

Monday, July 15, 2019, pursuant to due notice given to each member in due time, form and manner as follows:

July 11, 2019

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday July 15, 2019 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman  
Executive Director

President Bosco called the meeting to order at 6:17 p.m. Ms. Bush was asked to call roll. The following members were present: Messrs. Trey Granier, Leonard J. Wilson, Jr. (arrived at 6:19 p.m.), Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Ricky Bosco, Henry Baptiste and Ms. Senecca Boudreaux. Absent: Jerry Savoy.

Pontchartrain Levee District employees in attendance were: Monica Salins Gorman – Executive Director, Mel D. Bush – Board Secretary, Matthew Arseneaux – PLD Police Captain, Wayne Theall – PLD Internal Accountant and Jerri Henderson. Also, in attendance were Dwight Poirrier – PLD Board Counsel and Joseph Sevario – Executive Assistant to the Board of Commissioners.

Special guests included: Anthony Goodgion of Linfield, Hunter & Junius, Jane Dufour of GCR, Inc., Jack Morgan of Evans-Graves, Glenn Shaheen & Kimberly Koehl of GSA, David Boyd of BKI, John Troutman of CPRA, Wanda Taylor of Big Shake and Trey Simon of IUL.

A motion to approve the minutes of the regular board meeting of June 17, 2019 was offered by Commissioner St. Pierre, seconded by Commissioner Boudreaux. Public Comments: None. There were no objections and the motion carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** President Bosco called upon Vice President Sheets, Chairperson of said committee; who noted that there were no items to report from the Security/Safety Committee held on July 9, 2019.

**Equipment Committee:** President Bosco called upon Commissioner St. Pierre, Chairperson of said committee; who reported on the Equipment Committee meeting held on July 9, 2019.

The first item was to approve the additional costs to recondition the Cat 320 Excavator tracks at a cost of \$5,750.00 as recommended by committee on July 9, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were objections and the motion carried unanimously.

**Finance Committee:** President Bosco called upon Commissioner Boudreaux, Vice Chairperson of the Finance Committee; who reported on the Finance Committee meeting held on July 9, 2019.

The first item was to approve the renewal of the Professional Services Contract for Lionel Bell for two (2) years beginning August 1, 2019 and ending on July 31, 2021 and to authorized PLD President Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the renewal of the Professional Services Contract for accounting services with Theall & Theall, LLC, for one (1) year beginning August 1, 2019 and ending on July 31, 2020 and to authorize PLD President, Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Commissioner Granier. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Professional Services Contract for Legal Counsel, Dwight D. Poirrier, Attorney at Law, for two (2) years beginning August 1, 2019 and ending on July 1, 2021 and to authorize PLD President, Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the renewal of the Professional Services Contract with Watson Mechanical Services, Inc. for one (1) year beginning August 1, 2019 and ending on July 31, 2020 in the amount of \$2,460 a year, to be paid in quarterly installments of \$615.00 and to authorized PLD President, Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Contract for Professional Engineering Services between the Board of Commissioners for the Pontchartrain Levee District and GSA Consulting Engineers, Inc. and to authorize PLD President, Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Vice President Sheets, seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the Supplemental Agreement No. 10, Contract for Professional Services, Laurel Ridge Levee Extension, Final Design, GSA Project No. 28018-Phase X (10), dated June 17, 2019, and to authorize PLD President, Ricky Bosco, to execute same, as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner Hebert, seconded by Vice President Sheets. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item on the agenda was to approve the regular monthly invoices in the amount of \$54,429.29 as recommended by committee on July 11, 2019. Public Comments: None. Motion to approve said agenda item was made by Commissioner St. Pierre, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

The next item was to approve the invoice from GCR, Inc. totaling \$52,996.73 (this total represents 2 projects: LPV - \$12,461.31; and WSLP - \$ 40,535.42) said invoicing representing the fees from June 1, 2019 through June 30, 2019 as recommended by committee on July 11, 2019. Public Comments: None. This motion was made by Commissioner Wilson, seconded by Commissioner Baptiste. There was no other discussion, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$29,502.17 for Laurel Ridge Levee Extension as recommended by committee on July 11, 2019. Public Comments: None. This motion was made by Commissioner Wilson, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from GSA Consulting Engineers, Inc. in the amount of \$6,200.91 for Bluff Swamp Control Structure (formerly Alligator/Frog/Fish Bayous) as recommended by committee on July 11, 2019. Public Comments: None. This motion was made by Vice President Sheets, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections, and the motion carried unanimously.

Next item was to approve the invoice from GCR, Inc. for computer technical support in the amount of \$747.50 for the month of May 2019 as recommended by committee on July 11, 2019. Public Comments: None. The motion was made by Commissioner St. Pierre, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoices from Methods for the annual software license fee for direct deposit - \$400.00; software license fee for logmein rescue (remote access) - \$600.00; software license for progress - \$1,000.00; software license fee for payroll - \$5000.00; software

license fee for budgetary - \$4,000.00 and annual hardware maintenance - \$ 2,200.00 for a total amount of \$ 13,200.00 as recommended by committee on July 11, 2019. Public Comments: None. Commissioner Baptiste made said motion, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the following 408 Endorsements as recommended by committee on July 11, 2019:

- a. **Boardwalk Louisiana Midstream, LLC** – request of July 9, 2019, concerning permission to install a 16-inch pipeline to be horizontal directional drilled below the levee to approximately 4,940 ft. with a depth below the levee of 160 ft., crossing the Mississippi River and the east bank mainline Mississippi River levee near River Mile Marker 160.6 A.H.P., in St. James Parish.

