

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, December 17, 2012, pursuant to due notice given to each member in due time, form and manner as follows:

December 14, 2012

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, December 17, 2012 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:14 p.m. The following members were present: Messrs. Jerry Savoy, Ricky Bosco, Steve Wilson, Mike Delaune, Marty Poche, L.C. Irvin, Allen St. Pierre and Ms. Alice Fredlund. Absent: None.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director and Susan M. Sheets - Secretary to the Board. Also in attendance was: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – PLD External Accountant and Joe Sevario – PLD Executive Assistant to the Board. Special guest included: A.J. Domangue and Mona Nosari of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, Jack Morgan of Evans-Graves Engineers, Eric Poche of SJB Group, Chris Williams and Jonathan Hird of Moffatt & Nichol, Rhonda Braud of CPRA, Henry Picard of Burk Kleinpeter, Inc., Les Waguespack of Shaw, Tommy Martin of Stuart Consulting Group, Warren Treme of Riverbend, Durund Elzey and Pam Burleigh of USACE.

The Pledge of Allegiance was recited. A moment of silence was observed for the Sandy Hook victims.

A motion to approve the minutes of the regular board meeting of November 19, 2012 was offered by Mr. Savoy and seconded by Ms. Fredlund. This motion also carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** President Wilson reported on the security meeting held on December 11, 2012 and stated there were no action items.

**Equipment Committee:** President Wilson reported on the equipment meeting held on December 11, 2012 and stated there were no action items.

**Insurance Committee:** President Wilson reported on the insurance meeting held prior to the regular Board Meeting of December 17, 2012. Ms. Fredlund moved, seconded by Mr. Irvin to approve to continue to utilize Harry Robert Insurance Agency, Inc., as agent for PLD concerning the acquisition of Workers' Compensation coverage for 2013 in the amount of \$80,696.00 as recommended by committee. This motion carried unanimously. Mr. Poche then moved to approve to continue to utilize Eustis Insurance & Benefits as agent for PLD concerning the acquisition of General Liability Insurance coverage for 2013 in the amount of \$543,851.73 as recommended by committee. This motion was seconded by Mr. Bosco and carried unanimously.

**Finance Committee:** President Wilson reported on the Finance meeting held on December 17, 2012. Mr. Delaune moved, seconded by Mr. Bosco to approve to proceed and authorize President, Steve Wilson, to enter into a Professional Services Contract between PLD and GCR & Associates, for Right of Way Acquisition & Program Management Services as recommended pending revisions by PLD Board Attorney, Dwight Poirrier, and final distribution to board members. This motion carried unanimously. Mr. St. Pierre moved to approve the regular monthly invoices in the amount of \$49,502.96 as recommended by committee. This motion was seconded by Mr. Savoy and carried unanimously. Mr. Bosco moved, seconded by Mr. Poche to approve the invoice from G.C.R. and Associates for the St. Charles Parish Hurricane Protection 100 year protection in the amount of \$8,547.35 for the month of November 1, 2012 through November 30, 2012 as recommended by committee. This motion carried unanimously. Mr. Irvin moved, seconded by Ms. Fredlund to approve the invoice from GCR & Associates in the amount of \$760.89 for computer technical support for the month of October 2012, as recommended by committee. Motion carried unanimously. Mr. Bosco moved, seconded by Ms. Fredlund to approve the invoice from Louisiana Emergency Preparedness Association for 2013 membership dues in the amount of \$300 as recommended by committee. Motion carried unanimously. Lastly, Mr. St. Pierre moved, seconded by Mr. Poche to approve half the expenses for the External Accountant to attend the AGA conference in Baton Rouge on February 5-6, 2013 as recommended by committee. This motion carried unanimously.

**Personnel Committee:** President Wilson reported on the Personnel meeting which was held on December 17, 2012. Ms. Fredlund moved, seconded by Mr. Delaune to approve and ratify the Optional Pay Policy as approved by the State Civil Service Commission. This motion carried unanimously. Mr. Poche then moved to approve and ratify the decision of the State Civil Service Commission specific to the Levee Board Operations Superintendent as recommended by committee. This motion was seconded by Mr. Irvin and also carried unanimously.

