

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, July 21, 2014, pursuant to due notice given to each member in due time, form and manner as follows:

July 18, 2014

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, July 21, 2014 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Henry Baptiste\*, Pat Bell, Sr., Ricky Bosco, Percy Hebert, Jr., L.C. Irvin, Sr., Marty Poche, Allen St. Pierre, Sr., and Steve Wilson. Absent was Jerry Savoy. \*Mr. Baptiste was absent for roll call.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – PLD Police Captain and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Board Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: A.J. Domangue of G.C.R. & Associates, Nathan Junius and Stephen Braquet of Linfield, Hunter & Junius, Jake Lambert of Glenn Shaheen & Associates, Jack Morgan of Evans-Graves Engineers, Chris Williams of Moffatt & Nichol, Rhonda Braud of CPRA, Tommy Martin of Stuart Consulting, Henry Picard, III of BKI, Hamid Alizadeh of CB&I, Terri Dupre of Meyer Engineers and Robert Billiot, Jr. of The Beta Group

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of June 16, 2014 was offered by Mr. Bell, seconded by Mr. Bosco and carried unanimously.

#### COMMITTEE REPORTS

**Security/Safety Committee:** Mr. Marty Poche reported on the security meeting held on July 15, 2014. Mr. Irvin moved, seconded by Mr. Bell to approve the lowest bid from River Parish Security Systems for the installation of a security/camera system at Headquarters in the amount of \$7,175.00 as recommended by committee. This motion carried unanimously.

**Equipment Committee:** Mr. Marty Poche reported on the meeting held on July 15, 2014. Mr. Hebert moved, seconded by Mr. Irvin to approve and authorize drainage repair in East Baton Rouge Parish, PLD's portion to be \$9,219.46 as recommended by committee on July 15, 2014. This motion carried unanimously. Mr. Bell then moved, seconded by Mr. Bosco to approve said cost associated with the annual, preventive maintenance check on the RR Swing Gate along the St. Charles Parish HPL, said proposal totaling \$4,475.00, as recommended by committee on July 15, 2014. Motion carried unanimously.

**Building Committee:** Mr. Ricky Bosco reported on the Building meeting held on July 15, 2014. \*(At 6:11 p.m., Mr. Baptiste arrived and took his seat at the table). Mr. Irvin moved, seconded by Mr. Hebert to approve the Linfield, Hunter & Junius Inc. proposal dated July 15, 2014 for the new PLD Administrative Complex, said scope of services set forth therein, totaling \$147,738.00, and to allow Steve Wilson, PLD Board President, to execute said contract and for PLD Board Counsel, Dwight Poirrier, to issue the notice to proceed relating to said proposal as recommended by committee on July 15, 2014. This motion carried unanimously.

**Finance Committee:** Mr. Allen St. Pierre reported on the Finance meeting held on July 17, 2014. Mr. Bosco moved, seconded by Mr. Poche to approve the Pontchartrain Levee District's 25% match, \$3,610,000.00, per the Capital Outlay Cooperative Endeavor Agreement (CEA), as required, and relative to the Lake Pontchartrain West Shore Hurricane Protection Project, FP&C Project No. 36-L13-11-01 as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Bell then moved, seconded by Mr. Hebert to approve and authorize Steve Wilson, PLD Board President, to execute said CEA between the State of Louisiana and PLD, specific to the Lake Pontchartrain West Shore Protection Project, FP&C Project No. 36-L13-11-01 as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Irvin then moved, seconded by Mr. Poche to approve and authorize Moffatt & Nichol contract modification for supervision, inspection and oversight of PO-43 construction, not to exceed \$80,000.00, and allow Steve Wilson, PLD Board President, to execute said amendment to said contract as recommended by committee on July 17, 2014. Motion carried unanimously. Mr. Bell moved, seconded by Mr. Bosco to approve reallocating funds initially designated for the Jefferson Parish Return Wall and to redirect said monies for the CRCL Salt Water Barrier Project as recommended by committee on July 17, 2014. This motion also carried unanimously. Mr. Hebert moved to approve the regular monthly invoices in the amount of \$74,756.93 as recommended by committee. This motion was seconded by Mr. Poche and carried unanimously. Mr. Irvin moved, seconded by Mr. Bosco to approve the invoices from G.C.R. and Associates in the amount of \$7,463.73 for the month of June 1, 2014 through June 30, 2014 as recommended by committee. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Baptiste to approve the invoice from GCR & Associates in the amount of \$1,488.76 for computer technical support for the month of May 1, 2014 through May 31, 2014 as recommended by committee on July 17, 2014. Motion carried unanimously. Mr. Bell moved, seconded by Mr. Bosco to approve the invoices from GCR & Associates for website development in the amount of \$380.00 as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Bosco to approve the invoices from Methods, Inc. for the annual renewal of license fees for direct deposit, accounting package, budgetary, payroll and remote access and for annual hardware maintenance in the amount of \$12,971.00 as recommended by committee on July 17 2014. This motion carried unanimously. Mr. Irvin moved, seconded by Mr. Bell to approve the invoice from Louisiana State Civil Service in the amount of \$13,164.00 which includes the Comprehensive Public Training Program as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Hebert moved, seconded by Mr. Poche to approve expenses for the National Waterways Annual Meeting held on September 17 – 19, 2014 in Shreveport-Bossier, Louisiana, as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Bell moved, seconded by Mr. Baptiste to approve expenses for the Mississippi Valley Flood Control Association Fall Annual Meeting held on September 8 – 10, 2014 in Washington, DC as recommended by committee on July 17, 2014. This motion carried unanimously.

