The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, July 18, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

July 15, 2016

Dear Sir:

 You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday July 18, 2016 at the Lutcher Office, Lutcher, Louisiana.

 Very truly yours,

 Monica Salins Gorman

 Executive Director

 President Steve Wilson called the meeting to order at 6:01 p.m. The following members were present: Messrs. Percy Hebert, Jr., Leonard C. Irvin, Sr., Steve Wilson, Henry Baptiste, Allen J. St. Pierre, Sr., Ricky Bosco, Jerry Savoy and Marty Poche. Absent: Patrick Bell, Sr. (deceased)

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary, Dean Smith – Police Captain PLD Police Department, Kenneth Steib, Sr. - Levee Board Operations Superintendent/Emergency Coordinator, and Clinton Rouyea- PLD External Accountant. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Henry Picard, III of Burk-Kleinpeter, Inc., Stephen Braquet & Nathan Junius of Linfield, Hunter & Junius, A. J. Domangue of GCR, Inc., Jack Morgan of Evans-Graves, Jake Lambert of GSA, Rob Van Vrancken of ELOS Environmental, Wanda Taylor of Big Shake Pit, John Troutman of CPRA, Jim Simmons of N-Y & Associates, Thomas R. L’Hoste of AIMS Group, Inc., Steve Cali of Volkert and Tommy Martin of Stuart Consulting.

A motion to approve the minutes of the regular board meeting of June 20, 2016 was offered by Commissioner Hebert, seconded by Commissioner Bosco and carried unanimously.

**COMMITTEE REPORTS**

**Security/Safety Committee:** President Wilson called upon Commissioner Irvin, Chairman of said committee; who noted there were no items to report from the Security/Safety Meeting held on July 12, 2016.

**Equipment Committee:** President Wilson called upon Commissioner St. Pierre, Chairman of said committee; who noted there was one item to report from the Equipment Committee meeting held on July 12, 2016. The item on the agenda was to approve the Surplus List of Equipment dated June 30, 2016 to be auctioned on October 1, 2016 as recommended by committee on July 12, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Savoy. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Finance Committee:** President Wilson called upon Commissioner Baptiste, Chairman of the Finance Committee, who requested President Wilson continue with reporting. As such, President Wilson reported on the Finance Committee meeting held on July 14, 2016. The first item on the agenda was further discussion of the Alluvion Securities, LLC presentation dated July 14, 2016, as delivered to the committee on July 14, 2016. The committee agreed to allow Alluvion Securities, LLC be granted authority to act on behalf of PLD to prepare, after PLD Finance Department suppling the information needed by Alluvion, and at no cost to PLD, a final proposal to be submitted to the board members. This motion was made by Commissioner Irvin, seconded by Commissioner St. Pierre. There was discussion from Ricky Bosco, stating that he has been contacted from another financial firm, asking to be included in said process, as well. President Wilson ask Commissioner Bosco to get the contact information from the interested party and PLD will include them in the upcoming presentations. There was no other discussion, there were no public comments, there were no objections, and the motion then carried unanimously.

The next item was discussion of the proposal dated July 12, 2016 from GSA specific to the contract supplement for Laurel Ridge Levee Extension project, Supplement No. 7, in the amount of $177,740.00, as delivered to the committee and as recommended by committee on July 14, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Bosco. There was no other discussion, there were no objections, there was no public comments and the motion carried unanimously.

The next item was to approve the regular monthly invoices in the amount of $55,705.76 as recommended by committee on July 14, 2016. This motion was made by Commissioner Savoy, seconded by Commissioner Hebert to approve said motion. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of $14,601.63 for the month of June 1, 2016 through June 30, 2016 as recommended by committee on July 14, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Poche. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from GCR & Associates in the amount of $1,656.63 for computer technical support for the month of May 1, 2016 through May 31, 2016 as recommended by committee on July 14, 2016. Commissioner Hebert made said motion, seconded by Commissioner Savoy. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius for the Cheval Subdivision Review in the amount of $4,320.00 as recommended by committee on July 14, 2016. Commissioner Poche made said motion, seconded by Commissioner Baptiste. There was a question from Commissioner Savoy concerning fees for LONO oversight, which prompted President Wilson to suggest that the PLD LONO fee matter be revisited next month at the August Finance meeting. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius for the Cheval Subdivision Review in the amount of $1,700.00, as recommended by committee on July 14, 2016. Commissioner Savoy made said motion, seconded by Commissioner Irvin. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius for the PLD Administrative Complex/DRCC in the amount of $40.87 as recommended by committee on July 14, 2016. Commissioner Poche made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the invoices from Methods, Inc. for the annual fees for Hardware Maintenance, LogMeIn (Remote Access), Direct Deposit, Progress, Budgetary and Payroll for a total of $13,100.00 as recommended by committee on July 14, 2016. Commissioner St. Pierre made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the expenses for the 76th Annual Association of Levee Boards of Louisiana to be held on December 7-8, 2016 in New Orleans, LA, as recommended by committee on July 14, 2016. Commissioner Bosco made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the Engagement Letter from Broussard & Company for the FYE 06/30/16 Audit in the amount of $7,550.00 as recommended by committee on July 14, 2016. This motion was moved by Commissioner Savoy, seconded by Commissioner Bosco. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from the Louisiana Department of State Civil Service for the Pro-Rata Share and CPTP Annual Fee in the amount of $13,726.00 as recommended by committee on July 14, 2016. Commissioner St. Pierre made said motion, seconded by Commissioner Baptiste. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the Professional Services Contract between PLD & The Beta Group testing as required and necessary by the building codes for the appropriate governmental authorities in the amount of $20,802.62 as recommended by committee on July 14, 2016. Commissioner Irvin made said motion, seconded by Commissioner Baptiste. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the Professional Services Contract between PLD & EJA Partners, LLC for personnel and expertise necessary to perform the third party inspections as required and necessary by the building codes per the appropriate governmental authorities in the amount of $18,200.00 as recommended by committee on July 14, 2016. Commissioner Hebert made said motion, seconded by Commissioner Poche. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the quote from BLD Services, LLC for the replacement of two (2) of the fuel tanks for the Cross Bayou Pump Station in the amount of $26,000.00 as recommended by committee on July 14, 2016. Commissioner Bosco made said motion, seconded by Commissioner St. Pierre. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Personnel Committee:** President Wilson called upon Commissioner Marty Poche, Chairman of the Personnel Committee; who noted the first item on the agenda was to approve to renew the Professional Services Contract for Lionel Bell, for another one (1) year term, commencing on August 1, 2016 and concluding on July 31, 2017 as recommended by committee on July 14, 2016. Commissioner Irvin made said motion, seconded by Commissioner Hebert. There was no discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve to renew the Professional Services Contract for Clinton Rouyea, for another one (1) year term, commencing on August 1, 2016 and concluding on July 31, 2017 as recommended by committee on July 14, 2016. Commissioner St. Pierre made said motion, seconded by Commissioner Savoy. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve to renew the Professional Services Contract for Dwight Poirrier, for another one (1) year term, commencing on August 1, 2016 and concluding on July 31, 2017 as recommended by committee on July 14, 2016. Commissioner Bosco made said motion, seconded by Commissioner Irvin. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

