

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, April 18, 2016, pursuant to due notice given to each member in due time, form and manner as follows:

April 15, 2016

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, April 18, 2016 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,
Executive Director

President Steve Wilson called the meeting to order at 6:08 p.m. The following members were present: Messrs. Henry Baptiste, Patrick Bell, Sr., Ricky Bosco, Leonard C. Irvin, Sr., Steve Wilson, Marty J. Poche, and Allen J. St. Pierre, Sr., Percy Hebert, Jr., and Jerry Savoy. Absent: None.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Kelly Poche- Administrative Assistant, Jerri Henderson- Administrative Coordinator and Captain Dean Smith – PLD Police Department. Also in attendance was: Dwight Poirrier – PLD Board Attorney, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board.

Special guests included: Mona Nosari of G.C.R. & Associates, Stephen Braquet and Nathan Junius of Linfield, Hunter & Junius, Jack Morgan of Evans-Graves Engineers, Henry Picard, III of Burk-Kleinpeter, Inc., Jake Lambert, Glenn Shaheen and Glenda Shaheen of G.S.A, Karl Rothermel of Volkert, Wanda Taylor of Big Shake, Hamid Alizadeh of CB&I, Rob VanVrancken of Elos, Terri Dupre of Meyers Engineering, Pamela Burleigh of SOL Engineering, John Troutman of CPRA, Steve Cali of Cali & LaPlace, Diana Poirrier, Phoebe Schexnayder, Paula Berthelot, Susan Sheets and Mike Gorman.

A motion to approve the minutes of the minutes of the regular board meeting of March 21, 2016 was offered by Commissioner Bell, seconded by Commissioner Hebert and carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Wilson called upon Vice President Irvin, Chairman of said committee who noted there we no items to report from the Security/Safety Meeting held on April 12, 2016.

Equipment Committee: President Wilson called upon Commissioner St. Pierre, Chairman of said committee, who noted there were no items to report from the Equipment Committee meeting held on April 12, 2016.

Finance Committee: President Wilson called upon Commissioner Baptiste, Chairman of the Finance Committee, who requested President Wilson continue with reporting. As such, President Wilson reported on the Finance Committee meeting held on April 14, 2016. The first agenda item was to approve the regular monthly invoices in the amount of \$38,972.95 as recommended by committee on April 14, 2016. This motion was made by Vice President Irvin, seconded by Commissioner Bosco. There were no public comments and the motion carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of \$14,230.86 for the month of March 1, 2016 through March 31, 2016 as recommended by committee on April 14, 2016. This motion was made by Commissioner St. Pierre, seconded by Commissioner Savoy to approve said motion. There were no public comments and the motion carried unanimously.

Next item was to approve the invoices from GCR & Associates in the amount of \$104.04 for computer technical support for the month of February 1, 2016 thru February 29, 2016 as recommended by committee on April 14, 2016. Commissioner Savoy made said motion, and was seconded by Commissioner Bosco. There were no public comments and the motion carried unanimously.

Next item was to approve the expenses for the 14th Annual Coastal Mayor's Conference to be held on April 21, 22 and 23, 2016 in Grand Isle, LA as recommended by committee on April 14, 2016. Commissioner Bell made said motion, and was seconded by Commissioner Poche. There were no public comments and the motion carried unanimously.

Building Committee: President Wilson called upon Commissioner Bosco who referred to Mr. Dwight Poirrier, PLD Board Attorney. Mr. Poirrier stated that the Notice of Award was sent out last Friday, April 15, 2016, to Blount General Contractor, LLC, and was acknowledged and accepted by Blount General Contractor, LLC. Mr. Poirrier and Steve Braquet with LH&J will coordinate contract coordination and execution. There were no other items to report on and the meeting continued.

