

The Board of Commissioners for the Pontchartrain Levee District met at its office on Wednesday, September 17, 2014, pursuant to due notice given to each member in due time, form and manner as follows:

September 12, 2014

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Wednesday, September 17, 2014 at the Lucher Office, Lucher, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:08 p.m. The following members were present: Messrs. Pat Bell, Sr., Ricky Bosco, L.C. Irvin, Marty J. Poche, Allen J. St. Pierre, Sr., Jerry Savoy and Steve Wilson. Absent was Messrs. Henry Baptiste and Percy Hebert, Jr..

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – PLD Police Captain and Jerri Henderson- Administrative Coordinator 4. Also in attendance were: Dwight Poirrier – PLD Legal Counsel and Joe Sevario – Executive Assistant to the Board. Special guest included: A.J. Domangue of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, Jack Morgan of Evans Graves Engineers, Chris Williams of Moffatt & Nichol, Rhonda Braud of CPRA, David Boyd of BKI, Hamid Alizadeh of CB &I, Eric Poche of SJB Group and Terri Dupre of Meyer Engineers.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of August 18, 2014 was offered by Commissioner Irvin, seconded by Commissioner Poche and carried unanimously.

At this time, President Wilson informed members that to expedite board meetings, he would report of all of the committees and look to the respective chairmen for any comments.

#### **COMMITTEE REPORTS**

**Security/Safety Committee:** President Wilson reported on the Security Meeting held on September 11, 2014, and stated that there were no action items to report. Commissioner Poche noted same.

**Equipment Committee:** President Wilson reported on the Equipment Meeting held on September 11, 2014, and stated that there were no action items to report. Commissioner Poche noted same.

**Finance Committee:** President Wilson reported on the Finance Meeting held on September 11, 2014. Commissioner Irvin moved to approve the regular monthly invoices in the amount of \$66,048.95 as recommended by committee. This motion was seconded by Commissioner Bell and carried unanimously. Commissioner Bell moved, seconded by Commissioner St. Pierre to approve the invoices from G.C.R. and Associates in the amount of \$23,745.67 for the month of August 1, 2014 through August 31, 2014 as recommended by committee. This motion carried unanimously. Commissioner Poche moved, seconded by Commissioner Bell to approve the invoice from G.C.R. & Associates for technical support in the amount of \$345.00 for the month of July 1, 2014 thru July 31, 2014 as recommended by committee. Motion carried unanimously. Commissioner Bell moved, seconded by Commissioner Bosco to approve the invoice from Central Auction House, LTD for the annual fee in the amount of \$400.00 as recommended by committee. This motion carried unanimously. Commissioner Irvin moved, seconded by Commissioner St. Pierre to approve the invoice from National Waterways Conference for the annual membership fee in the amount of \$1,305.00 as recommended by committee. This motion carried unanimously. Commissioner Poche moved, seconded by Commissioner Bosco to approve ½ of the expenses for the External Accountant to attend the 31<sup>st</sup> Annual Fall GFOA Conference to be held on October 8-10, 2014 in Baton Rouge, LA as recommended by committee. Motion carried unanimously. Commissioner Bell moved, seconded by Commissioner Bosco to approve the expenses for the Fundamentals of Federal Grants Management Conference to be held on October 14-15, 2014 in Orlando, FL as recommended by committee. This motion also carried unanimously.

**\*ADDED ITEM.....**At this time, Commissioner Irvin moved, seconded by Commissioner Bell to add an item on the agenda which was tabled at the Finance Meeting on September 11, 2014. This motion carried unanimously. Discussion was had regarding the MOU between PLD and Ascension Parish Government through EACGDD. Following discussions, Commissioner Bell moved, seconded by Commissioner Bosco to allow PLD Board Counsel to draft an MOU between PLD and Ascension Parish Government through EACGDD for PLD to participate in the Frog Bayou/Bluff Swamp Drainage Basin Restoration Project as set forth in a request dated June 11, 2014, specific to a 50/50 agreement, total project cost of \$4,180,000 (\$2,090,000 each) with credit begin given, REDUCING PLD's portion of the \$2,090,000 for the dollar amount of 40 acres of intended donated property owned by PLD in the basin. This motion carried unanimously.

**\*ADDITIONAL COMMENTS....**President Wilson then stated federal monies were difficult to come by as they learned at the September 10, 2014 Fall Breakfast. There were also discussions about potential grant assistance and the need for prioritization for grant purposes. At this time, PLD will continue to investigate any grant opportunities and/or options.

