

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, June 21, 2021, pursuant to due notice given to each member in due time, form and manner as follows:

June 18, 2021

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held immediately following the millage public hearing at 6:00 p.m. on Monday, June 21, 2021 at the Lucher Office, Lucher, Louisiana.

Very truly yours,

Monica Salins Gorman
Executive Director

Vice President Sheets called the meeting to order at 6:19 p.m. Monica Salins Gorman was asked to call the roll. Committee members present were: Blaine Sheets, Matthew Butler, Senecca Boudreaux, Allen J. St. Pierre, Sr., Leonard C. Irvin, Sr., Percy Hebert, Jr., Claude A. “Trey” Granier, III, and Randy T. Clouatre, Sr. Committee member via teleconference was: Ricky Bosco

Pontchartrain Levee District employees present were: Monica Salins Gorman – Executive Director and Matthew Arseneaux – PLD Police Captain. Also, in attendance: Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the Board of Commissioners.

Recognition of guests at PLD included: Henry Picard and David Boyd of BKI, Sam Scholle with St. Charles Parish, Nathan Junius of Linfield, Hunter & Junius, , Lance LaPlace of QES, Kimberly Koehl with McKim & Creed (formerly GSA), and John Troutman of CPRA.

A motion to approve the minutes of the regular board meeting of May 17, 2021 was offered by Commissioner Clouatre, seconded by Commissioner Boudreaux. There were no objections, there were no public comments and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: Vice President Sheets called upon Commissioner Percy Hebert, Co-chair of said committee, who noted that there were no items to report from the Security/Safety Committee meeting held on June 15, 2021.

Equipment Committee: Vice President Sheets called upon Commissioner Hebert, Co-chair of said committee, who noted that there were no items to report from the Equipment Committee meeting held on June 15, 2021.

Insurance Committee: Vice President Sheets called upon Commissioner Granier, Chairperson of said committee, who stated that there was one item to report from the Insurance Committee meeting held on June 15, 2021:

The only item was to approve to extend the Environmental Liability Tank Pollution Policy through Navigators Specialty Insurance Company as presented under the current policy, for an additional 6 months, at a cost of \$3,984.30 as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was offered by Commissioner Hebert, seconded by Commissioner St. Pierre. There was no other discussion, there were no objections and the motion carried unanimously.

Finance Committee: Vice President Sheets called upon Commissioner Boudreaux, Chairperson of the Finance Committee, who reported on the Finance Committee meeting held on June 17, 2021:

The first item on the agenda was to approve the regular monthly invoices in the amount of \$25,765.14 for the month of May 2021 as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Cloutre, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoices from Civix totaling \$58,947.36 (this total represents 3 projects: LPV- \$3,881.15; Laurel Ridge - \$1,774.74 and WSLP- \$53,291.47) said invoicing representing the fees from May 1 through May 31, 2021 as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Irvin, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from Dwight Poirrier, Board Attorney, in the amount of \$5,985.00 for the West Shore Lake Pontchartrain Project as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Butler. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to the invoice from GSA Consulting Engineers, Inc. in the amount of \$5,962.77 for the Laurel Ridge Levee Extension as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Clouatre, seconded by Commissioner Hebert. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$15,451.20 for Bluff Swamp Control Structure (formerly Alligator/Frog/Fish Bayous) as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Granier, seconded by Commissioner Irvin. There was no other discussion, there were no objections and the motion carried unanimously.

The next item on the agenda was the approval of the invoice from GSA Consulting Engineers, Inc. in the amount of \$1,195.00 for the Louisiana Watershed Initiative La 22 Project as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Clouatre, seconded by Commissioner Granier. There was no other discussion, there were no objections and the motion carried unanimously.

Next, was to approve the invoice from Burk-Kleinpeter, Inc. in the amount of \$4,090.25 for West Shore Task Order No. 9 as recommended by committee on June 17, 2021. Public

Comments: None. Motion to approve said agenda item was made by Commissioner Clouatre, seconded by Commissioner Butler. There was no other discussion, there were no objections, and the motion carried unanimously.

