

The Board of Commissioners for the Pontchartrain Levee District met at its office on Tuesday, January 20, 2009, pursuant to due notice given to each member in due time, form and manner as follows:

January 16, 2009

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Tuesday, January 20, 2009 at the Lutchter Office, 2204 Albert Street, Lutchter, Louisiana.

Very truly yours,  
Monica Salins,  
Executive Director

President Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Jesse Bartley, Steve Wilson, Jerry Savoy, William Addison, Marty Poche, Allen St. Pierre, Mike Delaune and Webb Harelson. Absent was Tony Cunningham.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins - Executive Director, Dwight Poirrier - PLD Attorney, Kenny Steib, Sr. - (Detailed) Levee Board Operations Superintendent, Norris Melancon - (Detailed) Levee Maintenance Superintendent and Susan M. Sheets, Secretary to the Board. Also in attendance were: Joe Sevario - Executive Assistant to the Board, Clinton Rouyea - External Accountant and Jimmy Smith - Maintenance Consultant. Special guests included: St. John the Baptist Parish President Bill Hubbard, St. John the Baptist Parish Council members Darnel Usry and Daniel J. Millet, Henry Picard of Burk-Kleinpeter, Inc., William "Bill" Klein, David Ulm, Gerry Slattery and Durund Elzey of the U.S. Army Corps of Engineers, New Orleans District, Larry Ardoin of OCPR, Eric Poche of SJB Group, LesWaguespack of Shaw Group and Jake Lambert of GSA Consulting Engineers.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the Regular Board Meeting of December 15, 2008 was offered by Mr. Savoy, seconded by Mr. Harelson and unanimously carried.

At this time, President Wilson stated that a number of guests are present for the West Shore-Lake Pontchartrain, LA Hurricane Protection Levee, sometimes referred to as the West Shore Project, update to be given by representatives of the U.S. Arm Corps of Engineers under "Old Business" on this agenda. President Wilson requested that members of the Board deviate from the agenda and allow this matter to be taken up first. Mr. Addison moved to deviate from the agenda and take up the West Shore Project update presentation. This motion was seconded by Mr. St. Pierre and carried unanimously. President Wilson called upon Mr. Gerry Slattery, representing the U.S. Army Corps of Engineers, who presented an update of the West Shore Project. Discussion was had regarding the West Shore Public Scoping Meeting to be held the following night, January 21<sup>st</sup>, 2009, beginning at 6:00 p.m. at the St. John the Baptist Community Center. The various, proposed, alignments were discussed. Members thanked the Corps for their presentation and information. Corps members and St. John officials left the meeting following this presentation. Mr. Harelson moved, seconded by Mr. Delaune to return to the regular agenda order. Motion carried unanimously.

## COMMITTEE REPORTS

**Finance Committee:** Mr. Jesse Bartley reported on the Finance meeting held on January 13, 2009. Mr. Bartley moved, seconded by Mr. Poche to approve regular monthly invoices in the amount of \$16,242.17 as recommended by committee. The motion carried unanimously. Mr. Delaune moved, seconded by Mr. Addison to approve payment in the amount of \$6,712.15 to G.C.R. & Associates for Reach 1B, 2A & 2B for the period of December 1 through December 31, 2008 as recommended by committee. The motion carried unanimously. Next, Mr. Bartley moved to approve the new committee assignments as recommended by committee. The motion was seconded by Mr. Poche and carried unanimously. Mr. Savoy moved, seconded by Mr. Delaune to approve changing the March Board Meeting from Monday, March 16<sup>th</sup>, 2009 to Monday, March 23<sup>rd</sup>, 2009 due to the conflict with the Washington D.C. 2009 MVFCA Annual Spring Meetings. This motion carried unanimously. Mr. Bartley moved, seconded by Mr. Delaune to approve the expenses associated with the Flood Protection and Ecosystem Conference to be held in Baton Rouge on January 22-23, 2009 as recommended by committee. The motion carried unanimously. Next, Mr. St. Pierre moved to approve the invoice from G.C.R. & Associates regarding the FEMA Claims Work in the amount of \$2,000.65 as recommended by committee. This motion was seconded by Mr. Delaune and also carried unanimously. Mr. Harelson moved, seconded by Mr. Addison to approve to proceed with PLD Payroll Direct Deposit through Regions Bank and to secure the necessary accounting software for implementation as recommended by committee. Motion carried unanimously. At this time, Mr. Bartley requested that an item be added to the agenda regarding finance. Mr. Harelson moved, seconded by Mr. Delaune to add the item. Mr. Bartley moved to allow the Board Secretary to attend and travel to conferences and submit reimbursement following the same guidelines as outlined for the commissioners. This motion was seconded by Mr. Delaune. Discussion was had relative to procedures and guidelines. The motion carried 6-1 with Mr. Harelson voting Nay.

**Equipment Committee:** Mr. Webb Harelson reported on the meeting held on January 13, 2009. Mr. Harelson moved to approve to accept the lowest quote meeting specifications, namely, Amato's Refrigeration, regarding a new AC/Heater for the PLD Headquarters in the amount of \$9,500.00 and a new AC/Heater for the PLD Maintenance Shop in the amount of \$5,150.00 for a total cost of \$14,650.00 as recommended by committee. This motion was seconded by Mr. Poche and also carried unanimously. Mr. Harelson advised that three (3) quotes were obtained regarding the lighting in the Board and throughout PLD Headquarters but clarification was required and same would be presented at the February Equipment Committee meeting.