**STAFF REPORTS**

**Executive Director LONO Report:** The Executive Director’s report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONOs within their packets.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

1. West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III
2. St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan

 **Reports on Projects continued:**

1. Laurel Ridge Levee/Bayou Conway-Panama Canal/Frog-Alligator Bayou DRAFT Comprehension Plan – Jake Lambert
2. St. Charles Hurricane Protection Levee – A.J. Domangue
3. Amite River Diversion Canal Weir Rehabilitation Project - (Nothing to report) Steve Cali
4. PLD Administrative Complex Disaster Response Coordinator Center – Steve Braquet

**RIGHTS OF ENTRY**

Department of the Army Corps of Engineers, New Orleans District – request of June 21, 2016, from Todd Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, Present of the Pontchartrain Levee District for a right-of-entry for a period of one (1) year to conduct soil borings in connection with the Mississippi River Levees, Pontchartrain Levee District, East Baton Rouge, Louisiana, as per the Corps of Engineers maps entitled, “Mississippi River, Louisiana, Pontchartrain Levee District”, Sta. 00+00 to Sta. 210+00, Sheet Reference Number H-8-45702, Sheets 1 through 3 of 86, and also a map entitled “LSU Duncan Point Seepage Borings Layout”, dated June 2016. Commissioner Bosco moved, seconded by Commissioner Irvin to approve said Right of Entry as referenced herein. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

**PRESIDENT’S REMARKS**

Article – Port of South Louisiana – Port Log Summer 2016, included in packets;

Notification that the PLD Millage hearing will be held on August 15, 2016; and

The Executive Director reminded members that the annual PLD Legislative Audit will be underway on August 15, 16 and 17th, 2016, here at PLD Headquarters.

**OLD BUSINESS**

Ratification of Right of Entry Letter issued by PLD through Dwight Poirrier’s office dated July 1, 2016, issued to Natural Resource Professionals, LLC in order to assess the existing wetland habitat quality.

**NEW BUSINESS**

**Resolution for Patrick Bell, Sr.:** The following resolution was offered by Commissioner Irvin and seconded by Commissioner Savoy:

WHEREAS, **Patrick Bell, Sr.** started his tenure with the levee district on September 20, 2013 as a Commissioner for the Pontchartrain Levee District representing Canadian National Railway formerly Louisville, New Orleans and Texas Railway Company at the time of his untimely death on June 22, 2016; and

WHEREAS, the Board of Commissioners of the Pontchartrain Levee District benefitted greatly from his 3 years of knowledge and experience and is grateful to have had such a dedicated Commissioner; and,

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Pontchartrain Levee District do hereby extend heartfelt condolences to the family and friends of **Patrick Bell, Sr**.**;** and,

BE IT FURTHER RESOLVED that this resolution be spread upon the permanent records of this Board and that a certified copy thereof be forwarded to the family of **Patrick Bell, Sr**.

The resolution thereon was submitted to a vote, the vote was as follows:

YEA: Ricky Bosco, Leonard C. Irvin, Sr., Marty J. Poche, Allen J. St. Pierre, Sr.,

 Jerry Savoy, Percy Hebert Jr., Henry Baptiste and Steve Wilson

 NAY: None ABSENT: None

The resolution was declared adopted.

**ADJOURNMENT**

At this time, Commissioner Hebert moved, seconded by Commissioner Bosco to adjourn. The motion carried unanimously and meeting adjourned at 7:15 p.m.

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 **Mel D. Bush, Board Secretary** **Steve Wilson, President**

 **Pontchartrain Levee District**