

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, August 18, 2014, pursuant to due notice given to each member in due time, form and manner as follows:

August 15, 2014

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, August 18, 2014 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:10 p.m. The following members were present: Messrs. Henry Baptiste, Pat Bell, Sr., Ricky Bosco, Percy Hebert, Jr. Marty J. Poche, Allen J. St. Pierre, Sr., Jerry Savoy and Steve Wilson. Absent was Mr. L.C. Irvin.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – PLD Police Captain, Kenneth Steib, Sr. – PLD Levee Board Operations Superintendent and Susan M. Sheets - Secretary to the Board. Also in attendance were: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. Special guest included: \*Robert Turner, Regional Director for SELFPA-East, A.J. Domangue of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of GSA Consulting Engineers, Inc., Jack Morgan of Evans Graves Engineers, Chris Williams of Moffatt & Nichol, Rhonda Braud of CPRA, Tommy Martin of Stuart Consulting Group, Henry Picard, III of BKI, and Hamid Alizadeh of C.B. & I.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of July 21, 2014 was offered by Mr. St. Pierre, seconded by Mr. Hebert and carried unanimously.

At this time, President Wilson requested that the Board deviate from the regular order of the agenda. Mr. Savoy moved, seconded by Mr. Bell to deviate from agenda order and take up discussion under New Business first. This motion to deviate called unanimously. At this time, Mr. Robert Turner, Regional Director of the Southeast Louisiana Flood Protection Authority – East addressed the Board. Mr. Turner thanked members and the Executive Director for their assistance and providing model forms, manuals and information which will be used as guides for their department. Mr. Turner also discussed the new \$19M East Jefferson Administrative, Maintenance and Safe House Facility they were going to be constructing and he advised board members that PLD is a model of knowledge, expertise, professionalism and ‘ahead of other levee districts when it comes to daily operations...’ Mr. Turner thanked Levee Board Operation Superintendent Kenneth Steib, Levee Maintenance Superintendent David Capone, Mobile Equipment Shop Superintendent Bart LeBlanc and Mobile Equipment Shop Foreman Jerome Picou for their coordination and assistance in the visits had by SELFPA-East and SELFPA-West visits in the last several months. \*At this time

Regional Director Robert Turner left the meeting. Following discussion, Mr. Bell moved to return to the regular agenda order. This motion was seconded by Mr. Poche and carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** Mr. Marty Poche reported on the security meeting held on August 12, 2014. There were no action items.

**Equipment Committee:** Mr. Marty Poche reported on the meeting held on August 12, 2014. There were no action items to report.

**Finance Committee:** Mr. Jerry Savoy reported on the Finance meeting held on August 14, 2014. Mr. Poche moved to approve the regular monthly invoices in the amount of \$89,473.41 as recommended by committee. This motion was seconded by Mr. St. Pierre and carried unanimously. Mr. Hebert moved, seconded by Mr. Bosco to approve the invoices from G.C.R. and Associates for the St. Charles Parish Hurricane Protection Project in the amount of \$14,742.17 for the month of July 1, 2014 through July 31, 2014 as recommended by committee. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Bell to approve the invoice from G.C.R. & Associates in the amount of \$142.50 for website development for the month of June 2014 as recommended by committee. The motion carried unanimously. Mr. Hebert moved, seconded by Mr. Bosco to approve to authorize the Board President to sign engagement letter with Broussard and Company for the fiscal year audit ending June 30, 2014 as recommended by committee. This motion carried unanimously. Mr. Poche moved, seconded by Mr. Bell to approve expenses for the 74<sup>th</sup> Annual Association of Levee Boards of Louisiana meeting in New Orleans, Louisiana, held on December 3 - 4, 2014 as recommended by committee. This motion carried unanimously. Mr. Bosco moved, seconded by Mr. Baptiste to approve the expenses for the 79<sup>th</sup> Annual Mississippi Valley Flood Control Association meeting in New Orleans, Louisiana, held on December 4 - 6, 2014 as recommended by committee. The motion carried unanimously. Mr. Bell moved, seconded by Mr. Hebert to approve the proposal from GSA Consulting Engineers for Laurel Ridge Levee Extension, dated August 13, 2014, specific for Phase IV: Permitting Support (GSA Project No. 28018-P4), in the amount of \$218,300.00 as recommended by committee. This motion also carried unanimously.

**Personnel Committee:** Mr. Allen St. Pierre reported on the Personnel meeting which was held on August 14, 2014. Mr. Poche moved, seconded by Mr. Baptiste to approve to amend the Professional Services Contract of Clinton Rouyea, increasing the contract cap to \$50,400.00, retroactive to August 1, 2014, all other terms and conditions to remain in place, as recommended by committee. This motion carried unanimously.

## STAFF REPORTS

The Executive Director, Ms. Salins, gave her written report relative to Letters of No Objections issued since the July board meeting.

Project reports were given for each of the following projects by the respective engineer and/or representative:

- a) West Shore-Lake Pontchartrain Hurricane Protection Project (Henry Picard)
- b) St. Charles Urban/Walker/Almedia Pump Station (Jack Morgan)

- c) Laurel Ridge Levee/Bayou Conway –Panama Canal (Jake Lambert)
- d) St. Charles Hurricane Protection Levee (A.J. Domangue)
- e) LaBranche Shoreline Protection (Chris Williams)

### **RIGHTS OF ENTRY**

None.

### **PRESIDENT’S REMARKS**

President Wilson discussed conflicts with next month’s committee meetings as they are the same week as the Breakfast Meetings in Washington, D.C. Following brief discussion, it was decided that all committee meetings will be held on the Thursday, September 11, 2014.

### **OLD BUSINESS**

At this time, Commissioner Pat Bell questioned President Wilson to see if he had gotten any feedback regarding increasing PLD’s legal counsel rate due to the range of matters handled, on a weekly basis, for a 6 parish levee district. Mr. Wilson instructed the Executive Director to poll other levee districts and get back with him.

### **NEW BUSINESS**

Taken up earlier in meeting. Also under new business the Executive Director discussed a request by Jason Amato via email regarding a “St. James Parish Flood Protection & Drainage Committee” wherein he was seeking a representative from PLD Board to sit on said committee for St. James Parish. The Executive Director was asked to get more information and details for such a committee and report back.

### **PUBLIC COMMENTS**

There were no public comments.

### **ADJOURNMENT**

At this time, Mr. Poche moved, seconded by Mr. Hebert to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 7:14 p.m.

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**Susan M. Sheets, Secretary**

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**Steve Wilson, President  
Pontchartrain Levee District**