**Security/Safety Committee:** Mr. Mike Delaune reported on the security meeting held on January 15, 2009. There were no action items to report.

**Personnel Committee:** Mr. Mike Delaune reported on the personnel meeting held on January 15, 2009. Mr. Bartley moved, seconded by Mr. Delaune to approve that the PLD Police Captain detail presently held by Lieutenant Scott be concluded effective the opening of PLD business Wednesday, January 21, 2009 as recommended by committee. At this time, President Wilson advised the Board that the new Police Captain was out and needed to have a MRI and his return date was unknown at this time. Mr. Bartley made a statement at this time regarding the Police Captain and stated that the Police Captain had shadowed Lieutenant Scott for two (2) weeks and that he is more than qualified to handle said position. President Wilson stated this was just for information purposes only and had nothing to do with the motion. The motion was voted on and carried unanimously.

## STAFF REPORTS

President Wilson stated that Ms. Nosari was unable to attend due to the death of her father-in-law. Members reviewed her written report relative to the hurricane and flood control projects.

### LETTERS OF NO OBJECTION

The following requests were presented to the Board for action:

**Motiva Enterprises, LLC (Convent Refinery)** - request of November 7, 2008 thru CDI Engineering Solutions concerning permission to remove two (2) existing septic tanks and two (2) existing lift stations and to install five (5) new lift stations and route new sewer piping on the protected side, near levee station 3079+05, at Convent, Louisiana, in St. James Parish. Mr. Poche moved, seconded by Mr. Bartley to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District dated December 29, 2008 and the Louisiana Department of Transportation and Development dated November 20, 2008. The motion carried unanimously.

**Motiva Enterprises, LLC (Convent Refinery)** – request of October 27, 2008 thru CDI Engineering Solutions concerning permission to install a high mast lighting pole on the protected side, near levee station 3076+39.20, at Convent, Louisiana, in St. James Parish. Mr. Poche moved, seconded by Mr. Delaune to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District dated December 12, 2008 and the Louisiana Department of Transportation and Development dated November 14, 2008. The motion carried unanimously.

**Marathon Oil Company** – request of November 14, 2008 thru URS Corporation, concerning permission to pave four (4) existing levee ramps on the protected side, between levee stations 4516+51 and 4551+07, in St. John the Baptist Parish, Louisiana. Mr. St. Pierre moved, seconded by Mr. Savoy to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District dated December 29, 2008 and the Louisiana Department of Transportation and Development dated November 20, 2008. The motion carried unanimously.

**Syngenta Crop Protection, Inc.** – request of December 9, 2008 thru Eagle Environmental Services, Inc. concerning permission to install nine (9) cathodic protection groundbeds landward between levee stations 1504+17 and 1519+82, at St. Gabriel, Louisiana, in Iberville Parish. Mr. Harelson moved, seconded by Mr. Delaune to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District dated December 16, 2008 and the Louisiana Department of Transportation and Development dated December 17, 2008. The motion carried unanimously.

**Consolidated Grain and Barge, Inc. (CGB)** – request of August 22, 2008 thru Richard Wright and Associates, Inc. concerning permission to drive piles associated with construction of an office building on the batture, near levee station 4940+33, at LaPlace, Louisiana, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Savoy to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District dated December 30, 2008 and the Louisiana Department of Transportation and Development dated September 10, 2008. The motion carried unanimously.

**Mark Roussel dba/Paulina Contractors, Inc.** – request to transfer all permits in the name of Robert E. Roussel, Contractor to Mark Roussel as per succession papers filed March 19, 2008. Mr. Poche moved, seconded by Mr. Delaune to grant a “NO OBJECTION” to this request as per letters of no objection from the Corps of Engineers, New Orleans District and the Louisiana Department of Transportation and Development. The motion carried unanimously.

#### **RIGHTS OF ENTRY**

None.

#### **PRESIDENT’S REMARKS**

President Wilson discussed the 2009 Mississippi Valley Flood Control Association (MVFCA) Annual Spring Meetings in Washington, D.C. Mr. Sevario would be arranging the necessary meetings and President Wilson stated that a representative from the engineering team would be needed regarding the West Shore Project as well as the Amite River & Tributaries Project. Members agreed said engineers would be compensated for their time for said meetings. Mr. Bartley then moved, seconded by Mr. Delaune to approve the expenses associated with said conference meetings in Washington, D.C. The motion carried unanimously. At this time, Mr. Bartley moved, seconded by Mr. Savoy to go into Executive Session to discuss legal issues regarding leases for approximately forty-five (45) minutes. The motion carried unanimously and Executive Session began at 7:48 p.m. At 8:35 p.m., Mr. Addison moved to return to regular session. This motion was seconded by Mr. St. Pierre and carried unanimously. President Wilson stated for the record that during Executive Session, discussion was had relative to an issue with a lease. Mr. St. Pierre moved, seconded by Mr. Addison to have the Board Counsel move forward to resolve the oil and gas lease issue. This motion carried unanimously.

#### **OLD BUSINESS**

The only old business was the West Shore Project update by Gerry Slattery representing the U.S. Army Corps of Engineers, New Orleans District, and this matter had been addressed and taken up at the beginning of the meeting to accommodate guests.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENTS**

None.

#### **ADJOURNMENT**

At this time, Mr. Delaune moved, seconded by Mr. Addison to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 8:37 p.m.

/s/ Susan M. Sheets

**Susan M. Sheets, Secretary**

/s/ Steve Wilson

**Steve Wilson, President**  
Pontchartrain Levee District