Personnel Committee: President Wilson called upon Commissioner Poche, Chairman of the Personnel Committee, who requested President Wilson continue with reporting. As such, President Wilson reported on the Personnel Committee meeting held on April 14, 2016. The first agenda item was approval to increase Lionel Bell's hourly rate by 10% effective May 1, 2016, as recommended by committee on April 14, 2016. Commissioner Hebert moved, and seconded by Vice President Irvin. There were no public comments and the motion carried unanimously.

Next item on the agenda was to approve the appointment of Mel D. Bush as PLD Board Secretary at a salary of \$900.00 per month, to begin her duties effective May 1, 2016, as recommended by committee on April 14, 2016. Vice President Irvin moved, seconded by Commission St. Pierre. There were no public comments and the motion carried unanimously.

STAFF REPORTS

The Executive Director's report was in the packet for review. Ms. Salins offered her assistance to any of the board members should they have any questions or comments concerning any of the issued LONOs within their packets.

Project reports were given for each of the following projects by the respective engineer and/or representative: Written reports were in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection Project- Henry Picard of BKI
- b) St. Charles Urban/Walker/Almedia Pump Station- Jack Morgan of Evans-Graves
- c) Laurel Ridge Levee/Bayou Conway –Panama Canal/Frog-Alligator Bayou DRAFT Comprehensive Plan- Jake Lambert of Glenn Shaheen & Associates
- d) St. Charles Hurricane Protection Levee- Mona Nosari of GCR & Associates
- e) Laurence Shoreline Protection- nothing to report at this time
- f) Amite River Diversion Canal Weir Rehabilitation Project- Karl Roethermel of Volkert
- g) PLD EOC/Administrative Complex- Stephen Braquet of LH&J

RIGHTS OF ENTRY

None.

PRESIDENT’S REMARKS

President Wilson stated that he would take matters under “President’s Remarks” in an “...out of order manner.” President Wilson then went on to remind all members and the public that the Association of Levee Boards Annual Workshop is to be held in Baton Rouge, LA on May 5 and 6th, and asked that all members get with the administration staff for reservations and confirmations.

Next President Wilson introduced the new PLD Board Secretary, Mel Bush. Ms. Bush thanked the members for their consideration and support in offering such a position to her and assured them of her qualifications and her excitement in working for PLD.

Next President Wilson called to the front of the room, the former PLD Board Secretary Mrs. Susan M. Sheets.

The following resolution was offered by Commissioner Baptiste and seconded by Commissioner St. Pierre:

WHEREAS, Susan M. Sheets started her tenure with the levee district on February 17, 1997 as the Board Secretary until her retirement on March 31, 2016; and

WHEREAS, Susan M. Sheets served diligently and with distinction for 19 years; and,

WHEREAS, the Board of Commissioners of the Pontchartrain Levee District benefitted greatly from the work of Susan M. Sheets; and,

WHEREAS, the Board of Commissioners of the Pontchartrain Levee District are grateful to have had such a dedicated employee; and,

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Pontchartrain Levee District do hereby wish her well on her retirement; and,

BE IT FURTHER RESOLVED that this resolution be spread upon the permanent records of this Board .

The resolution thereon was submitted to a vote, the vote was as follows:

YEA: Henry Baptiste, Patrick Bell, Sr., Ricky Bosco, Percy Hebert, Jr., Leonard C. Irvin, Sr., Marty J. Poche, Allen J. St. Pierre, Sr., Jerry Savoy and Steve Wilson

NAY: None

ABSENT: None

The resolution was declared adopted.

Mrs. Susan Sheets thanked all of the board members, PLD staff and consultants present within the public meeting for her 19 happy years at PLD. She reiterated that she is taking time to spend with her family, to fish and bead in the days, weeks and months ahead.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

At this time, Commissioner Bell moved, seconded by Commissioner Hebert to adjourn. The motion carried unanimously and meeting adjourned at 6:50 p.m.

**Monica Gorman, Interim Secretary/
Executive Director**

**Steve Wilson, President
Pontchartrain Levee District**