

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, December 16, 2013, pursuant to due notice given to each member in due time, form and manner as follows:

December 13, 2013

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, December 16, 2013 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,
Executive Director

President Steve Wilson called the meeting to order at 6:11 p.m. The following members were present: Messrs. Jerry Savoy, Ricky Bosco, Steve Wilson, Patrick Bell, Marty Poche, L.C. Irvin and Allen St. Pierre. Absent: None.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: A.J. Domangue of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, John Graves and Jack Morgan of Evans Graves Engineers, Eric Poche of SJB Group, Chris Williams and Jonathon Hird of Moffatt & Nichol, Rhonda Braud of CPRA, David Boyd and Trey Prater of Burk Kleinpeter, Les Waguespack of CB&I, Lyles Budden of CSRS, Inc., Robert Builliot, Jr. and Roy Glapion of The Beta Group, Nickie Monica of Nickie Monica & Associates, Timothy Roussel – Parish President of St. James Parish and Warren Tremme.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the regular board meeting of November 18, 2013 was offered by Mr. Bell and seconded by Mr. Irvin. This motion also carried unanimously.

COMMITTEE REPORTS

Security/Safety Committee: President Wilson reported on the security meeting held on December 10, 2013 and stated there were no action items.

Equipment Committee: President Wilson reported on the equipment meeting held on December 10, 2013 and stated there were no action items.

Insurance Committee: President Wilson reported on the insurance meeting held on December 12, 2013. Mr. Irvin moved, seconded by Mr. St. Pierre to approve the renewal of the 2014

Insurance Program through Eustis Insurance as recommended by committee. This motion carried unanimously. It was noted that this reflected a decrease in premium. Next, Mr. Poche moved, seconded by Mr. Bosco to approve the renewal of the 2014 Workers Compensation Program through Robert Insurance Agency as recommended by committee. This motion carried unanimously.

Finance Committee: President Wilson reported on the Finance meeting held on December 12, 2013. Mr. Savoy moved to approve the regular monthly invoices in the amount of \$28,611.65 as recommended by committee. This motion was seconded by Mr. Irvin and carried unanimously. Mr. Bell moved, seconded by Mr. Bosco to approve the invoice from G.C.R. and Associates for the St. Charles Parish Hurricane Protection 100 year protection in the amount of \$5,863.61 for the month of November 1, 2013 through November 30, 2013 as recommended by committee. This motion carried unanimously. Mr. St. Pierre moved, seconded by Mr. Poche to approve the invoice from Louisiana Emergency Preparedness Association for 2014 membership dues in the amount of \$600 as recommended by committee. Motion carried unanimously. *President Wilson requested that PLD V.P. LC Irvin be added to the LEPA Membership*

Personnel Committee: President Wilson reported on the Personnel meeting which was held on December 12, 2013. There were no action items.

STAFF REPORTS

The Executive Director, Ms. Salins, gave a written report relative to her approval of Letters of No Objections (LONOs) issued as of the date of the board meeting.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) Amite River & Tributaries Bayou Manchac & Ecosystem
- b) West Shore-Lake Pontchartrain Hurricane Protection Project
- c) St. Charles Urban/Cross Bayou Pump Station
- d) Laurel Ridge Levee/Bayou Conway –Panama Canal
- e) St. Charles Hurricane Protection Levee
- f) LaBranche Wetlands

RIGHTS OF ENTRY

Department of the Army, Corps of Engineers, New Orleans District – request of September 18, 2013 from Mark Harkison, Acting Chief, Real Estate Division, Memphis District to Steve C. Wilson, President of the Pontchartrain Levee District for right-of-entry for a period of one-year beginning January 1, 2014 and ending December 31, 2014 for vehicle parking areas in connection with Mississippi River Levees annual maintenance dredging at various deep and shallow draft crossings located in East Baton Rouge, Iberville, Ascension, St. James, and St. Charles Parish, Louisiana as shown on maps entitled “Red Eye Crossing ROE, Sardine Point Crossing ROE, Medora Crossing ROE, Granada Crossing ROE, Bayou Goula Crossing ROE, Alhambra Crossing ROE, Philadelphia/81 Mile Point Crossing ROE, Smoke Bend Crossing ROE, Rich Bend/Belmont Crossing ROE and Fairview Crossing ROE ,” dated November, 2009. Said grant of right-of-entry is predicated on notification of private landowners pursuant to Louisiana State Legislative Act 182 (Revised Statute 38:301) (D). Mr. Bosco moved, seconded by Mr. Poche to approve said request as presented. This motion carried unanimously.

Department of the Army, Corps of Engineers, New Orleans District – request of August 21, 2013 from Mark Harkison, Acting Chief, Real Estate Division, Memphis District to Steve C. Wilson, President of the Pontchartrain Levee District for right-of-entry for a period of one year beginning January 1, 2014 and ending December 31, 2014 to perform surveys, stone repairs, and articulated concrete mattress repair work on revetments located in East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist, and St. Charles Parish, Louisiana in connection with the Mississippi River Channel Improvement Project as shown on maps entitled Pontchartrain Levee District Revetment Locations, sheet identification numbers C-01, C0-2 and C-03. Said grant of right-of-entry is predicated on notification of private landowners pursuant to Louisiana State Legislative Act 182 (Revised Statute 38:301) (D). Mr. Savoy moved, seconded by Mr. Irvin to approve said request as presented. The motion carried unanimously.

PRESIDENT’S REMARKS

President Wilson announced the official state closures- December 24th and 25th, 2013 and December 31st, 2013 and January 1st, 2014.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

At this time, Mr. Poche moved, seconded by Mr. Bell to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:38 p.m.

Susan M. Sheets, Secretary

**Steve Wilson, President
Pontchartrain Levee District**