

The Board of Commissioners for the Pontchartrain Levee District met at its office on Tuesday, January 17, 2017, pursuant to due notice given to each member in due time, form and manner as follows:

January 13, 2017

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Tuesday January 17, 2017 at the Lutchet Office, Lutchet, Louisiana.

Very truly yours,

Monica Salins Gorman  
Executive Director

President Steve Wilson called the meeting to order at 6:07 p.m. The following members were present: Messrs. Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Steve Wilson and Ms. Senecca Boudreaux. Absent: Jerry Savoy, Henry Baptiste, Leonard J. Wilson, Jr. and Ricky Bosco.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – PLD Board Secretary and Kenneth Steib, Sr. – Levee Board Operations Superintendent/PLD Emergency Disaster Coordinator. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Steve Braquet and Nathan Junius of Linfield, Hunter & Junius, A. J. Domangue of GCR, Inc., Jack Morgan of Evans-Graves, Jake Lambert of GSA, Sam Scholle of St. Charles Parish-Dept. of Public Works, Steve Cali of Volkert, Henry Picard of BKI, Wanda Taylor of Big Shake and Tommy Martin of Stuart Consulting. The pledge of allegiance was recited.

President Wilson made note that he will be voting this evening, as he has done in the past when needed to form a quorum. A motion to approve the minutes of the regular board meeting of December 19, 2016 was offered by Commissioner St. Pierre, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** President Wilson called upon Vice President Sheets, Chairperson of said committee; who noted that there were no items to report from the Security/Safety Committee held on January 10, 2017.

**Equipment Committee:** President Wilson called upon Commissioner St. Pierre, Chairperson of said committee; who instructed President Wilson to continue with reporting. As such, President Wilson reported on the Equipment Committee meeting held on January 10, 2017. The first item was to approve the invoice from All Star Ford for the transmission repair for the Ford F-350 Truck #57 in the amount not to exceed \$7,800.00 as recommended by committee on January 10, 2017. This motion was made by Vice President Sheets, seconded by Commissioner Boudreaux. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

**Finance Committee:** President Wilson in the absence of Commissioner Baptiste, Chairperson of the Finance Committee; continued with reporting. As such, President Wilson reported on the Finance Committee meeting held on January 12, 2017. The first item on the agenda was to approve the regular monthly invoices in the amount of \$30,506.19 as recommended by committee on January 12, 2017. This motion was made by Commissioner Hebert, seconded by Commissioner St. Pierre. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GCR & Associates in the amount of \$1,905.75 for the month of December 1, 2016 through December 31, 2016 as recommended by committee on January 12, 2017. This motion was made by Vice President Sheets, seconded by Commissioner Boudreaux. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from Linfield, Hunter & Junius in the amount of \$1,800.00 for the LONO Review for Cheval Subdivision as recommended by committee on January 12, 2017. This motion was made by Commissioner Hebert, seconded by Commissioner St. Pierre. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from Association of Levee Boards of Louisiana in the amount of \$2,000.00 for the annual membership dues as recommended by committee on January 12, 2017. This motion was made by Commissioner Boudreaux, seconded by Vice

President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Kologik (formerly Thinkstream) in the amount of \$150.00 for the annual technical support and software maintenance renewal as recommended by committee on January 12, 2017. Commissioner Hebert made said motion, seconded by Commissioner St. Pierre. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the invoice from The Trepagnier Law Firm in the amount of \$6,050.00 for East Bank Hurricane Protection Levee Pump Permit Project (St. Charles Urban Flood Control) as recommended by committee on January 12, 2017. Commissioner Boudreaux made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the expense for the annual Mississippi Valley Flood Control Association Spring Legislative Meetings as recommended by committee on January 12, 2017. Vice President Sheets made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve Change Order No. 4 from Linfield, Hunter & Junius for the New Administrative Complex/DRCC which includes a credit of \$3,582.00 and an additional 39 rain days as recommended by committee on January 12, 2017. Commissioner St. Pierre made said motion, seconded by Commissioner Boudreaux. Commissioner Boudreaux asked, "Could you explain the 39 rain days." Stephen Braquet reminded members that such reference indicated the number of additional days added to said contract due to rain. And President Wilson asked, "What does the credit cover." Again, Stephen Braquet referenced wall/corner guards that had been exchanged for a different type, saving PLD some additional monies, and they actually went better with the paint color for the walls.

