

The Board of Commissioners for the Pontchartrain Levee District met at its office on Monday, August 19, 2013, pursuant to due notice given to each member in due time, form and manner as follows:

August 16, 2013

Dear Sir:

You are hereby notified that the next Regular Board Meeting of the Board of Commissioners for the Pontchartrain Levee District will be held at 6:00 p.m. on Monday, August 19, 2013 at the Lutchter Office, Lutchter, Louisiana.

Very truly yours,

Monica Salins,  
Executive Director

President Steve Wilson called the meeting to order at 6:05 p.m. The following members were present: Messrs. Steve Wilson, Marty Poche, L.C. Irvin, Jerry Savoy and Allen J. St. Pierre, Sr. Absent was Mr. Ricky Bosco. \*Quorum with President Wilson voting on all matters.

Pontchartrain Levee District employees in attendance were: Messrs. Monica Salins – Executive Director, Dean Smith – Police Captain, Kenneth Steib, Sr. – Levee Board Operations Superintendent and Susan M. Sheets - Secretary to the Board. Also in attendance were: Dwight Poirrier – PLD Legal Counsel, Clinton Rouyea – External Accountant and Joe Sevario – Executive Assistant to the Board. PLD Reserve Police Officers in attendance were: Leo Graves, Ricky Oubre and Donald Hogan. Special Guest included: A.J. Domangue of G.C.R. & Associates, Nathan Junius of Linfield, Hunter & Junius, Jake Lambert of G.S.A. & Associates, Jack Morgan of Evans-Graves Engineers, Chris Williams of Moffatt & Nichol, Rhonda Braud of CPRA, Tommy Martin of Stuart Consulting Group, Lyles Budden of CSRS, David Boyd of BKI, and Les Waguespack of C.B.& I.

The Pledge of Allegiance was recited.

A motion to approve the minutes of the minutes of the regular board meeting of July 15, 2013 was offered by Mr. St. Pierre, seconded by Mr. Irvin and carried unanimously.

## COMMITTEE REPORTS

**Security/Safety Committee:** Mr. Marty Poche reported on the security meeting held on August 13, 2013. There were no action items. Captain Smith introduced the officers of the Reserve Force. Members thanked the officers for attending and for their service and contribution to PLD.

**Equipment Committee:** Mr. Marty Poche reported on the meeting held on August 13, 2013. There were no action items to report.

**Finance Committee:** Mr. Jerry Savoy reported on the Finance meeting held on August 15, 2013. Mr. Irvin moved to approve the regular monthly invoices in the amount of \$70,659.67 as recommended by committee. This motion was seconded by Mr. St. Pierre and carried unanimously.

Mr. St. Pierre moved, seconded by Mr. Poche to approve the invoices from G.C.R. and Associates for the St. Charles Parish Hurricane Protection in the amount of \$10,257.28 for the month of July 1, 2013 through July 30, 2013 as recommended by committee. This motion carried unanimously. Mr. Irvin moved, seconded by Mr. St. Pierre to approve the invoice from Louisiana State Civil Service for the Pro-Rata Share in the amount of \$8,764.00 and the Comprehensive Public Training in the amount of \$1,205.00 for a total of \$9,969.00 as recommended by committee. Motion carried unanimously. Mr. Bosco moved, seconded by Mr. Irvin to approve the expenses for the Mississippi Valley Flood Control Association Breakfast meeting held September 9 - 12, 2013 as recommended by committee. Motion carried unanimously. Mr. St. Pierre moved, seconded by Mr. Poche to approve the expenses for the Mississippi River Commission Low Water Inspection held in Morgan City on August 22 and 23, 2013 as recommended by committee. This motion also carried unanimously.

**Personnel Committee:** Mr. Allen St. Pierre reported on the Personnel meeting which was held on August 15, 2013. There were no action items to report.

## **STAFF REPORTS**

The Executive Director, Ms. Salins, gave a written report relative to her approval of the Letters of No Objections (LONOs) for this month.

Written reports were given for each of the following projects by the respective engineer and/or representative:

- a) Amite River & Tributaries Bayou Manchac & Ecosystem
- b) West Shore-Lake Pontchartrain Hurricane Protection Project
- c) St. Charles Urban/Cross Bayou Pump Station
- d) Laurel Ridge Levee/Bayou Conway –Panama Canal
- e) St. Charles Hurricane Protection Levee
- f) LaBranche Wetlands

## **RIGHTS OF ENTRY**

**Department of the Army, Corps of Engineers, New Orleans District** – request of July 9,2013, from Linda C. LaBure, New Orleans District Real Estate Chief, Real Estate Region South Division to Steve Wilson, President of the Pontchartrain Levee District for a right-of-entry for a period of one-year to conduct surveys, soil borings, environmental and cultural resource investigations, hazardous, toxic, and radioactive waste (HTRW) assessments, in connection with the Mississippi River Levees, Proposed Borrow Area in St. James Parish, Louisiana, as per the Corps maps entitled “Mississippi River, Louisiana, East Bank Levee, Pontchartrain Levee District, Sta. 3320+00 to Sta. 3390+00, Sta. 3250+00 to Sta. 3320+00,“ Sheet Reference number H-8-45714, Sheet 1 of 1, dated June, 2013 and Sheet 48 of 86, undated. Mr. Poche moved, seconded by Mr. Savoy to grant request as presented. This motion carried unanimously.

**Department of the Army, Corps of Engineers, New Orleans District** – request of July 18, 2013 from Linda C. LaBure, New Orleans District Real Estate Chief, Real Estate Region South Division, to Steve C. Wilson, President of the Pontchartrain Levee District for an extension of time for the current right-of-entry for the Mississippi River Levee, Duncan Point Seepage Berm and Road Relocation Project, East Baton Rouge Parish, Louisiana. Right of Entry for the construction of this project was granted by the Pontchartrain Levee District Board by Authorization for Entry for Construction dated September 30, 2011 and was granted for a period of 24 months, through September 29, 2013. This right of entry time extension will remain valid through December 31, 2013. Mr. Irvin moved, seconded by Mr. St. Pierre to grant said request as presented. This motion also carried unanimously.

### **PRESIDENT’S REMARKS**

President Wilson reminded members about their attendance at meetings and to please notify office if they cannot make said meeting due to quorum issues.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Next on the agenda was the opening of sealed bids relative to the hunting lease property in Ascension Parish. Mr. Poirrier stated that only one (1) sealed bid had been received. Mr. Poirrier opened sealed bid and announced bidder, Wesley Maddie at a proposed bid amount of \$101.99 per year. Mr. Savoy moved, seconded by Mr. Irvin to award said bid by default to the only bidder. This motion carried unanimously.

Next, Mr. St. Pierre moved, seconded by Mr. Poche to adopt the Cooperative Endeavor Agreement between PLD and St. John the Baptist Parish for the bike path. This motion carried unanimously. \*This matter was presented May 8, 2012.

### **PUBLIC COMMENTS**

There were no public comments.

### **ADJOURNMENT**

At this time, Mr. Irvin moved, seconded by Mr. Poche to adjourn. The motion carried unanimously and President Wilson declared the meeting adjourned at 7:10 p.m.

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**Susan M. Sheets, Secretary**

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**Steve Wilson, President  
Pontchartrain Levee District**