## STAFF REPORTS

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) Amite River & Tributaries Bayou Manchac & Ecosystem
- b) West Shore-Lake Pontchartrain Hurricane Protection Project
- c) St. Charles Urban/Cross Bayou Pump Station
- d) Laurel Ridge Levee/Bayou Conway –Panama Canal
- e) Mississippi River Levee Multi-Use Trail
- f) St. Charles Hurricane Protection Levee
- g) LaBranche Wetlands
- h) Maintenance Shop Update

## LETTERS OF NO OBJECTION

The following requests were presented to the Board for action:

**Bunge North America** – request of November 27, 2012 through Eustis Engineering Services, LLC, concerning permission to drill one (1) soil boring on the batture and drill three (3) soil borings in the river, levee station 5630+00, at Destrehan, Louisiana, in St. Charles Parish. Mr. Savoy moved, seconded by Ms. Fredlund to grant a “Letter of No Objection” of USACE dated December 12, 2012 and CPRA dated November 30, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Valero St. Charles Refinery** – request of November 30, 2012 through URS Corporation, concerning permission to drill three (3) soil borings, levee station 538+00, at Norco, Louisiana, in St. Charles Parish. Mr. Savoy moved, seconded by Ms. Fredlund to grant a “Letter of No Objection” of USACE dated December 10, 2012 and CPRA dated December 3, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Crosstex Processing Services, LLC** – request of September 21, 2012 through T. Baker Smith, LLC, concerning permission to excavate to install magnesium bags for cathodic protection for an existing dock, between levee station 2202+00 and 2205+00, in Ascension Parish, Louisiana. Mr. Irvin moved, seconded by Mr. Savoy to grant a “Letter of No Objection” of USACE dated November 28, 2012 and CPRA dated August 24, 2012 and reaffirmed by PLD. This motion carried unanimously.

**International Matex Tank Terminals** – request of August 21, 2012 through Lanier & Associates Engineers, Inc., concerning permission to replace Dock 8 access ramp timber piles with new steel piles, re-support existing piping and install 3 access walkways on the floodside, levee station 5715+00, at St. Rose, Louisiana, in St. Charles Parish. Mr. Bosco moved, seconded by Mr. Delaune to grant a “Letter of No Objection” of USACE dated December 7, 2012 and CPRA dated November 8, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Masco, Inc.** – request of July 26, 2012 through Ducote Engineering Associates, Inc., concerning permission to renew his operating request which includes a time extension for dredging and stockpiling on the adjacent batture, between levee station 4812+00 and 4825+00, at LaPlace, Louisiana, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Delaune to grant a “Letter of No Objection” of USACE dated November 15, 2012 and CPRA dated August 9, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Marathon Pipe Line, LLC** – request of October 31, 2012 through Arcadis U.S. Inc., concerning permission to replace 650 feet of an existing 20-inch crude pipeline, levee station 4525+00, at Garyville, Louisiana, in St. John the Baptist Parish. Mr. St. Pierre moved, seconded by Mr. Poche to grant a “Letter of No Objection” of USACE dated November 27, 2012 and CPRA dated November 2, 2012 and reaffirmed by PLD. This motion carried unanimously.

**The Baton Rouge Water Company** – request of November 21, 2012 concerning permission to relocate an existing fire hydrant at 1565 S. River Road , levee station 3+00, at Baton Rouge, Louisiana, in East Baton Rouge Parish. Ms. Fredlund moved, seconded by Mr. Delaune to grant a “Letter of No Objection” of USACE dated November 26, 2012 and CPRA dated October 18, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Crosstex Processing Services, LLC** – request of October 16, 2012 through T. Baker Smith, LLC, concerning permission to drill a water well, levee station 2206+00, at Geismar, Louisiana, in Ascension Parish. Mr. Savoy moved, seconded by Mr. Irvin to grant a “Letter of No Objection” of USACE dated November 27, 2012 and CPRA dated October 24, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Entergy Gulf States Louisiana, LLC** – request of November 9, 2012 through Woodson Incorporated, concerning permission to install one (1) power pole and two (2) anchors and 430 feet of underground electrical cable, levee station 2250+00, in Ascension Parish, Louisiana. Mr. Irvin moved, seconded by Mr. Bosco to grant a “Letter of No Objection” of USACE dated November 20, 2012 and CPRA dated November 15, 2012 and reaffirmed by PLD. This motion carried unanimously.

**Port Ship Service Inc.** – request of November 19, 2012 through Infinity Engineering, LLC, concerning permission to construct a 28 feet square steel platform adjacent to an existing fixed dock, levee station 5900+50, at St. Rose, Louisiana, in St. Charles Parish. Mr. Bosco moved, seconded by Mr. St. Pierre to grant a “Letter of No Objection” of USACE dated November 14, 2012 and CPRA dated November 26, 2012 and reaffirmed by PLD. This motion carried unanimously.

