

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, September 23, 2013, pursuant to due notice given to each member in due time, form and manner as follows:

September 20, 2013

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, September 23, 2013 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,
Executive Director

President Steve Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Steve Wilson, Marty Poche, L.C. Irvin, Jerry Savoy and Allen J. St. Pierre, Sr. Absent was Mr. Ricky Bosco. *Quorum with President Wilson voting on all matters.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director and Kenneth Steib, Sr. – Levee Board Operations Superintendent. Also in attendance were: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special Guest Include: A.J. Domangue and Mona Nosari of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, Jack Morgan of Evans-Graves Engineers, Chris Williams of Moffatt & Nichol, Rhonda Braud of CPRA, Eric Poche with SJB Group, Henry Picard, III, of BKI, Les Waguespack of C.B.& I and David Hebert of Hebert Engineers.

The Pledge of Allegiance was recited. President Wilson announced that Pat Bell, Sr., of Ascension Parish had been appointed to the Board of Commissioners for the Pontchartrain Levee District as per a notification from Boards and Commissions this date and he would be sworn in and ready to participate for the October meetings.

A motion to approve the minutes of the minutes of the regular board meeting of August 19, 2013 was offered by Mr. Irvin, seconded by Mr. St. Pierre and carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Wilson reported on the meeting held on September 19, 2013, and stated that there were no items to report. Security/Safety Chairman Poche acknowledged same.

Equipment Committee: President Wilson reported on the meeting held on September 19, 2013, and stated that there were no items to report. Security/Safety Chairman Poche acknowledged same.

Finance Committee: Mr. Jerry Savoy reported on the Finance meeting held on September 19, 2013. Mr. Poche moved to approve and instruct the Executive Director to proceed with the invoice payment to special counsel regarding Ethics Compliance, as recommended by committee. This motion was seconded by Mr. Irvin and carried unanimously. Mr. St. Pierre moved, seconded by Mr. Irvin to approve and instruct the PLD Board Attorney to proceed with the necessary paperwork to secure the purchase of property in St. James Parish as per the acceptance correspondence through Timothy S. Marcel, as recommended by committee. This motion carried unanimously. Mr. Poche moved to approve the regular monthly invoices in the amount of \$72,793.76, as recommended by committee. This motion was seconded by Mr. Irvin and carried unanimously. Mr. St. Pierre moved, seconded by Mr. Poche to approve the invoices from GCR & Associates in the amount of \$20,029.28 for the month of August 1, 2013 through August 31, 2013 as recommended by committee. This motion carried unanimously. Mr. Irvin moved to approve the expenses for the Mississippi Valley Flood Control Association Annual Meeting on December 5 – 7, 2013 as recommended by committee. This motion was seconded by Mr. St. Pierre and carried unanimously. Mr. Irvin moved, seconded by Mr. Poche to approve the membership dues from the National Waterways Conference, Inc. in the amount of \$1,305.00 as recommended by committee. This motion carried unanimously.

Personnel Committee: Mr. Allen St. Pierre reported on the Personnel meeting which was held on September 19, 2013. Mr. Savoy moved to approve the one (1) year extension and amendment to the termination clause of the Professional Service Contract for Joseph Sevario as recommended by committee. This motion was seconded by Mr. Poche and carried unanimously. Mr. Poche moved, seconded by Mr. Irvin to approve the one (1) year extension of the Employment Contract for Monica T. Salins as recommended by committee. This motion carried unanimously. Mr. Irvin moved to approve permanent status to the Police Lieutenant position as recommended by committee. This motion was seconded by Mr. Savoy and carried unanimously.

STAFF REPORTS

The Executive Director, Ms. Salins, gave a written report relative to her approval of Letters of No Objections (LONOs) issued as of the date of the board meeting.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) Amite River & Tributaries Bayou Manchac & Ecosystem
- b) West Shore-Lake Pontchartrain Hurricane Protection Project
- c) St. Charles Urban/Cross Bayou Pump Station
- d) Laurel Ridge Levee/Bayou Conway –Panama Canal
- e)

After the update and board discussion on the Laurel Ridge portion, Mr. Irvin moved, seconded by Mr. Savoy to add an item to the agenda. This motion carried unanimously. Mr. Irvin moved to task GSA with Phase IIa- Additional Data Collection and Revise Design (Topographic Survey (GoTech, Inc.).....\$ 56,300.00 and Hydraulics, Environmental, and Economics (GEC).....\$ 61,000.00) for a total cost of \$117,300.00. This motion was seconded by Mr. Savoy and carried unanimously.

Staff reports resumed.

- f) St. Charles Hurricane Protection Levee
- g) LaBranche Wetlands

RIGHTS OF ENTRY

None.

PRESIDENT'S REMARKS

President Wilson read a letter from CPRA to the PLD complimenting the PLD Maintenance Crew and Supervisors on the 2013 Second Quarter Inspection Report.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

At this time, Mr. Poche moved, seconded by Mr. Irvin to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:53 p.m.

Monica Salins, Executive Director

**Steve Wilson, President
Pontchartrain Levee District**