

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, July 15, 2013, pursuant to due notice given to each member in due time, form and manner as follows:

July 12, 2013

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, July 15, 2013 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:06 p.m. Roll Call was completed and the following members were present: Messrs. Jerry Savoy, Steve Wilson, Marty Poche, Ricky Bosco and Allen J. St. Pierre, Sr. Absent was L.C. Irvin. \*Quorum with President Wilson voting on all matters.

Pontchartrain Levee District employee in attendance was: Messrs. Monica Salins – Executive Director. Also in attendance was: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: Mona Nosari of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, Jack Morgan of Evans Graves Engineers, Paul Tschirky of Moffatt & Nichol, Rhonda Braud of CPRA, Lyles Budden of CSRS, Henry Picard, III of BKI, Eric Poche of SJB Group and Les Waguespack of C.B.&I.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of June 17, 2013 was offered by Mr. Savoy, seconded by Mr. Bosco and carried unanimously.

## **COMMITTEE REPORTS**

**Security/Safety Committee:** There were no action items to report.

**Equipment Committee:** Mr. Marty Poche reported on the meeting held on July 9, 2013. Mr. Savoy moved, seconded by Mr. St. Pierre to approve the purchase of two (2) 8000 gallon double wall fuel tanks, one (1) 2000 gallon double wall fuel tank, three (3) new fuel pumps and three (3) new metering systems along with miscellaneous pipes and grounding systems upgrades with a total price of \$44,845.00. This motion carried unanimously.

**Finance Committee:** Mr. Jerry Savoy reported on the Finance meeting held on July 11, 2013. Mr. Poche moved, seconded by Mr. Bosco to approve PLD's one-time fee, pro rata share, in the Ascension Parish Assessor's Office Aerial Imagery and Technology Project, in the amount of \$9,000.00, due January 1, 2014. This motion carried unanimously. Mr. Bosco moved to notify St. James Parish that PLD cannot participate in the cost of relocating power poles on the levee side, specific to Mississippi River Trail Phase 2A & 2B, upon advice from Board Counsel based upon the agreements in place with the parishes specific to bike paths. This motion was seconded by Mr. St. Pierre and said motion carried unanimously. Mr. Poche moved to approve to proceed with a new task order for GSA in the amount of \$92,500.00, under the original Bayou Conway/Panama Canal Drainage Contract, wherein PLD is to utilize a portion of the remaining funds in said project to proceed with the permitting costs of this project for EACGDD and to authorize PLD Board President, Steve Wilson, to execute any and all documents necessary to accomplish this task. This motion was seconded by Mr. St. Pierre and said motion carried unanimously. Mr. Bosco moved, seconded by Mr. St. Pierre to approve the regular monthly invoices in the amount of \$72,755.65. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Bosco to approve the invoices from GCR & Associates in the amount of \$119,136.96 for the month of June 1, 2013 through June 30, 2013, as recommended by committee. This motion carried unanimously. Mr. Poche moved to approve invoices from Methods, Inc. for the annual software license fee for July 1, 2013 through June 30, 2014 for the payroll, budgetary, progress, and direct deposit in the amount of \$8,150.00 as recommended by committee. This motion was seconded by Mr. Bosco and also carried unanimously. Mr. St. Pierre moved, seconded by Mr. Bosco to approve invoice for the annual hardware maintenance for July 1, 2013 through June 30, 2014 in the amount of \$2,071.00, as recommended by committee. This motion carried unanimously. Mr. Poche moved to approve the contract between the PLD, Hienz & Macaluso and the Legislative Auditor for fiscal year audit ending June 30, 2013 in the amount of \$8,520.00, as recommended by committee, said motion seconded by Mr. Bosco. This motion also carried unanimously. Mr. Bosco moved, seconded by Mr. Poche to approve expenses for the 72<sup>nd</sup> Annual Association of Levee Boards of Louisiana on December 4 - 5<sup>th</sup>, 2013 in New Orleans as recommended by committee on July 11, 2013, as recommended by committee. This motion also carried unanimously.

**Personnel Committee:** Mr. Allen St. Pierre, Sr., reported on the Personnel meeting which was held on June 13, 2013. Mr. Savoy moved, seconded by Mr. Bosco to approve the contracts of Dwight Poirrier, James Smith and Clinton Rouyea under the same terms and conditions as the prior year as recommended by committee on July 11, 2013. This motion carried unanimously.

## **STAFF REPORTS**

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) Amite River & Tributaries Bayou Manchac & Ecosystem- Les Waguespack
- b) West Shore-Lake Pontchartrain Hurricane Protection Project- Henry Picard
- c) St. Charles Urban/Cross Bayou Pump Station- Jack Morgan

- d) Laurel Ridge Levee/Bayou Conway –Panama Canal- Jake Lambert
- e) St. Charles Hurricane Protection Levee- Mona Nosari
- f) LaBranche Wetlands- Paul Tschirky

## **LETTERS OF NO OBJECTION**

The following requests were presented to the Board for action:

