW BUSINESS**

Regular Board Meeting Schedule for FYE June 30, 2017. A motion was made by Commissioner St. Pierre, seconded by Commissioner Poche to approve said PLD Regular Meeting Schedule for FYE June 30, 2017. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

### **ADJOURNMENT**

At this time, Commissioner Hebert moved, seconded by Commissioner Poche to adjourn. The motion carried unanimously and meeting adjourned at 6:46 p.m.

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**Mel D. Bush, Board Secretary**

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**Steve Wilson, President**  
**Pontchartrain Levee District**