

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, April 20, 2015, pursuant to due notice given to each member in due time, form and manner as follows:

April 17, 2015

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, April 20, 2015 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:14 p.m. The following members were present: Messrs. Patrick Bell, Sr., Percy Hebert, Jr., L.C. Irvin, Marty J. Poche, Allen J. St. Pierre, Sr. and Steve Wilson. Absent were: Henry Baptiste, Ricky Bosco and Jerry Savoy.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: Mona Nosari and A.J. Domangue of GCR & Associates (GCR), Stephen Braquet of Linfield, Hunter & Junius (LH&J), Jake Lambert of Glenn Shaheen & Associates (GSA), Chris Williams of Moffatt & Nichol (M&N), Danielle Richardi of CPRA, Hamid Alizadeh of CB&I, Henry Picard, III of Burk-Kleinpeter, Inc. (BKI), Jack Morgan of Evans-Graves Engineers (E-G), Terri Dupre of Meyer Engineers, Steve Cali of Cali Engineers and Tommy Martin of Stuart Consulting Group.

A motion to approve the regular board meeting minutes of the March 23, 2015 meeting was offered by Mr. Bell, seconded by Mr. Hebert and carried unanimously. There were no public comments and motion passed.

## COMMITTEE REPORTS

**Security/Safety Committee:** Mr. L.C. Irvin reported on the security meeting held on April 14, 2015. There were no action items to report.

**Equipment Committee:** Mr. Allen St. Pierre reported on the meeting held on April 14, 2015. There were no action items to report.

**Finance Committee:** President Wilson reported on the Finance meeting held on April 16, 2015. Mr. Poche moved, seconded by Mr. St. Pierre to approve the surplus request from Town of Lutchter for the following equipment: Ford Truck #5 State Tag No. 1619, Ford Truck #25 State Tag No. 1686, Ford Truck #53 State Tag 1818, John Deere Tractor State Tag No. 1644 and John Deere Tractor State Tag 1647 as recommended by committee. This motion carried unanimously. Mr. St.

Pierre moved, seconded by Mr. Irvin to approve the GCR Contract Amendment No. 2 adding \$500,000.00 to the Professional Services Contract (ROW Acquisition and Program Management Services) originally executed on January 22, 2013 and extended/amended February 23, 2015 as recommended by committee. This motion carried unanimously. Mr. Irvin then moved, seconded by Mr. Poche to approve the GCR proposal for the updating and hosting of the PLD website in the amount of \$7,620.00 as recommended by committee. Motion carried unanimously. Next, Mr. St. Pierre moved, seconded by Mr. Hebert to approve the quote from Methods, Inc. for a new accounting server in the amount of \$4,201.00 as recommended by committee. This motion carried unanimously. Mr. Bell moved, seconded by Mr. Hebert to approve the expenses for the Town of Grand Isle Coastal Mayor's Conference in coordination with the Association of Levee Boards of Louisiana (ALBL) Conference as recommended by committee. Motion carried unanimously. Mr. St. Pierre moved to approve the regular monthly invoices in the amount of \$44,061.09 as recommended by committee. This motion was seconded by Mr. Irvin and carried unanimously. Motion carried unanimously. Mr. Irvin moved, seconded by Mr. Poche to approve the invoices from G.C.R. and Associates for the St. Charles Parish Hurricane Protection 100 year protection in the amount of \$28,346.96 for the month of March 1, 2015 through March 31, 2015 as recommended by committee. This motion carried unanimously. Mr. Hebert moved, seconded by Mr. Irvin to approve the invoice from Linfield, Hunter & Junius in the amount of \$1,700.00 for Cheval Subdivision LONO Review as recommended by committee. This motion carried unanimously. Mr. Bell moved, seconded by Mr. St. Pierre to approve the invoice from GCR & Associates in the amount of \$345.00 for computer technical support as recommended by committee. Motion carried unanimously.

**Personnel Committee:** Mr. Marty Poche reported on the Personnel meeting which was held on April 15, 2014. There were no action items to report.

## **STAFF REPORTS**

Executive Director's report was in packet.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection Project (Henry Picard, BKI)
- b) St. Charles Urban/Walker/Amelia Pump Station (Jack Morgan (E-G)
- c) Laurel Ridge Levee/Bayou Conway –Panama Canal/Frog-Alligator Bayou DRAFT Comprehensive Plan (Jake Lambert, GSA)
- d) St. Charles Hurricane Protection Levee (AJ Domangue, GCR)
- e) LaBranche Shoreline Protection (Chris Williams, M&N)
- f) PLD EOC/Headquarters Progress (Stephen Braquet, LH&J)

## **RIGHTS OF ENTRY**

None.

## **PRESIDENT'S REMARKS**

President Wilson announced that he and the Director would greet Major General Wehr and Colonel Hansen at the Bonnet Carre' Spillway USACE Office and participate in an Armoring Briefing on Tuesday, April 28<sup>th</sup>, 2015, as well as, a site visit to the SCP HPL armoring project. Brief discussion was had relative to armoring and briefing. Members were reminded about the upcoming ALBL workshop to be held in Baton Rouge on May 7<sup>th</sup> and May 8<sup>th</sup>, 2015.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENTS**

None.

## **ADJOURNMENT**

At this time, Mr. Irvin moved, seconded by Mr. Bell to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:44 p.m.

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**Susan M. Sheets, Secretary**

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**Steve Wilson, President  
Pontchartrain Levee District**