The next item was to approve the invoice from Linfield, Hunter & Junius, Inc. in the amount of \$3,575.00 for the Cross Bayou Pump Station Oversight as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Butler, seconded by Commissioner Granier. There was no other discussion, there were no objections, and the motion carried unanimously.

The next item was to approve the invoice from Civix in the amount of \$776.25 for May 2021 computer technical support as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Hebert. There was no other discussion, there were no objections, and the motion carried unanimously.

Next was to approve the expenses for the Annual Mississippi Valley Flood Control Association Fall Meeting held on September 26-29, 2021 in Washington, DC as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Vice President Sheets. There was no other discussion, there were no objections, and the motion carried unanimously.

The next item was to approve the expenses for the 86th Annual Mississippi Valley Flood Control Association Meeting held on December 9-11, 2021 in New Orleans, LA as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Clouatre, seconded by Commissioner Irvin. There was no other discussion, there were no objections, and the motion carried unanimously.

Next was to approve the expenses for the 80th Annual Association of Levee Boards of Louisiana Meeting held on December 8-9, 2021 in New Orleans LA as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Irvin. There was no other discussion, there were no objections, and the motion carried unanimously.

The next item was to approve to renew the official journal with The News Examiner for one (1) year in the amount of \$600.00 per month as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Butler, seconded by Commissioner Hebert. There was no other discussion, there were no objections, and the motion carried unanimously.

Next was to approve the assignment of the GSA Contracts to McKim & Creed, Inc. after the acquisition of GSA Consulting Engineers as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Cloutre, seconded by Commissioner Irvin. There was no other discussion, there were no objections, and the motion carried unanimously.

Next was to issue a Request for Proposal (RFQ) for Grant Management Services for the Louisiana Watershed Initiative LA 22 Project as required by the Office of Community Development as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Butler, seconded by Commissioner Hebert. There was no other discussion, there were no objections, and the motion carried unanimously.

Next was to extend the West Shore Professional Services Contract between Pontchartrain Levee District and Civix for an additional two (2) years to begin July 1, 2021 through July 1, 2023 as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve to extend the West Shore Professional Services Contract between Pontchartrain Levee District and Civix for an additional two (2) years to begin July 1, 2021 through July 1, 2023, as recommended by committee on June 17, 2021 and to authorize Board President, Ricky Bosco, execute said contract was made by Commissioner Hebert, seconded by Commissioner Granier. There was no other discussion, there were no objections, and the motion carried unanimously.

Personnel Committee: Vice President Sheets called upon Commissioner Granier of the Personnel Committee who reported on the committee meeting held on June 17, 2021:

The first item on the agenda was to renew the Professional Services Contract for the External Accountant, Wayne Theall with Theall & Theall, LLC for three (3) years beginning August 1, 2021 until July 31, 2024 as presented and authorize Board President, Ricky Bosco to sign said contract as recommended by committee on June 17, 2021. Public Comments: Commissioner Boudreaux wanted to know if the hourly rate in said contract had been verified. Mrs. Gorman indicated that it had been verified and it was correct as in their packets. No other comments or questions. Motion to approve said agenda item was then made by Commissioner Boudreaux, seconded by Commissioner Butler. There was no other discussion, there were no objections, and the motion carried unanimously.

The second item on the agenda was to renew the Professional Services Contract for the Board Attorney, Dwight Poirrier, for three (3) years beginning August 1, 2021 until July 31, 2024 as presented and authorize Board President, Ricky Bosco, to sign said contract as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Irvin, seconded by Commissioner Hebert. There was no other discussion, there were no objections, and the motion carried unanimously.