**Personnel Committee:** Mr. Allen St. Pierre reported on the Personnel meeting which was held on July 17, 2014. Mr. Irvin moved, seconded by Mr. Bell to amend said contract for Mr. Rouyea relative to compensation and that said rate be increased from \$75 per hour to \$90 per hour. This motion to amend said contract carried unanimously. Mr. Poche then moved, seconded by Mr. Hebert to approve to renew the amended Professional Services Contract for Clinton Rouyea, new contract to begin August 1, 2014 and to terminate on July 31, 2015 as recommended by

committee on July 17, 2014. Motion carried unanimously. Mr. Bell then moved, seconded by Mr. Bosco to approve to renew the Professional Services Contract for Dwight Poirrier, new contract to begin August 1, 2014 and to terminate on July 31, 2015 as recommended by committee on July 17, 2014. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Irvin to approve to renew the Professional Services Contract for James Smith, new contract to begin August 1, 2014 and to terminate on July 31 2015 as recommended by committee on July 17, 2014. Motion carried unanimously. Mr. Irvin moved, seconded by Mr. Bell to approve to renew the Professional Services Contract for Lionel Bell, contract to have begun June 19, 2014 and to terminate on July 31, 2015 as recommended by committee on July 17, 2014. Said motion carried unanimously.

#### **STAFF REPORTS**

The Executive Director, Ms. Salins, gave a written report relative to the Letters of No Objections (LONOs) issued as of the date of this board meeting.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection Project (Henry Picard, III)
- b) St. Charles Urban/Cross Bayou Pump Station (Jack Morgan)
- c) Laurel Ridge Levee/Bayou Conway –Panama Canal (Jake Lambert)
- d) St. Charles Hurricane Protection Levee (A.J. Domangue)
- e) LaBranche Wetlands (Chris Williams)

#### **RIGHTS OF ENTRY**

None

#### **PRESIDENT’S REMARKS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

The following resolution was offered by Mr. St. Pierre and seconded by Mr. Irvin:

**BE IT RESOLVED**, that the following millage are hereby levied on the 2014 tax roll on all property subject to taxation by the Pontchartrain Levee District:

#### **MILLAGE**

Pontchartrain Levee District General Fund

3.47 mills

**BE IT FURTHER RESOLVED** that the proper administrative officials of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville, and East Baton Rouge, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said parishes for the year 2014, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 8  
NAYS: 0  
ABSTAINED: 0  
ABSENT: 1

Mr. Bell moved, seconded by Mr. Poche offered the following resolution:

**WHEREAS**, LeVerne B. Brown served as a Commissioner for Louisville/New Orleans/Texas Railroad of the Pontchartrain Levee District from December 6, 1996 until April 25, 2005; and,

**WHEREAS**, LeVerne B. Brown served diligently and with distinction; and,

**WHEREAS**, the Board of Commissioners of the Pontchartrain Levee District benefitted greatly from the knowledge of LeVerne B. Brown; and,

**WHEREAS**, the Board of Commissioners of the Pontchartrain Levee District are grateful to have had such a dedicated individual; and,

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Pontchartrain Levee District do hereby extend heartfelt condolences to the family and friends of LeVerne B. Brown upon her death on June 18, 2014; and,

**BE IT FURTHER RESOLVED** that this resolution be spread upon the permanent records of this Board and that a certified copy thereof be forwarded to the family of LeVerne B. Brown.

The resolution thereon was submitted to a vote, the vote was as follows:

YEA: Henry Baptiste, Patrick Bell, Sr., Ricky Bosco, Percy Hebert, Jr., Leonard Irvin, Sr., Marty J. Poche, Allen J. St. Pierre, Sr. and Steve Wilson

NAY: None                      ABSENT: Jerry Savoy

The resolution was declared adopted.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

At this time, Mr. Bell moved, seconded by Mr. Poche to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:50 p.m.

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**Susan M. Sheets, Secretary**

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**Steve Wilson, President  
Pontchartrain Levee District**