**St. John the Baptist Parish** – request of October 5, 2012 through Meyer Engineers, LTD., concerning permission to construct the St. John East Bank Mississippi River Multi-Use Trail – Phase III, between levee stations 4638+00 and 4742+00, in St. John the Baptist Parish, Louisiana. Mr. St. Pierre moved, seconded by Mr. Savoy to grant a “Letter of No Objection” of USACE dated November 9, 2012 and CPRA dated November 14, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Entergy Louisiana, LLC** – request of June 19, 2013 concerning permission to replace an existing power pole, levee station 5639+00, at Destrehan, Louisiana, in St. Charles Parish. Mr. Bosco, seconded by Mr. St. Pierre to grant a “Letter of No Objection” of USACE dated July 2, 2013 and CPRA dated June 20, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Marathon Petroleum Company, LP** – request of June 7, 2013 concerning permission to perform two (2) excavations to install a new jump overline and support in the tank farm, levee station 4521+00, at Garyville, Louisiana, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Poche to grant a “Letter of No Objection” of USACE dated July 2, 2013 and CPRA dated June 27, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Mougeot Architecture, LLC** – request of June 6, 2013 through Eustis Engineering Services, LLC, concerning permission to drill two (2) soil borings and to perform eight (8) cone penetrometer tests, levee station 5850+00, at St. Rose, Louisiana, in St. Charles Parish. Mr. Bosco moved, seconded by Mr. St. Pierre to grant a “Letter of No Objection” of USACE dated July 2, 2013 and CPRA dated June 22, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Methanex USA, LLC** – request of June 19, 2013 and revised June 28, 2013 and July 1, 2013 through Mammoet, concerning permission to add one (1) foot of limestone for ingress/egress ramps on the protected slope, levee station 2250+00 and to use the ramps with loads less than HS-20 at Geismar, Louisiana, in Ascension Parish. Mr. Savoy moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated July 3, 2013 and CPRA dated July 2, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Hercules Trucking** – request of June 3, 2013 through APS Design and Testing, LLC, concerning permission to drill seven (7) soil borings, levee station 2057+00, at Carville, Louisiana, in Iberville Parish. Mr. Poche moved, seconded by Mr. Savoy to grant a “Letter of No Objection” of USACE dated June 28, 2013 and CPRA dated June 27, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Carline Management Company, Inc.** – request of December 10, 2012 and revised January 31, 2013 and February 8, 2013 through Gulf South Engineering & Testing, concerning permission to expand a barge fleeting operation, between levee station 2425+00 and 2465+00, at Geismar, Louisiana, in Ascension Parish. Mr. Savoy moved, seconded by Mr. Poche to grant a “Letter of No Objection” of USACE dated June 27, 2013 and CPRA dated February 19, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Dupont (Pontchartrain Works Site)** – request of May 21, 2013 concerning permission to install a drilled shaft for speaker pole foundation, levee station 4776+50, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated June 21, 2013 and CPRA dated May 29, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Entergy Louisiana, LLC** – request of June 18, 2013 concerning permission to replace a power pole on South Church Street, levee station 4453+00, at Garyville, Louisiana, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated June 18, 2013 and CPRA dated June 19, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Entergy Louisiana, LLC** – request of June 14, 2013 concerning permission to replace a power pole, levee station 3117+00, at Convent, Louisiana, in St. James Parish. Mr. Poche moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated June 18, 2013 and CPRA dated June 14, 2013 and reaffirmed by PLD. This motion carried unanimously.

**Entergy Louisiana, LLC** – request of May 9, 2013 concerning permission to install one (1) power pole at 9247 Lucien Road, levee station 3215+00, at Convent, Louisiana, in St. James Parish. Mr. Poche moved, seconded by Mr. St. Pierre to grant a “Letter of No Objection” of USACE dated June 18, 2013 and CPRA dated May 28, 2013 and reaffirmed by PLD. This motion carried unanimously.

**LSR Sugar Refinery** – request of June 26, 2013 through ERM concerning permission to extend LONO # 12072389 for one (1) year in St. James Parish. Mr. Poche moved, seconded by Mr. Bosco to grant a “Letter of No Objection”. This motion carried unanimously.

**City of Baton Rouge** – request of July 11, 2013 through CH2M concerning permission to extend LONO #12072399 for one (1) year in East Baton Rouge Parish. Mr. Savoy moved, seconded by Mr. Poche to grant a “Letter of No Objection”. This motion carried unanimously.

**Louisiana State Military (Gillis Long)** – request of April 9, 2013 concerning permission to perform three (3) concrete projects at the Gillis Long Center, levee station 1895+00, at Carville, Louisiana, in Iberville Parish. Mr. Savoy moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated April 19, 2013 and CPRA dated July 12, 2013 and reaffirmed by PLD. This motion carried unanimously.

## **RIGHTS OF ENTRY**

None.

## **PRESIDENT'S REMARKS**

President Wilson wanted to inform members that Stuart Consulting would be hosting a dinner after the August 19, 2013 board meeting and all were invited to join.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

The following tax resolution was offered by Mr. Savoy and seconded by Mr. St. Pierre:

**BE IT RESOLVED**, that the following millage are hereby levied on the 2013 tax roll on all property subject to taxation by the Pontchartrain Levee District:

### **MILLAGE**

<b><u>Pontchartrain Levee District General Fund</u></b>	<b><u>3.47</u> mills</b>
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**BE IT FURTHER RESOLVED** that the proper administrative officials of the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville, and East Baton Rouge, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said parishes for the year 2013, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 5  
NAYS: 0  
ABSTAINED: 0  
ABSENT: 4

The next agenda item was Resolution of Adjudicated Properties. Discussion was had. Following discussion Mr. Poche moved, seconded by Mr. Bosco to approve the Resolution of Adjudicated Properties in the Parish of Ascension to “authorize the recording of the Agreement

in the conveyance and mortgage records of the Clerk of Court for the Parish of Ascension to establish the Parish's authority to act on behalf of the other Members... to solicit offers for all abandoned, adjudicated property in the Parish of Ascension and to sell same for the benefit of the citizens of Ascension Parish and all Members of this Agreement..." pending PLD Board Counsel final review, comment and approval. This motion carried unanimously.

### **PUBLIC COMMENTS**

None.

### **ADJOURNMENT**

At this time, Mr. Poche moved, seconded by Mr. St. Pierre to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 7:20 p.m.

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**Monica T. Salins, Executive Director/  
Acting Board Secretary**

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**Steve Wilson, President  
Pontchartrain Levee District**