Public Comments: None. Commissioner St. Pierre made said motion, seconded by Vice President Sheets. There was no other discussion, there were no objections and the motion carried unanimously.

Next item was to approve the invoice from Burk Kleinpeter, Inc. in the amount of \$4,593.25 for West Shore Pontchartrain as recommended by committee on July 11, 2019. Public Comments: None. Vice President Sheets made said motion, seconded by Commissioner Wilson. There was no other discussion, there were no objections and the motion carried unanimously.

**Personnel Committee:** President Bosco called upon Commissioner Granier, Chairperson of said committee; who noted that there were no items to report from the Personnel Committee report held July 11, 2019.

## STAFF REPORTS

**Executive Director LONO Report:** The Executive Director's report was in the packet for review. Mrs. Gorman offered her assistance to any of the board members should they have any questions or comments concerning the issued LONO within their packets. Also included was a list of various meetings attended and conference calls during the months of June and July 2019.

**Reports on Projects:** Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection – David Boyd
- b) St. James/Ascension Storm Surge Project – David Boyd
- c) St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan, E-G
- d) Laurel Ridge Levee/Bayou Conway-Panama Canal/Hwy.22 – Kimberly Koehl, GSA
- e) Bluff Swamp & Spanish Lake Flood Risk Reduction – Kimberly Koehl, GSA
- f) St. Charles Hurricane Protection Levee – Jane Dufour, GCR
- g) Upper Pontchartrain Seepage Control Project-Anthony Goodgion, LH&J

#### **RIGHTS OF ENTRY**

None.

#### **PRESIDENT’S REMARKS**

President Bosco thanked the PLD Personnel for their work during the recent storm preparation. He also commended the state agencies for their efforts to protect the people.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

Approve the Regular Board Meeting Schedule for Fiscal Year Ending June 30, 2020. Public Comments: None. Commissioner Wilson made said motion, seconded by Commissioner Baptiste. There was no other discussion, there were no objections and the motion carried unanimously.

Adopt the adjusted millage rate(s) 3.52. Public Comments: None. Commissioner Boudreaux made said motion, seconded by Commissioner Baptiste. There was no other discussion, there were no objections and the motion carried unanimously.

Set forth the adjusted millage rate(s) and roll forward to millage rate(s) not exceeding the maximum authorized rate(s). Public Comments: None. Commissioner St. Pierre made said motion, seconded by Commissioner Boudreaux. There was no other discussion, there were no objections and the motion carried unanimously.

### **RESOLUTION NO. 1**

BE IT RESOLVED, by the Pontchartrain Levee District of the Parishes of East Baton, Iberville, Ascension, St. James, St. John the Baptist and St. Charles, Louisiana, in a public meeting held on July 15, 2019, which meeting conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23 (C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rate be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parishes for the year 2019, for the purpose of raising revenue:

### MILLAGE

Ad Valorem (AV)-Pontchartrain Levee District	3.52 mills
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BE IT FURTHER RESOLVED that the Assessor of the Parishes of East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist and St. Charles, shall extend upon the assessment roll for the year 2019 the taxes herein levied, and the tax collector of said Parishes shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in-full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Messrs. Trey Granier, Leonard J. Wilson, Jr., Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Henry Baptiste, Ricky Bosco and Ms. Senecca Boudreaux.

NAYS: None.

ABSTAINED: None.

ABSENT: Jerry Savoy

## RESOLUTION NO. 2

BE IT RESOLVED, by the Pontchartrain Levee District of the Parishes of East Baton, Iberville, Ascension, St. James, St. John the Baptist and St. Charles, Louisiana, in a public meeting held on July 15, 2019, which meeting conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23 (C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate but not in excess of the prior year's maximum rate, on all taxable property shown on the official assessment roll for the year 2019, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2019 Levy</u>
Ad Valorem (AV)-Pontchartrain Levee District	3.52 mills	3.53 mills

BE IT FURTHER RESOLVED that the Assessor of the Parishes of East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist and St. Charles, shall extend upon the assessment roll for the year 2019 the taxes herein levied, and the tax collector of said Parishes shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in-full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

YEAS: Messrs. Trey Granier, Leonard J. Wilson, Jr., Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Henry Baptiste, Ricky Bosco and Ms. Senecca Boudreaux.



NAYS: None

ABSTAIN: None

ABSENT: Jerry Savoy

### ADJOURNMENT

Commissioner Boudreaux moved, seconded by Commissioner Hebert to adjourn. The motion carried unanimously and meeting adjourned at 6:52 p.m.

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Mel D. Bush, Board Secretary

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Ricky Bosco, President  
Pontchartrain Levee District