The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, November 16, 2015, pursuant to due notice given to each member in due time, form and manner as follows:

November 13, 2015

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, November 16, 2015 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins,

Executive Director

Vice-President Irvin called the meeting to order at 6:15 p.m. The following members were present: Messrs. Henry Baptiste, Patrick Bell, Sr., Ricky Bosco, Percy Hebert, Jr., Leonard.C. Irvin, Sr., Marty J. Poche and Jerry Savoy. Absent were: Allen J. St. Pierre, Sr. and Steve Wilson.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Board Attorney and Clinton Rouyea – External Accountant. Special guests included: A.J. Domangue of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jack Morgan of Evans-Graves Engineers, Bill Boshart of CPRA, Henry Picard, III of BKI, Steve Cali of Cali Engineers, Wanda Taylor of Big Shake, Karl Rothermel of Volkert, Pam Burleigh of MSMM Engineering, Jake Lambert of G.S.A. and Hamid Alizadeh of CB&I.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of October 19, 2015 was offered by Commissioner Hebert, seconded by Commissioner Savoy and carried unanimously.

**COMMITTEE REPORTS**

**Security/Safety Committee:** Commissioner Irvin reported on the security meeting held on November 10, 2015. There were no action items.

**Equipment Committee:** Commissioner Poche reported on the meeting held on November 10, 2015. There were no action items to report.

**Finance Committee:** Commissioner Baptiste reported on the meeting held on November 12, 2015.

The first agenda item was to approve to reject all bids and not award the contract of the new PLD Administrative Complex at this time as recommended by committee on November 12, 2015. This motion was made by Commissioner Bell, seconded by Commissioner Poche to approve this motion. There were no public comments and the motion carried unanimously.

The next agenda item was to approve the regular monthly invoices in the amount of $52,522.45 as

recommended by committee on November 12, 2015. This motion as made by Commissioner Bosco, seconded by Commissioner Bell. There were no public comments. Motion called to a vote and also carried unanimously.

Next was to approve the invoice from GCR & Associates in the amount of $27,861.92 for the month of October 1, 2015 through October 31, 2015 as recommended by committee on November 12, 2015. This motion was made by Commissioner Bosco, seconded by Commissioner Hebert There were no public comments. Motion called to a vote and also carried unanimously.

Next was to approve the invoice from Linfield, Hunter & Junius totaling $5,140.00 for review of Pointe-Marie Phase I LONO and the Amite River Canal Weir Rehabilitation Project as recommended by committee on November 12, 2015. This motion was made by Commissioner Poche, seconded by Commissioner Bosco. There were no public comments. The motion was called to a vote and carried8 unanimously.

The next item was to approve the invoice from Linfield, Hunter & Junius for the New Administrative Complex in the amount of $4,245.84 as recommended by committee on November 12, 2015. Commissioner Bell moved seconded by Commissioner Baptiste to approve said motion. There were no public comments. The motion was called to a vote and also carried unanimously.

The last agenda item was to approve the invoice from G.C.R., Inc. for computer technical support for them month of September 1, 2015 through September 30, 2015 in the amount of $402.50 as recommended by committee on November 12, 2015. Commissioner Savoy moved, seconded by Commissioner Hebert to approve said motion. The motion was called to a vote and also carried unanimously.

**Personnel Committee:** CommissionerPoche reported on the Personnel meeting which was held on November 12, 2015. There were no action items to report.

# STAFF REPORTS

The Executive Director’s report was in the packet for review.

Project reports were given for each of the following projects by the respective engineer and/or representative:

1. West Shore-Lake Pontchartrain Hurricane Protection Project
2. St. Charles Urban/Walker/Almedia Pump Station
3. Laurel Ridge Levee/Bayou Conway –Panama Canal/Frog-Alligator Bayou DRAFT Comprehensive Plan.
4. St. Charles Hurricane Protection Levee
5. Amite River Diversion Canal Weir Rehabilitation Progress
6. PLD EOC/Administrative Progress

**RIGHTS OF ENTRY**

**Department of the Army, Corps of Engineers, New Orleans District –** request of  October 15, 2015 from Todd M. Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, President of the Pontchartrain Levee District for aright-of-entry for a period of one-year beginning January 1, 2016 and ending December 31, 2016, for access and parking in connection with annual maintenance dredging at various deep and shallow draft crossings located in East Baton Rouge, Iberville, Ascension, St. James, and St. Charles Parish, Louisiana, as shown on maps entitled, “Red Eye Crossing ROE, Sardine Point Crossing ROE, Medora Crossing ROE, Granada Crossing ROE, Bayou Goula Crossing ROE, Alhambra Crossing ROE, Philadelphia/81 Mile Point Crossing ROE, Smoke Bend Crossing ROE, Rich Bend/Belmont Crossing ROE and Fairview Crossing ROE,” dated November, 2009.” Commissioner Bosco moved, seconded by Commissioner Baptiste to approve said request as presented. There were no public comments. Motion called unanimously.

***Right of Entry Ratification***

**Department of the Army, Corps of Engineers, New Orleans District –** request of October 23, 2015 from Todd M. Klock, Chief, Acquisition Branch, Real Estate Region South Division to Steve C. Wilson, President of the Pontchartrain Levee District for aright-of-entry for a period of one-year, in connection with the emergency clearing, grading, and stone bank paving at Duncan Point, East Baton Rouge Parish, Louisiana, Mississippi River Mile 222.1-L**,** as shown on the map entitled “Mississippi River Bank Protection, Duncan Point, LA, Emergency Washout Repair, Right of Entry, East Baton Rouge Parish, Louisiana,” sheet identification ROE-01, undated. Executive Director, Monica Salins advised members that this was a ratification of a ROE granted prior to the board meeting due to the emergency work needed as soon as possible. Commissioner Poche moved, seconded by Commissioner Bosco to ratify said request. This motion also carried unanimously.

**VICE-PRESIDENT’S REMARKS**

None.

**OLD BUSINESS**

Commissioner Savoy questioned the contract with B.K.I. in regards to the St. James/Ascension Storm Surge Project with St. James Parish. Mr. Picard advised that the Cooperative Endeavor Agreement was on St. James Parish Council agenda for their December 2nd, 2015 meeting.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

At this time, Commissioner Poche moved, seconded by Commissioner Hebert to adjourn. The motion carried unanimously and meeting adjourned at 6:35 p.m.

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**Susan M. Sheets, Secretary Leonard C. Irvin, Sr. Vice-President**

**Pontchartrain Levee District**