

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, April 17, 2017, pursuant to due notice given to each member in due time, form and manner as follows:

April 14, 2017

Dear Sir:

You are hereby notified that a Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday April 17, 2017 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins Gorman
Executive Director

Vice President Sheets called the Regular Board Meeting to order at 6:04 p.m., in the absence of President Steve Wilson. The following members were present: Messrs. Jerry Savoy, Percy Hebert, Jr., Allen J. St. Pierre, Sr., Blaine J. Sheets, Henry Baptiste, Leonard J. Wilson, Jr. and Ms. Senecca Boudreaux. Absent: Steve Wilson and Ricky Bosco. The Pledge of Allegiance was recited by all. Vice President Sheets made note that the board sends prayers out to President Wilson in his time of illness.

Pontchartrain Levee District employees in attendance were: Jerri Henderson – PLD Administrative Coordinator, Mel D. Bush - PLD Board Secretary, Kenneth Steib, Sr. - Levee Board Operations Superintendent/PLD Emergency Disaster Coordinator and Roscoe Brewer - PLD Police Captain (Detailed). Also, in attendance were Dwight Poirrier - PLD Board Counsel, Clinton Rouyea - External Accountant and Joseph Sevario – Executive Assistant to the PLD Board of Commissioners.

Special guests included: Benjamin Chadwick & Nathan Junius of Linfield, Hunter & Junius, Steve Gourgues of GCR, Inc., Jack Morgan of Evans-Graves, Jake Lambert of GSA Engineers, Sam Scholle of St. Charles Parish-Dept. of Public Works, Henry Picard III of BKI, Reed Ellis – Aqua Blok, Hamid Alizadeh of CB&I, Pamela Burleigh of SOL, Wanda Taylor of Big Shake, Rob VanVrancken of ELOS Environmental and Jim Simmons of N.Y. Associates.

First item on the agenda was Roll Call. Ms. Bush called roll.

The next item was Recognition of Guests by Vice President Sheets.

Next, A motion to approve the minutes of the regular board meeting of March 27, 2017 was offered by Commissioner St. Pierre, seconded by Commissioner Hebert. There were no objections and the motion carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: Vice President Sheets, Chairperson of said committee; noted that there were no items to report from the Security/Safety Committee held on April 11, 2017.

Equipment Committee: Vice President Sheets called upon Commissioner St. Pierre, Chairperson of said committee; who noted there were no items to report from the Equipment Committee held on April 11, 2017.

Finance Committee: Vice President Sheets called upon Commissioner Baptiste, Chairperson of the Finance Committee, who requested Vice President Sheets continue with reporting. As such, Vice President Sheets reported on the Finance Committee meeting held on April 12, 2017. The first item on the agenda was to approve the regular monthly invoices in the amount of \$39,832.68 as recommended by committee on April 12, 2017. This motion was made by Commissioner Boudreaux, seconded by Commissioner Baptiste. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GCR & Associates in the amount of \$23,795.62 for the month of March 1, 2017 through March 31, 2017 as recommended by committee on April 12, 2017. This motion was made by Commissioner St. Pierre, seconded by Commissioner Hebert. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve Mississippi Valley Flood Control Association Annual Dues in the amount of \$5,000.00 as recommended by committee on April 12, 2017. This motion was made by Commissioner Savoy, seconded by Commissioner Wilson. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

The next item was to approve the invoice from GCR & Associates in the amount of \$819.32 for the month of February 1, 2017 through February 28, 2017 for computer technical support as recommended by committee on April 12, 2017. This motion was made by Commissioner Hebert, seconded by Commissioner Savoy. There was no other discussion, there were no public comments, there were no objections and the motion carried unanimously.

Next item was to approve Change Order #005 from Linfield, Hunter & Junius for Blount General Contractors as recommended by committee on April 12, 2017:

- 1) Change Order Request No.12 – TV Power & Data – Add \$1,409.00 and 2 days
- 2) Change Order Request No. 13 – Ceiling Substitution – **Credit \$5,849.00**
- 3) Change Order Request No.14 – Septic Tank Removal – Add \$3,056.00 and 3 days
- 4) Change Order Request No.16 – HDMI Cabling – Add \$3,056.00 and 2 days
- 5) Change Order Request No.17 - Wall Tiles – Add \$1,005.00
- 6) Change Order Request No.18 – Fire Dampers – Add \$586.00

Commissioner St. Pierre made said motion, seconded by Commissioner Boudreaux. Commissioner Savoy asked, ‘Are the extended days, consecutive days?’ Answer: calendar days. Commissioner Leonard Wilson asked “Do we have state of the art cabling (HDMI)?” Benjamin Chadwick answered question with a “yes”. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Next item was to approve the following endorsement as recommended by committee on April 12, 2017:

Pontchartrain Levee District – request of July 8, 2015 through Evans-Graves Engineers, Inc. concerning an after-the-fact request to install actuators on the Cross Bayou Drainage Structure gate valves on the Lake Pontchartrain & Vicinity, St. Charles Hurricane and Storm Damage Risk Reduction System, levee station 255+00, in St. Charles Parish.

Commissioner Savoy made said motion, seconded by Commissioner Hebert. There was no other discussion, there were no objections, there were no public comments and the motion carried unanimously.

Personnel Committee: Vice President Sheets called upon Commissioner St. Pierre, Chairperson of said committee; who noted there was nothing to report from the Personnel Committee as recommended by committee on April 12, 2017.

STAFF REPORTS

Executive Director LONO Report: The Executive Director's report was in the packet for review. Nothing to add.

Reports on Projects: Reports were given for each of the following projects by the respective engineer and/or representative. Written reports were also in the board members packets.

- a) West Shore-Lake Pontchartrain Hurricane Protection – Henry Picard, III, BKI
- b) St. James/Ascension Storm Surge Project – Henry Picard, III, BKI
- c) St. Charles Urban/Walker/Almedia Pump Station – Jack Morgan, E-G
- d) Laurel Ridge Levee/Bayou Conway-Panama Canal – Jake Lambert, GSA
- e) St. Charles Hurricane Protection Levee – Steve Gourgues, GCR
- f) PLD Administrative Complex/DRCC – Benjamin Chadwick, LH&J

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

Please let board secretary know of your intentions for the upcoming Association of Levee Boards of Louisiana Annual Workshop held on May 4 & 5, 2017 in Baton Rouge, La. **Remarks by Vice President Sheets** – May 9, 2017 Security Meeting – The Police Chief from Tensas Basin Levee District Police Department will be in attendance.

OLD BUSINESS

None.

NEW BUSINESS

Jake Lambert – GSA, mentioned that this would be his last board meeting, he is leaving GSA and thanked everyone for being so great. Jake assured the board that they will be in good hands, due to the tremendous staff working at GSA. Commissioner Wilson stated to Jake Lambert, “we appreciate your efforts, thank you”.

ADJOURNMENT

Commissioner Wilson moved, seconded by Commissioner Hebert to adjourn. The motion carried unanimously and meeting adjourned at 6:50 p.m.

Mel D. Bush, Board Secretary

Blaine J. Sheets, PLD Vice President