Next item was to approve the following endorsements as they were presented and recommended by committee on January 12, 2017:

- a) St. John the Baptist – request of July 29, 2016 through Meyers Engineers, LTD concerning permission to construct the St. John East Bank River Trail, Phase 4. Commissioner St. Pierre made said motion, seconded by Commissioner Boudreaux. President Wilson asked, "Does the trail go all the way from St. John to St. Charles?" Executive Director Gorman stated that the bike trail from the St. John/St. Charles

Parish lines to the Bonnet Carre' Spillway was still unpaved and that portion is up to St. Charles Parish to complete. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

- b) InnoPhos Geismar Plant – request of December 2, 2016 through DCR Engineering Services, Inc., concerning permission to install an 8” stainless steel pipe to carry food grade phosphoric acid from the midpoint of the Honeywell Geismar Dock, over the Mississippi River Levee to a new tank farm inside their property at 10810 Highway 75, levee station 2150+00, at Geismar, Louisiana in Ascension Parish. Vice President Sheets made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.
  
- c) City of St. Gabriel – request of August 4, 2016 through MB Design Consultants, LLC, concerning permission to construct a multi-use path and sitting area on the levee crown and to install steps up the levee slope starting at levee station 2010+00 in Iberville Parish. Commissioner Hebert made said motion, seconded by Commissioner St. Pierre. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Personnel Committee:** Commissioner St. Pierre, Chairperson of said committee, noted there were no items to report from the Personnel Committee meeting held on January 12, 2017.

## **STAFF REPORTS**

**Executive Director LONO Report:** The Executive Director's report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the LONO's issued for the month within their packets.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III, BKI
- b) St. James/Ascension Storm Surge Project – Henry Picard, III, BKI
- c) St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan, E-G
- d) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy. 22 Update – Jake Lambert, GSA
- e) St. Charles Hurricane Protection Levee – A.J. Domangue, GCR
- f) PLD Administrative Complex/DRCC – Stephen Braquet, LH&J

### **RIGHTS OF ENTRY**

None.

### **PRESIDENT'S REMARKS**

President Wilson reminded members that anyone planning to go to Washington D.C., for March 6-7- and 8<sup>th</sup>, were asked to please contact Ms. Bush or Mrs. Gorman to let them know and proceed with arrangements. Also, President Wilson asked to add an item to the agenda. Vice President Sheets moved, seconded by Commissioner Hebert to add an item to the agenda specific to the Facility Planning and Control Cooperative Endeavor Agreements. There was no other discussion, there were no objections, were no public comments and the motion to add an item to the agenda carried unanimously.

### **RESOLUTION**

Next, a resolution was offered by Vice President Sheets and seconded by Commissioner Boudreaux that Steven C. Wilson, President of the Pontchartrain Levee District, be and is hereby authorized to sign the Cooperative Endeavor Agreements for Project No. 36-L13-11-01- West Shore and Project No. 36-L13-11-02 – St. Charles Urban Flood Control between the Pontchartrain Levee District and Facility Planning and Control after final review from Board Attorney. The resolution carried unanimously.

President Wilson then reminded those present that Commissioner Savoy had recently lost his mother and informed members of the arrangements. He also stated that Commissioner Leonard Wilson had lost his brother and that there were currently no final details but he would keep everyone updated as arrangements were made. President Wilson extended his condolences to both Commissioners and their families.

## **OLD BUSINESS**

Board Counsel, Dwight Poirrier, mentioned that GCR's current contract period would be expiring between this meeting and next month's meeting. No additional funding was necessary, however, an extension for an additional two (2) years would be presented at next month's Finance Committee agenda and handled then.

## **NEW BUSINESS**

None.

## **ADJOURNMENT**

Vice President Sheets moved, seconded by Commissioner St. Pierre to adjourn. The motion carried unanimously and meeting adjourned at 7:07 p.m.

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Mel D. Bush, Board Secretary

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Steve Wilson, President