

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, December 15, 2014, pursuant to due notice given to each member in due time, form and manner as follows:

December 12, 2014

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, December 15, 2014 at the Lutcher Office, Lutcher, Louisiana.

Very truly yours,

Monica Salins,
Executive Director

President Steve Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Henry Baptiste*, Patrick Bell, Ricky Bosco, Percy Hebert, L.C. Irvin, Marty Poche, Allen St. Pierre, Jerry Savoy, and Steve Wilson. Absent: None. (*Mr. Baptiste arrived shortly after meeting began).

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain, Kenneth Steib, Sr.- Levee Maintenance Superintendent and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: A.J. Domangue and Mona Nosari of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jack Morgan of Evans-Graves Engineers, Eric Poche of SJB Group, Chris Williams and Jonathan Hird of Moffatt & Nichol, Rhonda Braud of CPRA, David Boyd and Henry Picard of Burk-Kleinpeter, Tommy Martin of Stuart Consulting Group, Hamid Alizadeh of CB&I, Terri Dupre of Meyer Engineers, Kelsey Woody and Juba Diez of Volkert, Randy Cloutre, Sr. with Ascension Parish Council and Daniel Braud.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular board meeting of November 17, 2014 was offered by Mr. Bell and seconded by Mr. Hebert. This motion also carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Wilson reported on the security meeting held on December 9, 2014 and stated there were no action items.

Equipment Committee: President Wilson reported on the equipment meeting held on December 9, 2014 and stated there were no action items.

Insurance Committee: President Wilson reported on the insurance meeting held on December 11, 2014. Mr. Poche moved, seconded by Mr. St. Pierre to approve the renewal of the 2015 Insurance Program through Eustis Insurance as recommended by committee. This motion carried unanimously. It was noted that this reflected a decrease in premium. Next, Mr. Bell moved, seconded by Mr. Hebert to approve the renewal of the 2015 Workers Compensation Program with Parish Government Risk Management Association through Harry Robert Insurance Agency as recommended by committee. This motion carried unanimously.

Finance Committee: President Wilson reported on the Finance meeting held on December 11, 2014. Mr. Bosco moved to approve the regular monthly invoices in the amount of \$44,801.27 as recommended by committee. This motion was seconded by Mr. Poche and carried unanimously. Mr. Bell moved, seconded by Mr. Bosco to approve the invoice from G.C.R. and Associates for the St. Charles Parish Hurricane Protection 100 year protection in the amount of \$6,223.85 for the month of November 1, 2014 through November 30, 2014 as recommended by committee. This motion carried unanimously. Next, Mr. Poche moved, seconded by Mr. Irvin to approve the invoice from Linfield, Hunter & Junius in the amount of \$1,525.00 for review of BREC fence as recommended by committee. Motion carried unanimously. Mr. St. Pierre moved, seconded by Mr. Bosco to approve the invoice from Linfield, Hunter & Junius in the amount of \$5,223.00 for review of BREC fence and Bluff Swamp Lake Drainage as recommended by committee. This motion also carried unanimously. Mr. Hebert then moved, seconded by Mr. Baptiste to approve the invoice from Linfield, Hunter & Junius in the amount of \$20,744.28 for review of the new PLD Administrative Complex as recommended by committee. Mr. Bosco moved, seconded by Mr. Bell to approve the invoice from G.C.R. & Associates in the amount of \$57.50 for computer technical support for October 1, 2014 through October 31, 2014 as recommended by committee. Motion carried unanimously. Mr. Poche moved, seconded by Mr. Bell to approve the invoice from St. James Parish Assessor's Office in the amount of \$405.84 for Mapping and GIS Services as recommended by committee. Mr. Irvin moved, seconded by Mr. Bell to approve the one (1) year contract renewal with BLD for Cross Bayou Pump Station Emergency Operation and Maintenance Services Agreement as recommended by committee. Motion carried unanimously. Mr. Irvin then moved, seconded by Mr. Hebert to approve to transfer \$80,000.00 of the budgetary funds from Account No. 75285 for HPL Structure Repairs/Maintenance to the created Account No. 71300 series for HPL Material and Supplies as recommended by committee. This motion carried unanimously.

Personnel Committee: President Wilson reported on the Personnel meeting which was held on December 11, 2014. There were no action items.

STAFF REPORTS

Executive Director, Ms. Salins, gave a written report relative to the Letters of No Objections (LONOs) issued as of the date of this board meeting.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection Project
- b) St. Charles Urban/Walker/Almedia Pump Station

- c) Laurel Ridge Levee/Bayou Conway –Panama Canal/Frog-Alligator Bayou DRAFT Comprehensive Plan
- d) St. Charles Hurricane Protection Project
- e) LaBranche Shoreline Protection
- f) PLD New Administrative Complex

RIGHTS OF ENTRY

None.

PRESIDENT’S REMARKS

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

At this time, Mr. Irvin moved, seconded by Mr. Baptiste to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:28 p.m.

Susan M. Sheets, Secretary

**Steve Wilson, President
Pontchartrain Levee District**