The last item on the personnel agenda was to renew the Professional Services Contract for the Maintenance Consultant, Lionel Bell, for three (3) years beginning August 1, 2021 until July 31, 2024 as presented and authorize Board President, Ricky Bosco, to sign said contract as recommended by committee on June 17, 2021. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Commissioner Boudreaux. There was no other discussion, there were no objections, and the motion carried unanimously.

STAFF REPORTS

Executive Director LONO Report: The Executive Director's report was in the packet for the board members review. Mrs. Gorman offered her assistance to any of the members should they have any questions or comments concerning any of the issued LONOs within the last month.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection (David Boyd, BKI)

- b) St. James/Ascension Storm Surge Project (David Boyd, BKI)
- c) Laurel Ridge Levee Extension, Bluff Swamp & Spanish Lake Flood Risk Reduction, LA 22 Gapping Project (Kimberly Koehl, GSA)
- d) St. Charles Hurricane Protection Levee- Mrs. Gorman explained Ms. Dufour's absence due to the bad weather in NOLA and offered any assistance should any member have any questions about the report in their packet.

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

President Ricky Bosco wanted to acknowledge the three (3) contract renewals under the personnel agenda this evening and offered his appreciation of their service to PLD.

OLD BUSINESS

None.

NEW BUSINESS

The first item was to approve the Regular Board Meeting Schedule for Fiscal Year Ending July 30, 2022. Public Comments: Commissioner Butler addressed members regarding a board workshop/Retreat of some kind. He asked that the executive director and Dwight Poirrier see how to achieve such a session for board members to attend to get an update on all projects by consultant and having the overall makeup of PLD operations delivered to members. There was no public comments. Motion to approve said agenda item was made by Commissioner Granier, seconded by Commissioner Butler. There was no other discussion, there were no objections, and the motion carried unanimously.

The next item on the agenda was to adopt the adjusted millage rate.

RESOLUTION NO. 1

The following resolution was moved by Vice President Sheets, seconded by Commissioner Hebert:

BE IT RESOLVED, by the Pontchartrain Levee District of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville and East Baton Rouge, Louisiana, in a public meeting held on June 21, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2021, for the purpose of raising revenue:

MILLAGE

Pontchartrain Levee District General Fund (Ad Valorem – AV)	3.19 mills
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BE IT FURTHER RESOLVED that the Assessors of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville and East Baton Rouge, shall extend upon the assessment roll for the year 2021 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Claude A. Granier, III, Percy Hebert, Jr., Leonard C. Irvin, Sr., Blaine J. Sheets, Ricky Bosco, Matthew Butler, Senecca Boudreaux, Allen J. St. Pierre, Sr. and Randy T. Clouatre, Sr.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

The next item on the agenda was to set forth the adjusted millage rate and roll forward to the millage rate not exceeding the maximum authorized rate.

RESOLUTION NO. 2

The following resolution was moved by Commissioner Butler, seconded by Commissioner Granier:

BE IT RESOLVED, by the Pontchartrain Levee District of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville and East Baton Rouge Louisiana, in a public meeting held on June 21, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2021, and when collected, the revenues from said taxes shall

be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2021 Levy</u>
Pontchartrain Levee District General Fund (Ad Valorem – AV)	3.19 mills	3.53 mills

BE IT FURTHER RESOLVED that the Assessors of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville and East Baton Rouge, shall extend upon the assessment roll for the year 2021 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

YEAS: Claude A. Granier, III, Percy Hebert, Jr., Leonard C. Irvin, Sr., Blaine J. Sheets, Ricky Bosco, Matthew Butler, Senecca Boudreaux, Allen J. St. Pierre, Sr. and Randy T. Clouatre, Sr.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

ADJOURNMENT

Commissioner Irvin moved, seconded by Commissioner Granier to adjourn. The motion carried unanimously and meeting adjourned at 6:49 p.m.

Monica Salins Gorman,
Executive Director

Blaine Sheets, Vice President
Pontchartrain Levee District