

The Board of Commissioners for the Pontchartrain Levee District met at its office on Tuesday, January 19, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

January 15, 2016

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Tuesday, January 19, 2016 at the Lutchet Office, Lutchet, Louisiana.

Very truly yours,

Monica Salins,
Executive Director

President Steve Wilson called the meeting to order at 6:07 p.m. The following members were present: Messrs. Henry Baptiste, Patrick Bell, Sr., Ricky Bosco, Percy Hebert, Jr., Leonard C. Irvin, Sr., Steve Wilson, Marty J. Poche, Allen J. St. Pierre, Sr. and Jerry Savoy. Absent: None.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Board Attorney. Special guests included: A.J. Domangue and Mona Nosari of G.C.R. & Associates, Stephen Braquet of Linfield, Hunter & Junius, Jack Morgan of Evans Graves Engineers, Henry Picard, III of BKI, Jake Lambert of G.S.A, Jim Simmons of N-Y & Associates, Steve Cali of CLE, Terri Dupre of Meyer Engineers, Jessica Miles of Volkert, Eric Poche of SJB Group, Chris Williams of Moffatt & Nichol, John Troutman of CPRA, Wanda Taylor of Big Shake and Rob Vanvrancken of Elos.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of December 21, 2015 was offered by Commissioner Bell, seconded by Commissioner Poche and carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: Commissioner Irvin reported on the security meeting held on January 12, 2016. There were no action items.

Equipment Committee: Commissioner St. Pierre reported on the meeting held on January 12, 2016. There were no action items to report.

Finance Committee: President Wilson reported on the meeting held on January 14, 2016. The first agenda item was to approve to enter into an Agreement for Use of Property Tax Collection to Fund Exemption Audit Service for East Baton Rouge Parish and for President Wilson to execute said agreement as recommended by committee on January 14, 2016. This motion was made by

Commissioner Bosco, seconded by Commissioner Savoy to approve this motion. There were no public comments and the motion carried unanimously.

The next item on the agenda was to approve to move forward, accepting the proposal as presented by Evans-Graves to the PLD Board Members, total amount not to exceed (NTE) \$53,160.00 tasking Evans-Graves Engineering on the Levee Lift NEPA Environmental Assessment for Section 408 Request LPV 04.2a and 04.2b, in an effort to not delay or stalls aid project, as recommended by committee on January 14, 2016. This motion was made by Commissioner Irvin, seconded by Commissioner Bosco to approve said motion. There were no public comments and the motion carried unanimously.

The next item was to approve the regular monthly invoices in the amount of \$22,343.43 as recommended by committee on January 14, 2016. This motion was made by Commissioner St. Pierre, seconded by Commissioner Savoy to approve this motion. There were no public comments and the motion carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of \$21,362.22 for the month of December 1, 2015 through December 31, 2015 as recommended by committee on January 14, 2016. This motion was made by Commissioner Poche, seconded by Commissioner Hebert to approve said motion. There were no public comments and the motion carried unanimously.

Next item was to approve the invoices from Linfield, Hunter & Junius totaling \$6,260.00 for additions of the CCTV & Audio System Wall Monitors for the PLD Administrative Complex as recommended by committee on January 14, 2016. Commission Baptiste made said motion, and was seconded by Commissioner Irvin. There were no public comments and the motion carried unanimously.

The next item agenda was to approve the expenses for the National Hurricane Conference to be held on March 21 – 24, 2016 in Orlando, Florida as recommended by committee on January 14, 2016. This motion was made by Commissioner Poche, seconded by Commissioner Bosco to approve this motion. There were no public comments and the motion carried unanimously.

At this time, President Wilson requested to add an item to the agenda relative to the Governor's Declaration of Emergency relative to the high water situation. Commissioner Bell moved to add this item to the agenda for discussion. This motion was seconded by Commissioner Savoy and carried unanimously. Mr. Poirrier explained that PLD should adopt and ratify said State of Emergency Declaration retroactive to December 30th, 2015. Following discussion, Commissioner Bell moved for PLD to adopt and ratify the Governor's State of Emergency retroactive to December 30, 2015 as outlined. Said motion was seconded by Commissioner Poche. There were no public comments and the motion carried unanimously.

Personnel Committee: Commissioner Poche reported on the Personnel meeting which was held on January 14, 2016. The only agenda item was to review and approve the PLD Emergency Pay Policy as referenced to the full board as recommended by committee on January 14, 2016. This motion was made by Commissioner St. Pierre, seconded by Commissioner Hebert to approve this motion. There were no public comments and the motion carried unanimously.

Building Committee: Commissioner Bosco reported on the Building meeting which was held on January 14, 2016. The only agenda item was to approve to authorize Linfield, Hunter & Junius to revise the bid package for the PLD Administrative Complex, PLD budget amount of \$1.65 million and proceed with re-advertising said facility as recommended by committee on January 14, 2016. Commissioner Baptiste moved, seconded by Commissioner St. Pierre to approve this motion. There were no public comments and the motion carried unanimously.

STAFF REPORTS

The Executive Director's report was in the packet for review.

Project reports were given for each of the following projects by the respective engineer and/or representative: Written reports were in packet.

- a) West Shore-Lake Pontchartrain Hurricane Protection Project
- b) St. Charles Urban/Walker/Almedia Pump Station
- c) Laurel Ridge Levee/Bayou Conway –Panama Canal/Frog-Alligator Bayou DRAFT Comprehensive Plan.
- d) St. Charles Hurricane Protection Levee
- e) Amite River Diversion Canal Weir Rehabilitation Progress
- f) PLD EOC/Administrative Progress
- g) LaBranche Shoreline Protection

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

President Wilson reminded members about the upcoming Mississippi Valley Flood Control Association Annual Spring Meeting to be held on February 29th through March 2nd, 2016 in Washington, D.C. Members were asked to notify the Board Secretary as to their attendance so arrangements could be made.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Poirrier addressed the Board and stated that a copy of the Executive Department's State of Emergency was in the packets along with a list of Senate & Governmental Affairs committee list. Brief discussion was had.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

At this time, Commissioner Bosco moved, seconded by Commissioner Poche to adjourn. The motion carried unanimously and meeting adjourned at 6:44 p.m.

Susan M. Sheets, Secretary

**Steve Wilson, President
Pontchartrain Levee District**