**Personnel Committee:** President Wilson reported on the Personnel Meeting held on September 11, 2014 and there was one item to consider. Commissioner Irvin moved, seconded by Commissioner Poche to approve the optional pay for PLD Employee No. 261287, Administrative Coordinator 4, for additional, temporary duties for 28 pay periods, October 1, 2013 through October 24, 2014 and that said employee receive the calculated \$3,024.00 as a one-time lump sum optional pay as recommended by committee. This motion carried unanimously

## STAFF REPORTS

The Executive Director, Ms. Salins, gave her written report relative to Letters of No Objections issued since the July board meeting.

Project reports were given for each of the following projects by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection Project  
**President Wilson comments.....**President Wilson was optimistic about the appearance before the Civil Works Review Board in Washington, D.C., on September 16, 2014, although he noted that until the Chief's Report was signed, delivered, monies allocated, and dirt turning on the ground, he would not be satisfied. He stated that much of the panel discussion was specific to 'definitions' and noted that the Request for approval to release the West Shore Lake Pontchartrain Final Integrated Report/EIS would remain within the federal registry for 60 days, then forwarded on for review and final signature within the Chief's Report. The CWRB indicated that the Chief's Report should be completed by December 31, 2014.
- b) St. Charles Urban/Walker/Almedia Pump Station
- c) Laurel Ridge Levee/Bayou Conway –Panama Canal
- d) St. Charles Hurricane Protection Levee
- e) LaBranche Shoreline Protection

## RIGHTS OF ENTRY

At this time President Wilson REMOVED the ROE presently on the September Board agenda because issues were still unresolved and this ROE too important to proceed without all approvals and not on a 'predication.'

**\*ADDED ITEM.....**At this time, Commissioner Savoy moved, seconded by Commissioner Irvin to add an item on the agenda specific to another Right of Entry which was ready to proceed. This motion carried unanimously. Discussion was had. Following discussions, Commissioner Poche moved, seconded by Commissioner Irvin to approve the **Department of the Army, Corps of Engineers, New Orleans District** – request of September 16, 2014 from Linda C. LaBure, District Chief of Real Estate, New Orleans Real Estate Region South Division, Real Estate Contracting Officer to Steve C. Wilson, President of the Pontchartrain Levee District for a right-of-entry for a period of one-year to conduct surveys within the Mississippi River levee right of way in connection with Mississippi River Levees, Ascension Parish, Louisiana as depicted on the Corps Google earth map, imagery date March 17, 2014. The right of entry shall be described as, on the landside six (6) feet from the toe of the levee to the water's edge and including ingress and egress via the Pontchartrain Levee District access ramp No 63. This motion carried unanimously.

## PRESIDENT'S REMARKS

Update – Fall Breakfast – September 10, 2014- **Refer to comments by President Wilson under Finance Committee Reports**

Update – West Shore Civil Works Review Board Meeting – September 16, 2014- Refer to comments by President Wilson under the “Staff Reports” project updates specific to West Shore-Lake Pontchartrain Hurricane Protection Project

## **OLD BUSINESS**

\*Refer to “Added Item” under the Finance Committee Reports

## **NEW BUSINESS**

Under New Business, Commissioner St. Pierre, informed members of an invite to upcoming open houses that Marathons Petroleum Corporation will be hosting in St. John the Baptist Parish about a potential new project the company is considering. One open house will be held on Monday, September 22<sup>nd</sup>, 2014 at St. Hubert’s Church in Garyville, LA and the other open house will be Tuesday, September 23<sup>rd</sup>, 2014 at Our Lady of Grace Church in Reserve, LA both from 5 p.m. to 7 p.m. The project being considered is converting a by-product of the refining process- heavy residual oil- into transportation fuels and further enhance the refinery’s long-term competitiveness.

Members of the project team would be on hand to allow residents to learn more about the proposed project, meet with refinery leadership and members of the project team and have an opportunity to ask questions.

Dwight Poirrier, PLD Board Counsel, reminded all members that attending open houses and public meetings were fine, but as a citizen/resident and not a representative of the PLD Board. No one has any authority to act on behalf of the board without consent. Commissioner St. Pierre could certainly attend as a resident, since he is a neighbor of the refinery and a resident of that parish, however, he cannot act or speak as a representative of this levee district.

## **PUBLIC COMMENTS**

There were no public comments.

## **ADJOURNMENT**

At this time, Commissioner Savoy moved, seconded by Commissioner Poche to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 7:07 p.m.

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**Monica Salins, Executive Director**

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**Steve Wilson, President  
Pontchartrain Levee District**