**New Orleans Running Systems** – request of June 14, 2012 concerning permission to use the levee crown for the 2<sup>nd</sup> Annual Louisiana Riverfront one-half mile Marathon & 5K on Saturday, February 2, 2013. Mr. Poche moved, seconded by Mr. Delaune to grant a “Letter of No Objection”. This motion carried unanimously.

**Cargill, Inc.** – request of December 13, 2012 to extend letter of no objection #12011706 for an additional two (2) years, in St. John the Baptist Parish, Louisiana. Mr. St. Pierre moved, seconded by Mr. Bosco to grant a “Letter of No Objection”. This motion carried unanimously.

**St. Charles Parish Council** – request of December 14, 2012 to extend letter of no objection #101220163 which was extended for one (1) year and needs one (1) additional year to complete construction activities. Mr. Bosco moved, seconded by Mr. Delaune to grant a “Letter of No Objection”. This motion carried unanimously.

## **RIGHTS OF ENTRY**

**Department of the Army, Corps of Engineers, New Orleans District** – request of November 15, 2012 from Linda C. LaBure, New Orleans District Real Estate Chief, Real Estate Region South Division to Steve Wilson, President of the Pontchartrain Levee District for a right-of-entry for a period of one-year beginning January 1, 2013 and ending December 31, 2013 to perform surveys, stone repairs, and articulated concrete mattress repair work on revetments located in East Baton Rouge, Iberville, Ascension, St. James, St. John the Baptist, and St. Charles Parish, Louisiana in connection with the Mississippi River Channel Improvement Project as shown on maps entitled “Mississippi River Channel Improvement Project, Pontchartrain Levee District, Revetment Locations,” file number H-13-46072, sheet identification numbers C-01, C-02 and C-03, dated October 15, 2012. Said grant of right-of-entry is predicated on notification of private levee ramp landowners pursuant to Louisiana State Legislative Act 182 (Revised Statute 38:301) (D). Mr. Poche moved, seconded by Mr. Irvin to approve right of entry as requested. Motion carried unanimously.

## **PRESIDENT'S REMARKS**

Next on the agenda was discussion and approval of Steve Wilson to be re-nominated to serve on the Coastal Protection and Restoration Authority of Louisiana. Following brief discussion, Mr. Poche moved, seconded by Mr. Delaune to nominate Steve Wilson as representative for the CPRA Board for another term. Motion carried unanimously.

The following resolution was moved by Mr. St. Pierre and seconded by Mr. Bosco:

**WHEREAS**, as per La. R.S. 49:214.5.1 which states that one (1) representative selected from among the Region 3 levee districts, namely Lafourche Basin Levee District, Atchafalaya Basin Levee District, North Lafourche Levee District and Pontchartrain Levee District, shall serve on the Coastal Protection and Restoration Authority (CPRA) for a one (1) year term; and

**WHEREAS**, the Pontchartrain Levee District is in support of Pontchartrain Levee District President, Steve Wilson; and

**WHEREAS**, the Pontchartrain Levee District is a part of Region 3 of the said Coastal Protection and Restoration Authority; and

**WHEREAS**, the Pontchartrain Levee District is prepared to submit for their representation on this Coastal Protection and Restoration Authority for a term of one (1) year the Pontchartrain Levee District President, Steve Wilson.

**NOW, THEREFORE, BE IT RESOLVED**, by the Pontchartrain Levee District, that the Pontchartrain Levee District does hereby support, submit and nominate the Pontchartrain Levee District President, Steve Wilson, for a term of one (1) year to serve on the Coastal Protection and Restoration Authority of Region 3.

The resolution carried unanimously.

## **OLD BUSINESS**

At this time, discussion was had relative to the contract with SJB Group concerning the Mississippi River Levee Multi Use Trail. Mr. Delaune moved to add this matter to the agenda. Motion was seconded by Mr. Savoy and carried unanimously. Mr. Irvin moved, seconded by Mr. Bosco to amend contract for an additional thirty (30) days and extend amount by 10%. This motion carried unanimously.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENTS**

Under public comments, Durund Elzey addressed the board members specific to the West Shore Lake Pontchartrain Hurricane Protection Levee project. Brief discussion was had.

## **ADJOURNMENT**

At this time, Mr. Irvin moved, seconded by Ms. Fredlund to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 6:44 p.m.

---

**Susan M. Sheets, Secretary**

---

**Steve Wilson, President  
Pontchartrain Levee District**