The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, December 19, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

December 16, 2016

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday December 19, 2016 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman

Executive Director

President Steve Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Steve Wilson, Leonard J. Wilson, Jr., Ricky Bosco, Henry Baptiste and Ms. Senecca Boudreaux. Absent: Jerry Savoy.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – PLD Board Secretary, and Clinton Rouyea – External Accountant. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Steve Braquet and Nathan Junius of Linfield, Hunter & Junius, A. J. Domangue of GCR, Inc., Jack Morgan of Evans-Graves, Jake Lambert of GSA, Hamid Alizadeh of CB&I, Sam Scholle of St. Charles Parish-Dept. of Public Works, Steve Cali of Volkert, Henry Picard of BKI, Pamela Burleigh of SOL and Lance LaPlace of GIS Engineering and Jacey Lambert. The pledge of allegiance was recited.

A motion to approve the minutes of the regular board meeting of November 21, 2016 was offered by Commissioner St. Pierre, seconded by Commissioner Bosco. There were no objections and the motion carried unanimously.

**COMMITTEE REPORTS**

**Insurance Committee:** President Wilson reported for Commissioner Leonard J. Wilson, Vice Chairperson of the Insurance Committee, to renew the General Liability Policy Option #1 through Eustis Insurance Company as recommended by committee on December 13, 2016. The motion was made by Commissioner Hebert, seconded by Commissioner Bosco. Public Comments from Vice President Sheets: There were a few clarifications made by Monica Salins Gorman. There was no other discussion, no objections and the motion carried unanimously.

President Wilson continued with reporting to approve to renew the Workers Compensation Policy through Harry Robert Insurance Company as recommended by committee on December 13, 2016. The motion was made by Commissioner St. Pierre, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

**Security/Safety Committee:**  President Wilson called upon Vice President Sheets, Chairperson of said committee; who noted that there were no items to report from the Security/Safety Committee held on December 13, 2016.

**Equipment Committee:** President Wilson called upon Commissioner St. Pierre, Chairperson of said committee; who noted there were no items to report from the Equipment Committee meeting held on December 13, 2016.

**Finance Committee:** President Wilson called upon Commissioner Baptiste, Chairperson of the Finance Committee; who instructed President Wilson to continue with reporting. As such, President Wilson reported on the Finance Committee meeting held on December 15, 2016. The first item on the agenda was to approve the renewal of the Inspection, Operation and Maintenance of the Cross-Bayou Pump Station contract for one (1) year as recommended by committee on December 15, 2016. This motion was made by Vice President Sheets, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the renewal of the Emergency, Operation and Maintenance Services for the Cross-Bayou Pump Station Contract for one (1) year as recommended by committee on December 15, 2016. This motion was made by Vice President Sheets, seconded by Commissioner Bosco. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve to allow PLD Board Attorney, Dwight Poirrier, to issue a RFP (Request for Proposal) for Hog Eradication, on an as needed basis, for PLD jurisdiction areas to be returned to PLD Administration Office in Lutcher, LA, no later than 11:00 a.m. on Friday, February 10, 2017 and to be presented for consideration at the PLD Hog Eradication Committee Meeting on Thursday, February 16, 2017 as recommended by committee on December 15, 2016. This motion was made by Commissioner Boudreaux, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve to update the Regions Bank signature cards regarding all PLD accounts within said banking institutions, adding the following individuals: Monica S. Gorman, Allen J. St. Pierre, Sr., Leonard J. Wilson, Jr. and Senecca Boudreaux as recommended by committee on December 15, 2016. This motion was made by Commissioner Bosco, seconded by Commissioner Boudreaux. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the regular monthly invoices in the amount of $33,893.24 as recommended by committee on December 15, 2016. This motion was made by Vice President Sheets, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of $9,494.38 for the month of November 1, 2016 through November 30, 2016 as recommended by committee on December 15, 2016. This motion was made by Commissioner Bosco, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius in the amount of $1,400.00 for the LONO Review Cheval Subdivision as recommended by committee on December 15, 2016. Commissioner Bosco made said motion, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Linfield, Hunter & Junius in the amount of $10,564.56 for the PLD New Administrative Complex/DRCC as recommended by committee on December 15, 2016. Commissioner St. Pierre made said motion, seconded by Commissioner Wilson. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the invoice from GCR & Associates in the amount of $539.64 for computer technical support as recommended by committee on December 15, 2016. Commissioner Wilson made said motion, seconded by Commissioner Bosco. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

Next item was to approve the invoice from the Louisiana Emergency Preparedness Association in the amount of $360.00 for the 2017 Membership Dues as recommended by committee on December 15, 2016. Vice President Sheets made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no objections, were no public comments and the motion carried unanimously.

**Personnel Committee:** Commissioner St. Pierre, Chairperson of the Personnel Committee noted, there were no items to report from the Personnel Committee meeting held on December 15, 2016.

**STAFF REPORTS**

**Executive Director LONO Report:** The Executive Director’s report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONOs within their packets.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

1. West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III
2. St. James/Ascension Storm Surge Project – Henry Picard, III
3. St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan
4. Laurel Ridge Levee/Bayou Conway-Panama Canal – Jake Lambert
5. St. Charles Hurricane Protection Levee – A.J. Domangue
6. PLD Administrative Complex Disaster Response Coordinator Center – Steve Braquet

**RIGHTS OF ENTRY**

None.

**PRESIDENT’S REMARKS**

President Barak Obama signed the WRDA 2016 (Water Resources Development Act) this evening which includes the Westshore Lake Pontchartrain Hurricane Risk Reduction Project (West Shore Levee) for the parishes of St. John the Baptist, St. Charles and St. James.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Commissioner Hebert moved, seconded by Commissioner Boudreaux to adjourn. The motion carried unanimously and meeting adjourned at 6:30 p.m.

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Mel D. Bush, Board Secretary Steve Wilson, PLD President