

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, December 17, 2018, pursuant to due notice given to each member in due time, form and manner as follows:

December 14, 2018

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday December 17, 2018 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman
Executive Director

President Ricky Bosco called the meeting to order at 6:03 p.m. President Bosco requested roll call by Ms. Bush and the following members were present: Messrs. Leonard J. Wilson, Jr. (arrived at 6:10 p.m.), Trey Granier, Blaine J. Sheets, Henry Baptiste, Allen J. St. Pierre, Sr., Ricky Bosco, Jerry Savoy and Ms. Senecca Boudreaux. Absent: Percy Hebert, Jr.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director and Mel D. Bush – Board Secretary, Kenneth Steib, Sr. – Levee Board Operations Superintendent/PLD Emergency Coordinator and Jerri Henderson. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the Board of Commissioners.

Recognition of guests included Nathan Junius of Linfield, Hunter & Junius, Jane Dufour, Steve Gourgues and Mona Nosari of GCR, Inc., Jack Morgan & Ashlyn Graves of Evans-Graves, Kimberly Koehl, Glenda Shaheen & Glenn Shaheen of GSA, Henry Picard, III of BKI, Lance LaPlace of Go-Tech, John Troutman of CPRA, Wanda Taylor of Big Shake, Sam Scholle with St. Charles Parish, Steve Cali of Arcadis, Trey Simon & Chad Kropp of IUL, Dale Hymel of POSL, Malcolm J. Dugas, Jr. of Dugas & Mire, Jim Ryan of Government Consultants, Hamid Alizadeh of APTIM, State Representative Ken Brass, State Senator Ed Price, State Representative Tony Bacala, St. James

Councilman Jason Amato, and St. James Councilwoman Vondra Etienne-Steib. The pledge of allegiance was recited.

A motion to approve the minutes of the regular board meeting of November 19, 2018 was offered by Commissioner Savoy, seconded by Commissioner St. Pierre. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Bosco called upon Vice President Sheets, Chairperson of said committee; who noted there were no items to report from the Security/Safety Committee held on December 11, 2018.

Equipment Committee: President Bosco called upon Commissioner St. Pierre, Chairperson of said committee; who noted there were no items to report from the Equipment Committee meeting held on December 11, 2018.

Insurance Committee: President Bosco called upon Commissioner Granier, Chairperson of said committee; who reported the following items from the Insurance Committee meeting held on December 11, 2018:

The first item on the agenda was to approve to accept and proceed with the renewal coverage (GL, Auto, Property, Inland Marine, Crime, Excess Crime, D&O, Law Enforcement and Excess) for 2019 as presented by IUL in the amount of \$396,555.32; and approve the suggested coverages (Active Shooter, Flood, Cyber and Pollution) for 2019 as presented by IUL in the amount of \$26,265.71* as recommended by committee on Tuesday, December 11, 2018. Public Comments: Monica Salins Gorman noted that she will take up this issue again in January 2019 to iron out the Building and Contents coverage. A motion was made by Commissioner Senecca Boudreaux, seconded by Commissioner Baptiste. There was no other discussion, there were no objections and the motion carried unanimously.

Next on the agenda was to approve to accept and proceed with the recommendation of Workers Compensation coverage with LWCC for the 2019 renewal in the amount of \$69,160.00 as recommended by committee on December 11, 2018. Public Comments: None. A motion was made by Vice President Sheets, seconded by Commissioner Savoy. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Finance Committee: President Bosco called upon Commissioner Boudreaux, Vice Chairperson of the Finance Committee; who reported on the Finance Committee meeting held on December 13, 2018.

The first item on the agenda was to approve the regular monthly invoice in the amount of \$30,413.65 as recommended by committee on December 13, 2018. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the invoice from GCR, Inc. in the amount totaling \$56,945.17 (total represents the 3 projects of LPV-\$11,965.10; LRLE-\$10,542.20; and WSLP-\$34,437.87) all invoicing representing the month of November 1, 2018 through November 30, 2018 as recommended by committee on December 13, 2018. Public Comments: None. Vice President Sheets made said motion, seconded by Commissioner Savoy. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve GCR, Inc. invoice totaling \$633.86 for computer technical support for the month of October, 2018, as recommended by committee on December 13, 2018. Public Comments: None. This motion was made by Commissioner St. Pierre, seconded by Commissioner Granier. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Louisiana Emergency Preparedness Association for 2019 membership dues in the amount of \$200.00 as recommended by committee on December 13, 2018. Public Comments: None. Commissioner Wilson made said motion,

seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item on the agenda was to approve GCR, Inc. contract extension for Professional Services for Rights of Way Acquisitions and Program Management Services for another two (2) years, currently set to expire on January 22, 2019, pending final review and approval by the PLD Board Counsel, Dwight Poirrier, and to allow PLD President Bosco to execute said agreement once finalized and approved, as recommended by committee on December 13, 2018. Public Comments: None. Commissioner Savoy made said motion, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve GCR, Inc. contract for additional funding in the amount of \$500,000.00 for Right of Way Acquisitions and Program Management Services, pending final review and approval by the PLD Board Counsel, Dwight Poirrier, and to allow President Bosco to execute said agreement once finalized and approved, as recommended by committee on December 13, 2018. Public Comments: None. Commissioner St. Pierre made said motion, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve the following 408 endorsement requests:

- a) Valero St. Charles Refinery – request of November 30, 2018, through Stantec Consulting Services, Inc., concerning permission to modify the existing Dock #1 which includes modifications to the existing coke tower, a platform extension to support the expanded coke tower, a new liquid loading hose and associated tower, a new/replacement approach truss. New pipe will be installed within the existing pipe rack along the batture, but no new foundations or ground penetration will be required. Activities proposed within the Mississippi River will include the installation of new mooring/breasting dolphins and support pilings for various structures.

Public Comments: None. Vice President Sheets made said motion, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

- b) Exxon Mobil Pipeline Company – request of November 20, 2018, through Geo-Engineers, concerning permission to conduct maintenance to three pipelines within East Baton Rouge which will include replacement of some segments and to also install two new service pipelines within and along operations within Iberville and Ascension Parishes – MVN-2018-00177-WII and MVN-2018-00962-WII.

Public Comments: None. Commissioner Savoy made said motion, seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Personnel Committee: President Bosco called upon Commissioner Granier, Chairperson of the Personnel Committee; who noted there were no items to report on the Personnel Committee meeting held on December 13, 2018, but the Commissioner mentioned the officially declared Christmas and New Year’s holiday dates.

STAFF REPORTS

Executive Director LONO Report: The Executive Director’s report was in the packet for review and she went over the items in detail as per her report. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONOs within their packets.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III
- b) St. James/Ascension Storm Surge Project – Henry Picard, III
- c) St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan, E-G
- d) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy.22 – Kimberly Koehl, GSA
- e) Bluff Swamp & Spanish Lake Flood Risk Reduction – Kimberly Koehl, GSA
- f) St. Charles Hurricane Protection Levee – Steve Gourgues, GCR

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

Just a reminder: Official PLD Office Closures will be next Monday, December 24th, 2018 and Tuesday, December 25th, 2018 for Christmas; and the following Monday, December 31st, 2018 and Tuesday, January 1st, 2019 for New Year's Day.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Commissioner Wilson moved, seconded by Commissioner Savoy to adjourn. The motion carried unanimously and meeting adjourned at 6:39 p.m.

Mel D. Bush, Board Secretary

Ricky Bosco, President
Pontchartrain Levee District